CITY OF DAHLONEGA
City Council Work Session Agenda
November 16, 2026, 4:00 PM
Gary McCullough Council Chambers, Dahlonega City Hall

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. BOARDS AND COMMITTEES

(1.) Cemetery Committee - October 2026
Chris Worick, Committee Chairman

(2.) Dahlonega Main Street Program - October 2026
Ariel Alexander, Main Street Director

IV. DEPARTMENT REPORTS AVAILABLE AT:
https://dahlonega.gov/catergory/department-reports/

(1.) Administration - October 2026
Allison Martin, City Manager

(2.) Community Development - October 2026
Allison Martin, City Manager

(3.) Police - October 2026
George Albert, Chief of Police

(4.) Public Works - October 2026
Mark Buchanan, City Engineer

(5.) Utilities - October 2026
Ricky Stewart, Utilities Director

V. AGREEMENTS AND CONTRACTS

(1.) Consideration to purchase a Vermeer VX75G2 Trailer Mounted Vacuum Excavator from Vermeer Southeast Sales & Service, Inc. in the not to exceed amount of $171,302.28
Ricky Stewart, Utilities Director

(2.) Request for a Memorandum of Understanding (MOU) between the City of Dahlonega and Jeremiah's Place regarding the Jeremiah's Place Georgia Rehoused Grant
Allison Martin, City Manager

VI. OTHER ITEMS

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at (706) 864-6133.

(1.) Fiscal Year 2028 Budget Calendar
Allison Martin, City Manager

(2.) Permit regarding Guided Tours in Mount Hope Cemetery Limited Privilege License for Dahlonega Tours and More LLC
Rhonda Hansard, City Clerk

(3.) Proposed Project List for 2027 SPLOST Continuation Referendum
Mark Buchanan, City Engineer & Allison Martin, City Manager

VII. STAFF / COUNCIL ANNOUNCEMENTS AND COMMENTS - PLEASE LIMIT TO THREE MINUTES PER SPEAKER

Clerk Comments

City Manager Comments

City Attorney Comments

City Council Comments

Mayor Comments

VIII. ADJOURNMENT

Department Report

Report Title: Cemetery Committee— October 2026

Report Highlight: FALL CLEANUP & TREE PLANTING NOVEMBER 7

Name and Title: Chris Worick, Chairman, Dahlonega Cemetery Committee

The Dahlonega Cemetery Committee did not hold an October meeting.

Recently Completed:

- Esther Morgan-Ellis was sworn in as a voting member of the Cemetery Committee at the August 3rd City Council monthly meeting. She replaces Robbie Rupard who resigned in July.

Upcoming:

- The Cemetery Committee will stake off the locations for holes to be dug and the soil prepared in preparation for the new vegetation at the entrance of Mt. Hope. New plants and trees will be planted before the first frost. Looking at Saturday, November 7th as the planting date since that will be our semi-annual fall cleanup day.



- Memorial Park still needs the new cemetery section marked off in rows and plots.

Department Report

Report Title: Administration – October 2026
Report Highlight: Completed internal audit of sanitation customers.
Name and Title: Allison Martin, City Manager

Recently Completed:

- Attended Comprehensive Plan Public Input Session – city meeting.
- Parking study work session with council.
- Staff meeting to divide out tasks related to council direction.
- Development of plan for disaster recovery archiving of contracts/agreements/records.

Underway:

- Inventory module design and implementation data collection/import.
- Internal audit of assets – 95% complete
- Drafts of updated financial policies and procedures, AI policy, and revenue handbook.
- Draft of updates to personnel management system created.
- Staff continue to review forms for needed updates.

Near Term:

- Develop and implement employee meetings to provide appropriate training and update HR forms;
- Review additional finance files in long-term storage to determine what should be destroyed per the retention schedule.
- Audit of Utility Billing address points against MSAG/E911/USPS data.

City of Dahlonega
465 Riley Road
Dahlonega, GA 30533
Telephone: 706-864-6133 Fax: 706-864-4837

Activity report for October 2026

Community Development Department

Permits issued for October

4 - Residential	0 - Annex	1-Sign permits	1-Variances	0 -Tree Removal
3-Zoning	0-Minor Plats	0 -Final Plats	1-Pool	0-ZVL 0- STR
1-Commercial	0- Cemetery	1- Land Disturbance	1- COA	- Demo 2 -Misc.

115- Total open active permits

54- Residential permits	3-Pool permits	15- Commercial permits	2Tree permits
23-Land Disturbances permits	1-Sign permits	1-Cemetery permits	1-ZVL 0-STR
2-Rezoning permits	0-- Variances	4-BZA permit	0- annex
2- Minor/Final permits	1-COA Permit	1- Outdoor dining permit	3-Misc.

Analytic Records submitted for October.

21- Records were created.	90 - Inspections.
$6,844.00 - Collected revenue.	10 - Permits were issued.

Breakdown of inspections for October.

29- Residential.	3 - Commercial.	49- Land Disturbances.	5 -Other & (Business)

Projects Under Review.

Achasta Golf Course Lots (on hold)

Sherman Green Terrace 3

Camp Glisson Pedestrian Bridge

Stephens Street Parking

Approved projects.

City of Dahlonega
465 Riley Road
Dahlonega, GA 30533
Telephone: 706-864-6133 Fax: 706-864-4837

City of Dahlonega Activity Report for October 2026.

2-Animal Complaints.

4- Debris/removal of items.

2-Excessive trash.

16- Sign Removals.

1- Sign Violation Notices.

1- Traffic-Vehicle Assistance.

0-Parking Tickets.

0- Warning Tickets.

0-Noise Complaints.

1-Grass Violation Notice

1-Soil Erosion Complaint.

1-Commercial Dumpster complaint.

0- Drainage issues complaint.

0 -Right-of-way complaint.

0- Disrepair structure notice.

49- LDP inspection.

2- Other complaints.

0- Inoperable vehicle (Tow)

0- Signage Complaints.

0- Property Owner Complaints.

0 -Lighting Complaints.

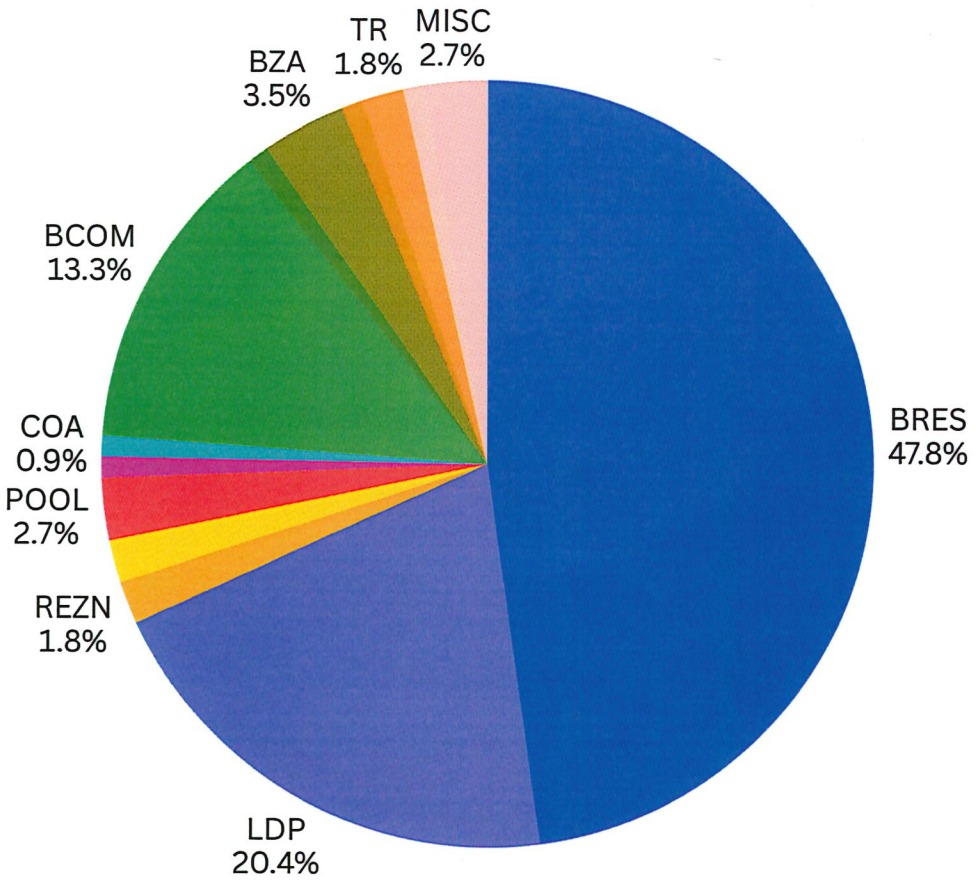
2- Business inspections.

4- Courtesy grass cutting.

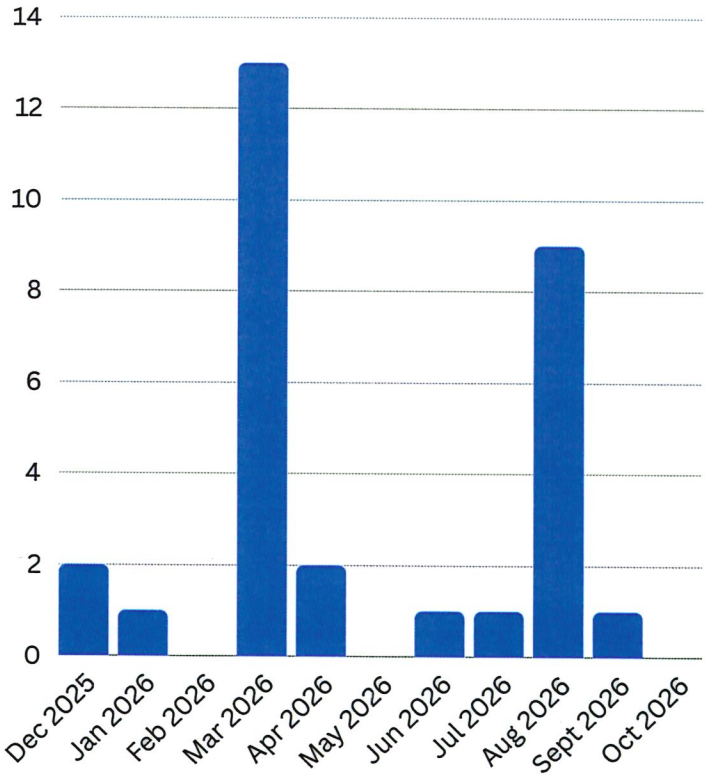
0-Trash Violation Notice.

2- No Building permits

1- LDP Violation Notice



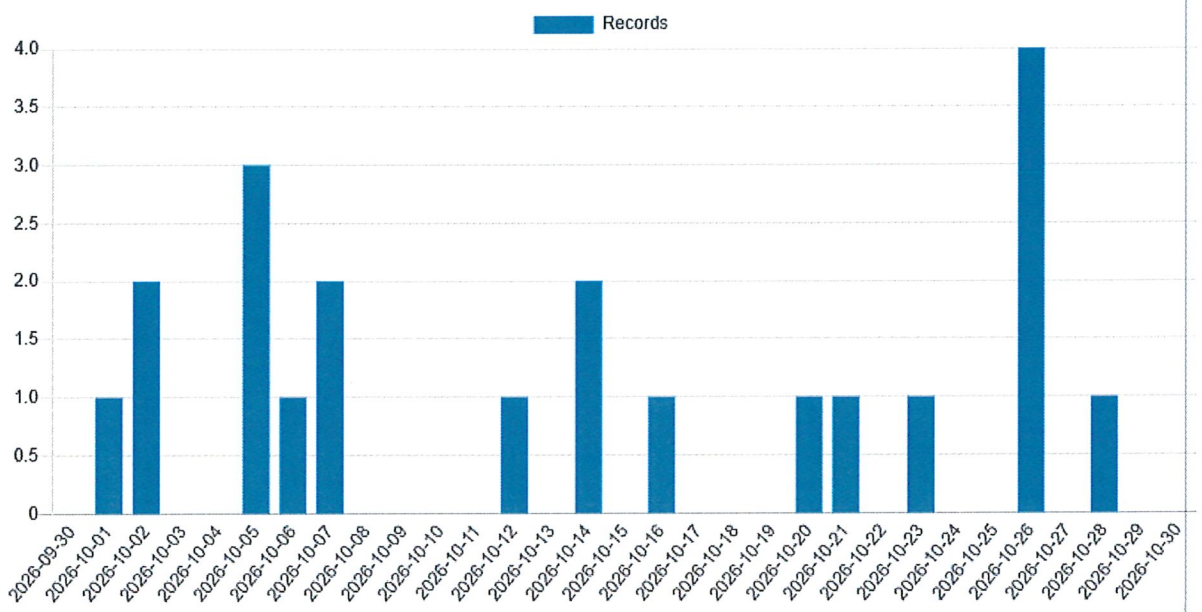
ACTIVE PERMITS FOR OCTOBER



YTD New Housing Permits

Analytics

Records submitted over time



Totals

21
Records Created

$6,844.00
Revenue Collected

90
Inspections Done

10
Permits Issued

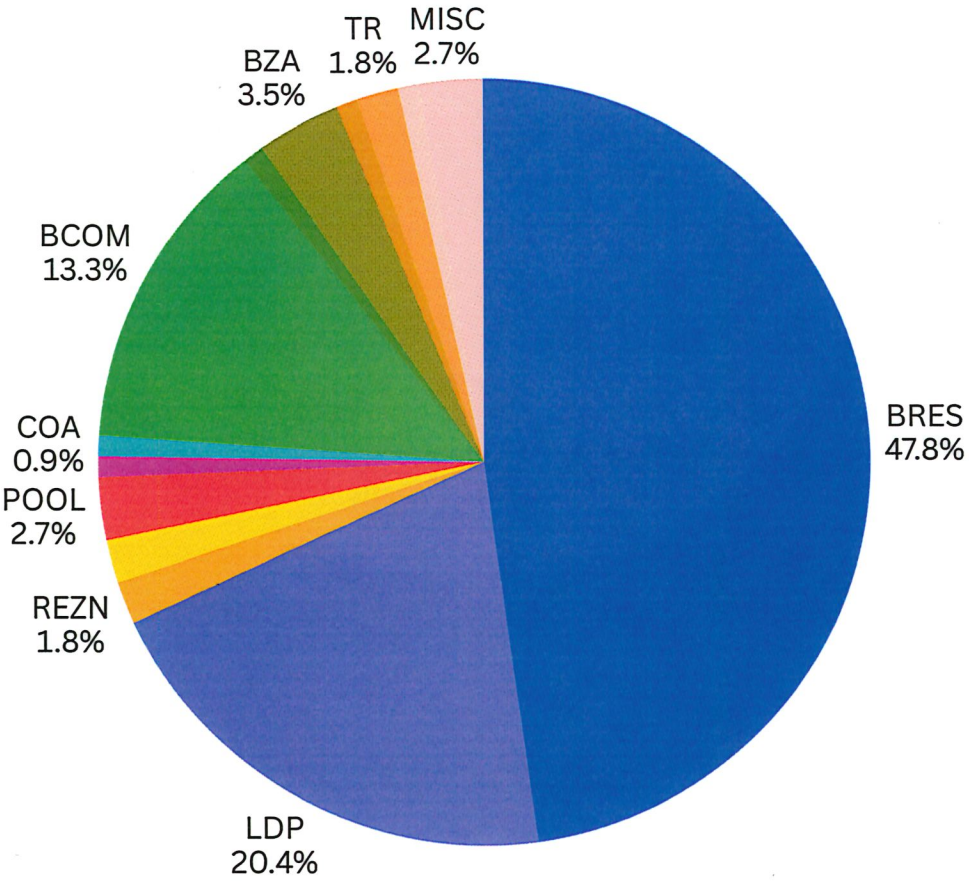
Filter Results

All Records

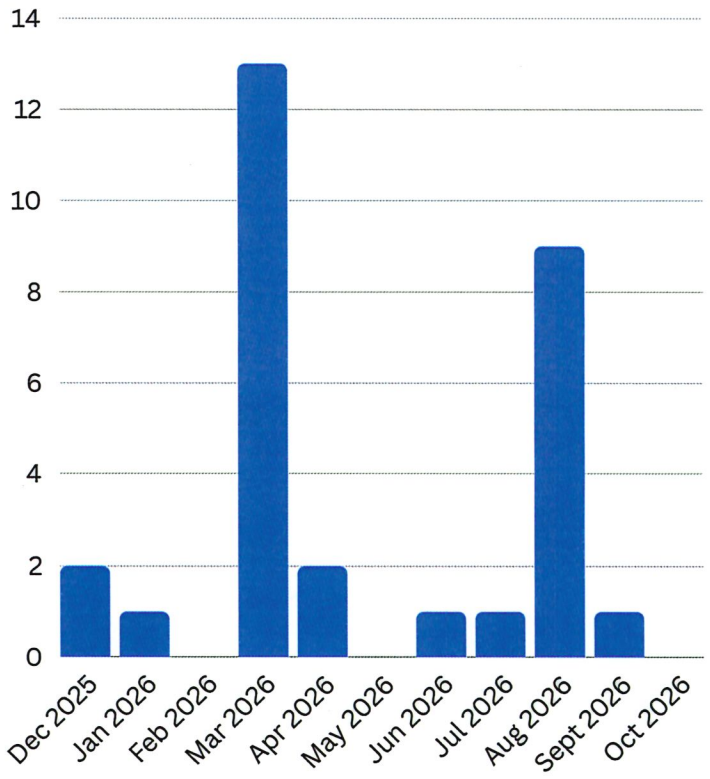
Date

Last 30 Days

All data displayed reflects the community time zone.



ACTIVE PERMITS FOR OCTOBER



YTD New Housing Permits

ACTIVE PERMITS

Record #	Record Type	Applicant Name	Date Submitted	Address	Record Status
BCOM-24-9	Building Permit - Commercial	Steve Leibel Steve Leibe	4/23/2024 15:20	3619 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active
BCOM-25-11	Building Permit - Commercial	Bent Nail Construction	6/6/2025 14:38	312 Grove Street North, Dahlonega, GA 30533	Active
BCOM-25-20	Building Permit - Commercial	Charles Padgett	9/30/2025 11:42	2001 INDIAN DR, DAHLONEGA, GA 30533	Active
BCOM-25-24	Building Permit - Commercial	Christopher Hayes	12/12/2025 14:33	50 Calhoun Mine Road, Dahlonega, GA 30533	Active
BCOM-26-1	Building Permit - Commercial	Ryan Puckett	1/23/2026 12:36	582 GROVE ST N, Unit A, DAHLONEGA, GA 30533	Active
BCOM-26-11	Building Permit - Commercial	Steve Aydelott	5/6/2026 9:44	234 HAWKINS ST, DAHLONEGA, GA 30533	Active
BCOM-26-12	Building Permit - Commercial	Bradley McEntyre	5/11/2026 10:30	168 MAIN ST W, DAHLONEGA, GA 30533	Active
BCOM-26-13	Building Permit - Commercial	STEPHEN ALBANESE	6/2/2026 12:38	70 ANSLEY DR, Unit A, DAHLONEGA, GA 30533	Active
BCOM-26-15	Building Permit - Commercial	Ashley Peck	6/4/2026 13:41	266 MECHANICSVILLE RD, DAHLONEGA, GA 30533	Active
BCOM-26-18	Building Permit - Commercial	Chris Choi	7/17/2026 14:19	108 MOUNTAIN DR, DAHLONEGA, GA 30533	Active
BCOM-26-2	Building Permit - Commercial	Brian Ahearn	2/11/2026 16:51	833 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active
BCOM-26-26	Building Permit - Commercial	Janie (D R Horton, Inc.) S	8/28/2026 15:04	127 River Crest Drive, Dahlonega, GA 30533	Active
BCOM-26-27	Building Permit - Commercial	Kathryn Kunz	10/23/2026 14:39	50 Pine Tree Way, Dahlonega, GA 30533	Active
BCOM-26-7	Building Permit - Commercial	Marie Brunson	4/7/2026 17:06	50 American Way, Dahlonega, GA 30533	Active
BRES-23-23	Building Permit - Residential	Igor Bentley	3/9/2023 13:26	115 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-23-24	Building Permit - Residential	Igor Bentley	3/9/2023 13:39	123 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-23-25	Building Permit - Residential	Igor Bentley	3/9/2023 13:49	131 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-23-26	Building Permit - Residential	Igor Bentley	3/9/2023 15:21	137 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-25-100	Building Permit - Residential	Stephen Osley	12/19/2025 14:33	25 Overlook Road, Unit Lot 10A, Dahlonega, GA 30533	Active
BRES-25-2	Building Permit - Residential	James Allison	1/15/2025 10:42	402 Crown Mountain Drive, Dahlonega, GA 30533	Active
BRES-25-25	Building Permit - Residential	Darryl Peterson	3/12/2025 15:45	88 Laurel Heights, Dahlonega, GA 30533	Active
BRES-25-33	Building Permit - Residential	Stanley Jones	4/1/2025 17:15	17 Cherokee Trail, Unit D06 036, Dahlonega, GA 30533	Active
BRES-25-46	Building Permit - Residential	Gary Nicholson	5/2/2025 10:48	329 CLOUDLAND RD N, DAHLONEGA, GA 30533	Active
BRES-25-57	Building Permit - Residential	William Bertram	6/6/2025 16:59	61 BOYD CIR, DAHLONEGA, GA 30533	Active
BRES-25-62	Building Permit - Residential	Krista Dockery	6/30/2025 16:30	52 Riley Road, Unit B, Dahlonega, GA 30533	Active
BRES-25-63	Building Permit - Residential	Krista Dockery	6/30/2025 16:47	52 Riley Road, Unit A, Dahlonega, GA 30533	Active
BRES-25-73	Building Permit - Residential	Sandy Kemp	9/2/2025 12:18	1037 Bear Paw Ridge, Unit 1A, Dahlonega, GA 30533	Active
BRES-25-74	Building Permit - Residential	Steve Honnold	9/3/2025 14:24	282 MARTIN ST, DAHLONEGA, GA 30533	Active
BRES-25-79	Building Permit - Residential	Stephen Osley	9/29/2025 16:17	30 Overlook Cove, Unit 2A, Dahlonega, GA 30533	Active
BRES-25-80	Building Permit - Residential	Denny Holland	9/30/2025 10:45	85 CAVENDER RUN, DAHLONEGA, GA 30533	Active
BRES-25-97	Building Permit - Residential	David Foronda	11/24/2025 8:51	30 Golden Autumn Drive, Unit 80, Dahlonega, GA 30533	Active
BRES-25-99	Building Permit - Residential	Stephen Osley	12/19/2025 13:57	150 Stamp Mill Drive, Unit Lot 133, Dahlonega, GA 30533	Active
BRES-26-1	Building Permit - Residential	Samuel Kirkland	1/7/2026 12:57	40 Old Stamp Mill Road N, Unit 35, Dahlonega, GA 30533	Active
BRES-26-29	Building Permit - Residential	Steve Eiberger	3/26/2026 12:36	1044 Bear Paw Ridge, Unit 080 369 lot 9B, Dahlonega, GA 305	Active
BRES-26-3	Building Permit - Residential	Randy Hampton	1/16/2026 15:56	130 PARK ST S, DAHLONEGA, GA 30533	Active
BRES-26-31	Building Permit - Residential	Thomas Pierce	4/3/2026 12:25	315 Rockhound Drive, Unit 842, Dahlonega, GA 30533	Active
BRES-26-33	Building Permit - Residential	Stephen Osley	4/9/2026 11:24	1030 Bear Paw Ridge, Unit 3B, Dahlonega,, GA 30533	Active
BRES-26-34	Building Permit - Residential	Larue Benoit	4/9/2026 15:21	120 RILEY RD, DAHLONEGA, GA 30533	Active
BRES-26-35	Building Permit - Residential	Nathan Bonham	5/1/2026 12:37	85 HIGH TRESTLE CT, DAHLONEGA, GA 30533	Active
BRES-26-37	Building Permit - Residential	Bradley McEntyre	5/11/2026 10:53	168 MAIN ST W, DAHLONEGA, GA 30533	Active
BRES-26-4	Building Permit - Residential	Kyle McDaniel	1/20/2026 13:23	26 ALTAVISTA DR, DAHLONEGA, GA 30533	Active
BRES-26-40	Building Permit - Residential	Nathan Bonham	7/15/2026 13:01	62 MINERS PL, DAHLONEGA, GA 30533	Active
BRES-26-41	Building Permit - Residential	James Callas	7/17/2026 11:34	30 Crown Mountain Ridge, Unit Lot 1, Dahlonega, GA 30533	Active

BRES-26-42	Building Permit - Residential	Janie (D R Horton, Inc.) S	7/28/2026 14:42	66 River Crest Drive, Unit lot 9, Dahlonega, GA 30533	Active
BRES-26-43	Building Permit - Residential	Janie (D R Horton, Inc.) S	7/28/2026 15:01	68 River Crest Drive, Unit lot 10, Dahlonega, GA 30533	Active
BRES-26-44	Building Permit - Residential	Janie (D R Horton, Inc.) S	7/28/2026 15:10	70 River Crest Drive, Unit lot 11, Dahlonega, GA 30533	Active
BRES-26-45	Building Permit - Residential	Janie (D R Horton, Inc.) S	7/28/2026 15:18	72 River Crest Drive, Unit lot 12, Dahlonega, GA 30533	Active
BRES-26-46	Building Permit - Residential	Janie (D R Horton, Inc.) S	7/28/2026 15:25	74 River Crest Drive, Unit lot 13, Dahlonega, GA 30533	Active
BRES-26-47	Building Permit - Residential	Janie (D R Horton, Inc.) S	7/28/2026 15:33	76 River Crest Drive, Unit lot 14, Dahlonega, GA 30533	Active
BRES-26-48	Building Permit - Residential	David King	7/29/2026 10:46	160 Hyalite Road East Hyalite Road East, Unit 060 092, Dahlone	Active
BRES-26-49	Building Permit - Residential	Jeremiah McNeil	7/31/2026 15:50	158 Crown Mountain Drive, Dahlonega, GA 30533	Active
BRES-26-50	Building Permit - Residential	Janie (D R Horton, Inc.) S	8/3/2026 14:55	78 RIVER CREST DRIVE, Unit 15, DAHLONEGA, GA 30533	Active
BRES-26-51	Building Permit - Residential	Janie (D R Horton, Inc.) S	8/3/2026 15:03	80 RIVER CREST DRIVE, Unit 16, DAHLONEGA, GA 30533	Active
BRES-26-52	Building Permit - Residential	Janie (D R Horton, Inc.) S	8/3/2026 15:10	82 RIVER CREST DRIVE, Unit 17, DAHLONEGA, GA 30533	Active
BRES-26-53	Building Permit - Residential	Janie (D R Horton, Inc.) S	8/3/2026 15:24	84 RIVER CREST DRIVE, Unit 18, DAHLONEGA, GA 30533	Active
BRES-26-54	Building Permit - Residential	Janie (D R Horton, Inc.) S	8/3/2026 15:30	86 RIVER CREST DRIVE, Unit 19, DAHLONEGA, GA 30533	Active
BRES-26-55	Building Permit - Residential	Janie (D R Horton, Inc.) S	8/3/2026 15:38	88 RIVER CREST DRIVE, Unit 20, DAHLONEGA, GA 30533	Active
BRES-26-56	Building Permit - Residential	Janie (D R Horton, Inc.) S	8/3/2026 15:45	90 RIVER CREST DRIVE, Unit 21, DAHLONEGA, GA 30533	Active
BRES-26-57	Building Permit - Residential	Irma Chlepko	8/6/2026 14:23	1024 Bear Paw Ridge, Unit 12 A, Dahlonega, GA 30533	Active
BRES-26-58	Building Permit - Residential	Shawn Murdoch	8/17/2026 19:40	40 Ainu Court, Unit 1035, Dahlonega, GA 30533	Active
BRES-26-59	Building Permit - Residential	Scott Williams	8/19/2026 11:39	95 JONES ST, DAHLONEGA, GA 30533	Active
BRES-26-6	Building Permit - Residential	Krista Dockery	2/3/2026 13:06	52 Riley Road, Unit A, Dahlonega, GA 30533	Active
BRES-26-62	Building Permit - Residential	Sam Williamson	8/28/2026 13:37	552 PROSPECTOR TRL, DAHLONEGA, GA 30533	Active
BRES-26-63	Building Permit - Residential	Ivan Martinez	8/28/2026 13:55	97 Beaumont Drive, Dahlonega, GA 30533	Active
BRES-26-64	Building Permit - Residential	David Fisher	9/8/2026 12:47	34 RILEY RD, DAHLONEGA, GA 30533	Active
BRES-26-66	Building Permit - Residential	Alen HUnt	10/7/2026 11:44	201 HAWKINS ST, DAHLONEGA, GA 30533	Active
BRES-26-67	Building Permit - Residential	Stephen Osley	10/14/2026 11:05	45 Golden Bear Drive, Unit lot 949, Dahlonega, GA 30533	Active
BRES-26-68	Building Permit - Residential	Frank Green	10/26/2026 10:13	100 STEPHENS ST, DAHLONEGA, GA 30533	Active
BRES-26-69	Building Permit - Residential	Shawn Gallagher	10/26/2026 12:46	416 SKY COUNTRY ROAD, DAHLONEGA, GA 30533	Active
BZA-25-4	Variance Application	Land Development Profe	9/30/2025 18:13	0 River Crest Drive, Dahlonega, GA 30533	Active
BZA-26-2	Variance Application	Webb Yongue	10/14/2026 15:33	215 PINE TREE WAY, DAHLONEGA, GA 30533	Active
BZA-26-3	Variance Application	Rebecca Mincey	10/26/2026 9:11	79 GOUDLOCK ST, DAHLONEGA, GA 30533	Active
BZA-26-4	Variance Application	Rebecca Mincey	10/28/2026 14:39	65 GOUDLOCK ST, DAHLONEGA, GA 30533	Active
CEM-26-16	Request for Open/Close of Cemetery L	Chris Anderson	5/28/2026 16:30	438 MAIN ST W, DAHLONEGA, GA 30533	Active
COA-26-6	Certificate of Appropriateness	Cynthia Edmondson	10/16/2026 12:36	106 Public Square North, Dahlonega, GA 30533	Active
IRR-22	Irrigation meter	Brian Murphy	10/7/2026 8:54	40 OVERLOOK ROAD, Unit 3A, DAHLONEGA, GA 30533	Active
IRR-23	Irrigation meter	Gary Havel	10/26/2026 13:20	71 MISTY WAY, DAHLONEGA, GA 30533	Active
LDP-22-20	Land Disturbance Permit	Ron Link	10/25/2022 17:10	0 Stoneybrook Drive, DAHLONEGA, GA 30533	Active
LDP-22-8	Land Disturbance Permit	Roberta Green	4/26/2022 11:32	0 Vickery and Hawkins street, Dahlonega, GA 30533	Active
LDP-23-9	Land Disturbance Permit	Kate Murray	7/27/2023 10:33	0 Dawsonville Highway, Dahlonega, GA 30533	Active
LDP-24-10	Land Disturbance Permit	Roberta Green	9/18/2024 18:13	0 Vickery and Hawkins street, Dahlonega, GA 30533	Active
LDP-24-11	Land Disturbance Permit	Garry Osley	9/20/2024 9:39	0 BEAR PAW RIDGE, Unit Phase 2, Dahlonega, GA 30533	Active
LDP-24-14	Land Disturbance Permit	Scott Hinchman	11/20/2024 11:09	290 Sunset, Dahlonega, GA 30533	Active
LDP-24-7	Land Disturbance Permit	Beth Bowersox	7/24/2024 17:29	0 Summit Drive, Unit 077 248, Dahlonega, GA 30533	Active
LDP-24-8	Land Disturbance Permit	DES Submittals	8/26/2024 12:33	0 Summit Drive, DAHLONEGA, GA 30533	Active
LDP-25-1	Land Disturbance Permit	DES Submittals	5/5/2025 9:13	318 GROVE ST N, DAHLONEGA, GA 30533	Active
LDP-25-2	Land Disturbance Permit	DES Submittals	5/13/2025 11:54	3544 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active

LDP-25-4	Land Disturbance Permit	Doug Sherrill	5/28/2025 17:05	0 River Crest Drive, Dahlonega, GA 30533	Active
LDP-25-6	Land Disturbance Permit	Mark Buchanan	7/9/2025 16:49	1680 Morrison Moore Parkway, Dahlonega, GA 30533	Active
LDP-25-8	Land Disturbance Permit	LC Parks	9/5/2025 14:30	1325 MECHANICSVILLE RD, DAHLONEGA, GA 30533	Active
LDP-25-9	Land Disturbance Permit	ALAN OURS	10/16/2025 12:41	1 ROCK HOUSE ROAD, Unit 078 030, DAHLONEGA, GA 30533	Active
LDP-26-1	Land Disturbance Permit	Bradley Dunckel	2/5/2026 14:24	0 BIRCH RIVER DRIVE GOLF COURSE PHASE, DAHLONEGA, GA	Active
LDP-26-10	Land Disturbance Permit	Hayne Thompson	9/29/2026 11:26	690 CAMP GLISSON RD, DAHLONEGA, GA 30533	Active
LDP-26-11	Land Disturbance Permit	Hayne Thompson	9/29/2026 11:46	690 CAMP GLISSON RD, DAHLONEGA, GA 30533	Active
LDP-26-12	Land Disturbance Permit	DES Submittals	10/2/2026 11:08	0 Stephens Court, Dahlonega, GA 30533	Active
LDP-26-2	Land Disturbance Permit	Cody Lanman	2/12/2026 9:14	197 Sunset Drive, Dahlonega, GA 30533	Active
LDP-26-3	Land Disturbance Permit	Thomas Pierce	3/8/2026 10:37	315 Rockhound Drive, Dahlonega, GA 30533	Active
LDP-26-4	Land Disturbance Permit	Ian Evans	4/9/2026 17:11	50 American Way, Dahlonega, GA 30533	Active
LDP-26-5	Land Disturbance Permit	JOE KEMP	4/17/2026 16:56	40 Shamans Way, Dahlonega, GA 30533	Active
LDP-26-6	Land Disturbance Permit	Steve Aydelott	5/6/2026 9:59	234 HAWKINS ST, DAHLONEGA, GA 30533	Active
LDP-26-7	Land Disturbance Permit	Jermiah McNeil	5/14/2026 17:36	158 Crown Mountain Drive, Dahlonega, GA 30533	Active
MFP-26-11	Minor Final Plat	John Gaston	7/13/2026 13:24	1370 CALHOUN RD, DAHLONEGA, GA 30533	Active
MFP-26-6	Minor Final Plat	Land Development Profe	3/24/2026 12:43	3619 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active
OD-26-13	Outside Sales and Dining Operations P	Deb Rowe	6/22/2026 14:59	87 NORTH CHESTATEE ST, Unit A, DAHLONEGA, GA 30533	Active
POOL-26-1	Pool/Spa Permit	Brain Murphy	2/13/2026 9:23	40 OVERLOOK ROAD, Unit 3A, DAHLONEGA, GA 30533	Active
POOL-26-2	Pool/Spa Permit	Sarah Jenkins	8/5/2026 15:40	77 OLD RIVER RD, DAHLONEGA, GA 30533	Active
POOL-26-3	Pool/Spa Permit	Jeff Archer	10/2/2026 14:04	127 River Crest Drive, Dahlonega, GA 30533	Active
REZN-24-2	Rezoning Permit	Land Development Profe	10/30/2024 17:51	598 GROVE ST N, DAHLONEGA, GA 30533	Active
REZN-26-6	Rezoning	Webb Yongue	10/5/2026 11:29	215 PINE TREE WAY, DAHLONEGA, GA 30533	Active
SGN-26-21	Sign Permit	Cynthia Edmondson	10/5/2026 18:48	106 Public Square North, Dahlonega, GA 30533	Active
TAPP-6	Water Tap Fee-Sewer Tap Fees-Grinde	Sandra Usry	1/9/2026 17:03	265 J Mountain Drive, Dahlonega, GA 30533	Active
TR-26-1	Tree Removal Permit Application	Greg Imig	2/10/2026 17:22	95 JONES ST, DAHLONEGA, GA 30533	Active
TR-26-3	Tree Removal Permit Application	Steve Honnold	8/21/2026 13:13	282 MARTIN ST, DAHLONEGA, GA 30533	Active
ZVL-26-9	Zoning Verification Letter Request	William Luesing	9/9/2026 12:01		Active

OCT - PERMITS ISSUED

Record #	Record Type	Applicant Name	Date Submitted	Address	Record Status	
BZA-26-4	Variance Application	Rebecca Mincey	10/28/2026 14:39	65 GOUDLOCK ST, DAHLONEGA, GA 30533	Active	
IRR-23	Irrigation meter	Gary Havel	10/26/2026 13:20	71 MISTY WAY, DAHLONEGA, GA 30533	Active	
BRES-26-69	Building Permit - Residential	Shawn Gallagher	10/26/2026 12:46	416 SKY COUNTRY ROAD, DAHLONEGA, GA 30533	Active	
BRES-26-68	Building Permit - Residential	Frank Green	10/26/2026 10:13	100 STEPHENS ST, DAHLONEGA, GA 30533	Active	
BCOM-26-27	Building Permit - Commercial	Kathryn Kunz	10/23/2026 14:39	50 Pine Tree Way, Dahlonega, GA 30533	Active	
COA-26-6	Certificate of Appropriateness	Cynthia Edmondson	10/16/2026 12:36	106 Public Square North, Dahlonega, GA 30533	Active	
BZA-26-2	Variance Application	Webb Yongue	10/14/2026 15:33	215 PINE TREE WAY, DAHLONEGA, GA 30533	Active	
BRES-26-67	Building Permit - Residential	Stephen Osley	10/14/2026 11:05	45 Golden Bear Drive, Unit lot 949, Dahlonega, GA 3053	Active	
BZA-26-3	Variance Application	Rebecca Mincey	10/26/2026 9:11	79 GOUDLOCK ST, DAHLONEGA, GA 30533	Active	
BRES-26-66	Building Permit - Residential	Alen HUnt	10/7/2026 11:44	201 HAWKINS ST, DAHLONEGA, GA 30533	Active	
IRR-22	Irrigation meter	Brian Murphy	10/7/2026 8:54	40 OVERLOOK ROAD, Unit 3A, DAHLONEGA, GA 30533	Active	
SGN-26-21	Sign Permit	Cynthia Edmondson	10/5/2026 18:48	106 Public Square North, Dahlonega, GA 30533	Active	
REZN-26-6	Rezoning	Webb Yongue	10/5/2026 11:29	215 PINE TREE WAY, DAHLONEGA, GA 30533	Active	
POOL-26-3	Pool/Spa Permit	Jeff Archer	10/2/2026 14:04	127 River Crest Drive, Dahlonega, GA 30533	Active	
LDP-26-12	Land Disturbance Permit	DES Submittals	10/2/2026 11:08	0 Stephens Court, Dahlonega, GA 30533	Active	
LDP-26-11	Land Disturbance Permit	Hayne Thompson	9/29/2026 11:46	690 CAMP GLISSON RD, DAHLONEGA, GA 30533	Active	
LDP-26-10	Land Disturbance Permit	Hayne Thompson	9/29/2026 11:26	690 CAMP GLISSON RD, DAHLONEGA, GA 30533	Active	
ZVL-26-9	Zoning Verification Letter Reque	William Luesing	9/9/2026 12:01		Active	
BRES-26-64	Building Permit - Residential	David Fisher	9/8/2026 12:47	34 RILEY RD, DAHLONEGA, GA 30533	Active	
BCOM-26-26	Building Permit - Commercial	Janie (D R Horton, Inc.)	8/28/2026 15:04	127 River Crest Drive, Dahlonega, GA 30533	Active	
BRES-26-63	Building Permit - Residential	Ivan Martinez	8/28/2026 13:55	97 Beaumont Drive, Dahlonega, GA 30533	Active	
TR-26-3	Tree Removal Permit Application	Steve Honnold	8/21/2026 13:13	282 MARTIN ST, DAHLONEGA, GA 30533	Active	
BRES-26-59	Building Permit - Residential	Scott Williams	8/19/2026 11:39	95 JONES ST, DAHLONEGA, GA 30533	Active	
BRES-26-58	Building Permit - Residential	Shawn Murdoch	8/17/2026 19:40	40 Ainu Court, Unit 1035, Dahlonega, GA 30533	Active	
BRES-26-62	Building Permit - Residential	Sam Williamson	8/28/2026 13:37	552 PROSPECTOR TRL, DAHLONEGA, GA 30533	Active	
BRES-26-57	Building Permit - Residential	Irma Chlepko	8/6/2026 14:23	1024 Bear Paw Ridge, Unit 12 A, Dahlonega, GA 30533	Active	
POOL-26-2	Pool/Spa Permit	Sarah Jenkins	8/5/2026 15:40	77 OLD RIVER RD, DAHLONEGA, GA 30533	Active	
BRES-26-56	Building Permit - Residential	Janie (D R Horton, Inc.)	8/3/2026 15:45	90 RIVER CREST DRIVE, Unit 21, DAHLONEGA, GA 3053	Active	
BRES-26-55	Building Permit - Residential	Janie (D R Horton, Inc.)	8/3/2026 15:38	88 RIVER CREST DRIVE, Unit 20, DAHLONEGA, GA 3053	Active	
BRES-26-54	Building Permit - Residential	Janie (D R Horton, Inc.)	8/3/2026 15:30	86 RIVER CREST DRIVE, Unit 19, DAHLONEGA, GA 3053	Active	
BRES-26-53	Building Permit - Residential	Janie (D R Horton, Inc.)	8/3/2026 15:24	84 RIVER CREST DRIVE, Unit 18, DAHLONEGA, GA 3053	Active	
BRES-26-52	Building Permit - Residential	Janie (D R Horton, Inc.)	8/3/2026 15:10	82 RIVER CREST DRIVE, Unit 17, DAHLONEGA, GA 3053	Active	
BRES-26-51	Building Permit - Residential	Janie (D R Horton, Inc.)	8/3/2026 15:03	80 RIVER CREST DRIVE, Unit 16, DAHLONEGA, GA 3053	Active	
BRES-26-50	Building Permit - Residential	Janie (D R Horton, Inc.)	8/3/2026 14:55	78 RIVER CREST DRIVE, Unit 15, DAHLONEGA, GA 3053	Active	
BRES-26-49	Building Permit - Residential	Jeremiah McNeil	7/31/2026 15:50	158 Crown Mountain Drive, Dahlonega, GA 30533	Active	
BRES-26-48	Building Permit - Residential	David King	7/29/2026 10:46	160 Hyalite Road East Hyalite Road East, Unit 060 092, [	Active	
BRES-26-47	Building Permit - Residential	Janie (D R Horton, Inc.)	7/28/2026 15:33	76 River Crest Drive, Unit lot 14, Dahlonega, GA 30533	Active	
BRES-26-46	Building Permit - Residential	Janie (D R Horton, Inc.)	7/28/2026 15:25	74 River Crest Drive, Unit lot 13, Dahlonega, GA 30533	Active	
BRES-26-45	Building Permit - Residential	Janie (D R Horton, Inc.)	7/28/2026 15:18	72 River Crest Drive, Unit lot 12, Dahlonega, GA 30533	Active	
BRES-26-44	Building Permit - Residential	Janie (D R Horton, Inc.)	7/28/2026 15:10	70 River Crest Drive, Unit lot 11, Dahlonega, GA 30533	Active	
BRES-26-43	Building Permit - Residential	Janie (D R Horton, Inc.)	7/28/2026 15:01	68 River Crest Drive, Unit lot 10, Dahlonega, GA 30533	Active	
BRES-26-42	Building Permit - Residential	Janie (D R Horton, Inc.)	7/28/2026 14:42	66 River Crest Drive, Unit lot 9, Dahlonega, GA 30533	Active	
BCOM-26-18	Building Permit - Commercial	Chris Choi	7/17/2026 14:19	108 MOUNTAIN DR, DAHLONEGA, GA 30533	Active	

(INSPECTIONS)

Record #	Record Type	Result	Inspector	Note	Inspection Type(s)	Date Scheduled	Inspection	Group Name	
BRES-26-40	Building Permit - Residential		Steve Holder		House Wrap, Wall Sheathin	11/2/2026			
LDP-26-7	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/29/2026 12:00			
BRES-26-47	Building Permit - Residential	Pass	Steve Holder		Wall Sheathing Inspection	10/29/2026 12:00			
BRES-26-46	Building Permit - Residential	Pass	Steve Holder		Wall Sheathing Inspection	10/29/2026 12:00			
BRES-26-45	Building Permit - Residential	Pass	Steve Holder		Wall Sheathing Inspection	10/29/2026 12:00			
BRES-26-44	Building Permit - Residential	Pass	Steve Holder		Wall Sheathing Inspection	10/29/2026 12:00			
BRES-26-43	Building Permit - Residential	Pass	Steve Holder		Wall Sheathing Inspection	10/29/2026 12:00			
BRES-26-42	Building Permit - Residential	Pass	Steve Holder		Wall Sheathing Inspection	10/29/2026 12:00			
BRES-25-100	Building Permit - Residential	Pass	Steve Holder		Residential Final Inspection	10/28/2026 15:47			
LDP-25-2	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/28/2026 12:00			
LDP-25-4	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/28/2026 12:00			
LDP-25-6	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/28/2026 12:00			
LDP-26-2	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/28/2026 12:00			
LDP-26-4	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/28/2026 12:00			
LDP-26-6	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/28/2026 12:00			
BRES-26-35	Building Permit - Residential	Pass	Steve Holder		Erosion Controls B.M.P Insp	10/28/2026 12:00			
BRES-26-69	Building Permit - Residential	Pass	Steve Holder		Residential Final Inspection	10/28/2026 12:00			
BRES-26-69	Building Permit - Residential	Pass	Steve Holder		Residential Combo Rough ir	10/28/2026 12:00			
LDP-24-11	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/27/2026 12:00			
BRES-26-35	Building Permit - Residential	Partial Pass	Steve Holde	Attic missir	Residential Final Inspection	10/26/2026 12:00			
LDP-25-2	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/22/2026 12:00			
LDP-26-7	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/22/2026 12:00			
POOL-26-2	Pool/Spa Permit	Pass	Steve Holde	Perimeter b	Pool - Pool/Hot Tub Installat	10/21/2026 13:51			
LDP-24-11	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/21/2026 12:00			
LDP-25-4	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/21/2026 12:00			
LDP-26-3	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/21/2026 12:00			
LDP-26-5	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/21/2026 12:00			
BRES-25-100	Building Permit - Residential	Fail	Steve Holde	1. No show	Residential Final Inspection	10/21/2026 12:00			
BRES-25-97	Building Permit - Residential		Timothy Martin		Residential Final Inspection	10/21/2026			
LDP-22-20	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/20/2026 12:00			
LDP-24-14	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/20/2026 12:00			
LDP-24-7	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/20/2026 12:00			
LDP-25-1	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/20/2026 12:00			
LDP-25-6	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/20/2026 12:00			
LDP-26-2	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/20/2026 12:00			
LDP-26-4	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/20/2026 12:00			
LDP-23-9	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/19/2026 12:00			
LDP-25-6	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/16/2026 12:00			
LDP-24-12	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/16/2026 12:00			
LDP-25-2	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/15/2026 12:00			
LDP-26-2	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/15/2026 12:00			
LDP-26-4	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/14/2026 12:00			
LDP-26-6	Land Disturbance Permit	Pass	Timothy Martin		B.M.P Inspection	10/14/2026 12:00			

29 - BRES
4 LDP
3 Pool
3 BCom
1 GEN
85

BRES-26-37	Building Permit - Residential	Pass	Steve Holder	Residential Combo Rough ir	10/14/2026 12:00			
LDP-24-11	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/13/2026 12:00			
LDP-25-4	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/13/2026 12:00			
LDP-26-3	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/13/2026 12:00			
BRES-26-64	Building Permit - Residential	Pass	Steve Holder	Residential Combo Rough ir	10/12/2026 12:00			
LDP-22-20	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/9/2026 12:00			
LDP-24-11	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/9/2026 12:00			
LDP-23-9	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/8/2026 12:00			
LDP-24-14	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/8/2026 12:00			
LDP-25-1	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/8/2026 12:00			
LDP-25-6	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/8/2026 12:00			
LDP-26-3	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/8/2026 12:00			
LDP-26-5	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/8/2026 12:00			
BCOM-26-14	Building Permit - Commercial	Pass	Steve Holder	Commercial Final Inspectio	10/8/2026 12:00			
POOL-26-2	Pool/Spa Permit	Pass	Steve Holde	Circulation	Pool - General	10/8/2026 12:00			
BRES-26-47	Building Permit - Residential	Pass	Steve Holder	Concrete Slab inspection	10/8/2026 12:00			
BRES-26-46	Building Permit - Residential	Pass	Steve Holder	Concrete Slab inspection	10/8/2026 12:00			
BRES-26-45	Building Permit - Residential	Pass	Steve Holder	Concrete Slab inspection	10/8/2026 12:00			
BRES-26-44	Building Permit - Residential	Pass	Steve Holder	Concrete Slab inspection	10/8/2026 12:00			
BRES-26-43	Building Permit - Residential	Pass	Steve Holder	Concrete Slab inspection	10/8/2026 12:00			
BRES-26-42	Building Permit - Residential	Pass	Steve Holder	Concrete Slab inspection	10/8/2026 12:00			
LDP-25-4	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/7/2026 12:00			
LDP-26-7	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/7/2026 12:00			
BRES-26-49	Building Permit - Residential	Pass, Pass	Timothy Ma	3rd Party re	Erosion Controls B.M.P Insp	10/7/2026 12:00			
BRES-26-59	Building Permit - Residential	Pass	Steve Holder	Concrete Slab inspection	10/7/2026 12:00			
BRES-26-57	Building Permit - Residential	Pass	Steve Holder	Residential T-Pole Inspectio	10/7/2026 12:00			
LDP-24-7	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/6/2026 12:00			
LDP-25-2	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/6/2026 12:00			
LDP-26-2	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/6/2026 12:00			
LDP-26-6	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/5/2026 12:00			
LDP-24-12	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/5/2026 12:00			
BRES-26-57	Building Permit - Residential	Pass	Timothy Ma	3rd Party Re	Erosion Controls B.M.P Insp	10/5/2026 12:00			
GEN-2	Generators Installation permit only	Pass	Steve Holder	Perm Power Connection	10/5/2026 12:00			
BCOM-26-7	Building Permit - Commercial	Pass	Steve Holder	Concrete Slab inspection	10/5/2026 12:00			
BRES-26-41	Building Permit - Residential	Pass	Steve Holder	Concrete Slab inspection	10/5/2026 12:00			
POOL-25-1	Pool/Spa Permit	Pass	Steve Holder	Pool - Pool Fence Inspectior	10/5/2026 12:00			
LDP-25-6	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/2/2026 12:00			
LDP-26-4	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/2/2026 12:00			
BRES-26-59	Building Permit - Residential	Pass	Steve Holder	Erosion Controls B.M.P Insp	10/2/2026 12:00			
BRES-26-59	Building Permit - Residential	Pass	Steve Holder	Residential Construction - U	10/2/2026 12:00			
LDP-26-2	Land Disturbance Permit	Pass	Timothy Martin	B.M.P Inspection	10/1/2026 12:00			
BCOM-26-7	Building Permit - Commercial	Pass	Steve Holde	Garage lab	Footing - Inspect Footing Pla	10/1/2026 12:00			
BRES-26-47	Building Permit - Residential	Pass	Steve Holder	Residential Construction - U	9/30/2026 12:00			
BRES-26-46	Building Permit - Residential	Pass	Steve Holder	Residential Construction - U	9/30/2026 12:00			

Department Report

Report Title: City of Dahlonega Police Department – October 2026.
Report Highlight: Officer Hunter Bauman received advanced certificate
Name and Title: George Albert, Chief of Police.

Recently Completed:

- Chief Albert attended the DDBA meeting.
- Staff attended and covered the council meeting, work sessions and planning commission meetings.
- Officers covered the First Friday Concert in Hancock Park.
- Gold Rush Festival.
- Speed measuring devices were recertified.
- Halloween event, Scares on the Square.
- Staffed EOC center for Hurricane Isaias.
- Chief and Officer Bauman attended Newcomers Club meeting at Parks and Recreation.
- Chief attended the District Safety Meeting at Lumpkin County Schools.
- Chief attended GMRC event at Camp Glissen.
- Chief received FBI LEEDA Command Leadership certification.
- Admin Miki Mullis attended annual GBI conference.
- Officer Bauman attended Interviews/Interrogations course at GPSTC.
- Code Enforcement Officers T Martin/V Mundy attended Georgia Association of Business Tax Officials conference.

Underway:

- Officer Weathington deployed the RADAR speed trailer below Mountain Park to assist slow traffic down.
- Officers continue to conduct foot patrols in the downtown and business areas of the city.
- Pre-event meetings for Run for the Rangers, Run for the Rescues, Lighting of the Square and Old-Fashioned Christmas Parade.

Officer's Commendation: Officer Hunter Bauman received his advanced certificate from the Georgia Peace Officers Standards and Training Council.

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Officer Commendation – Officer Weathington

The Dahlonega Police Department received a heartfelt letter of appreciation from a family visiting Dahlonega on October 9, 2026. While visiting with their niece on a field trip, the family accidentally locked their keys inside their vehicle. Officer Weathington responded promptly and provided professional, courteous, and compassionate assistance, helping the family get back on the road and continue enjoying their visit. The family expressed sincere gratitude for his kindness and dedication, noting that his actions made a lasting impression and reflected the very best of community service.

October Pictures



DDBA Meeting



Newcomers Meeting

October Pictures



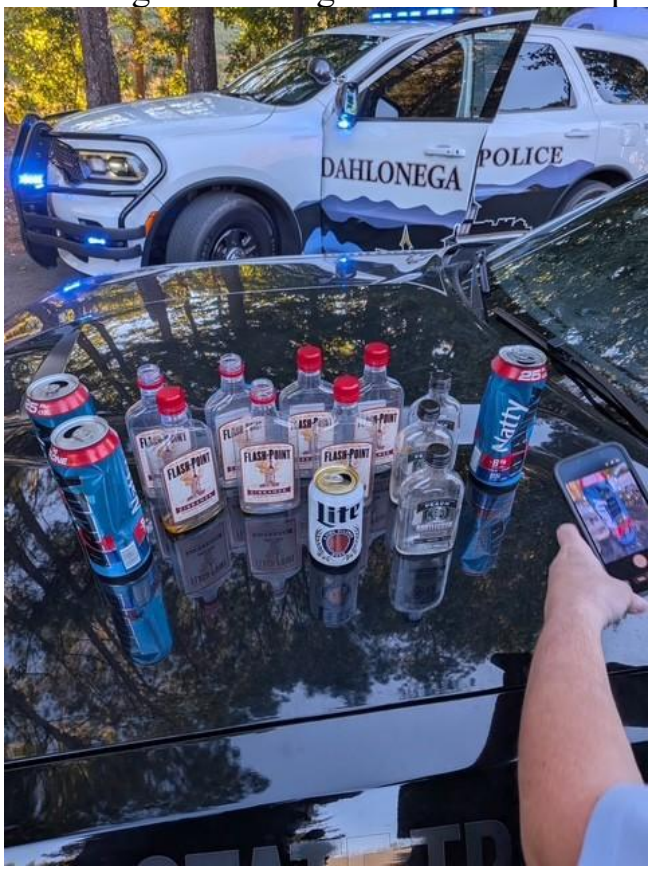
FBI LEEDA Course



October Pictures

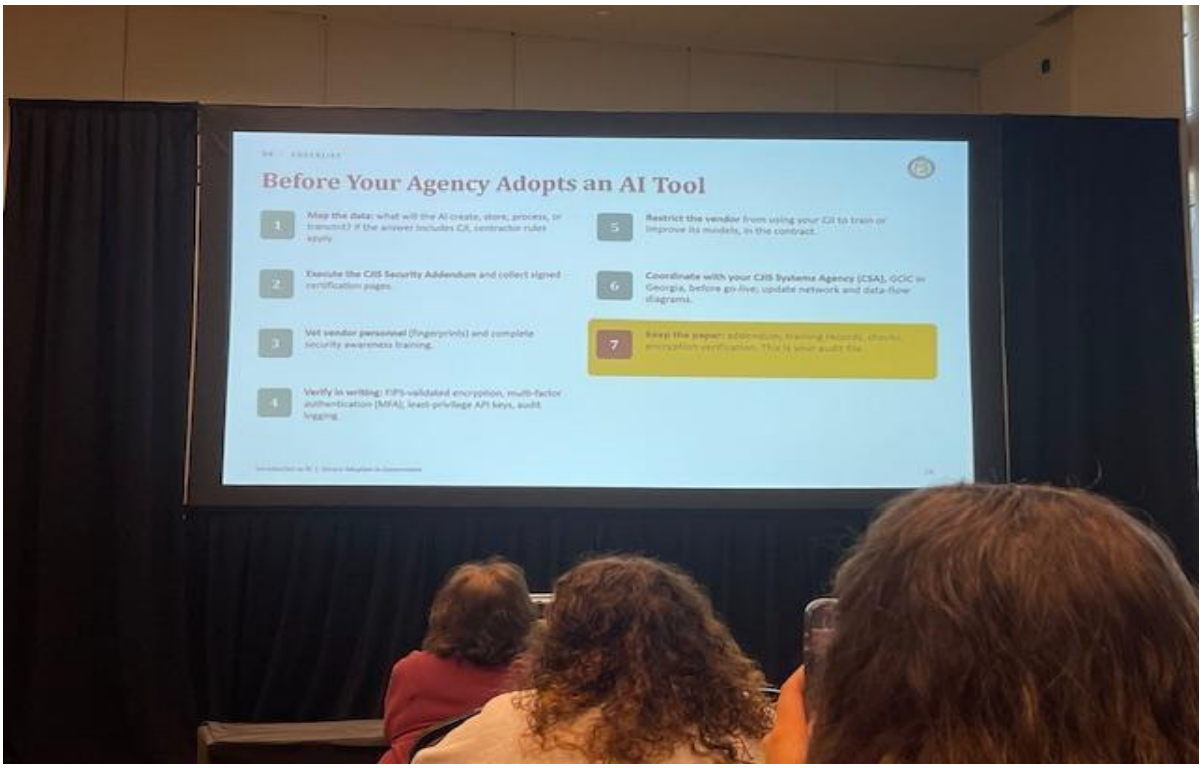


Officer Weathington assisting with Animal Complaint Call



DUI Arrest

October Pictures



GBI Conference



Scares on the Square

October Pictures



Scares on the Square



Scares on the Square (SVO)

October Pictures



Scares on the Square



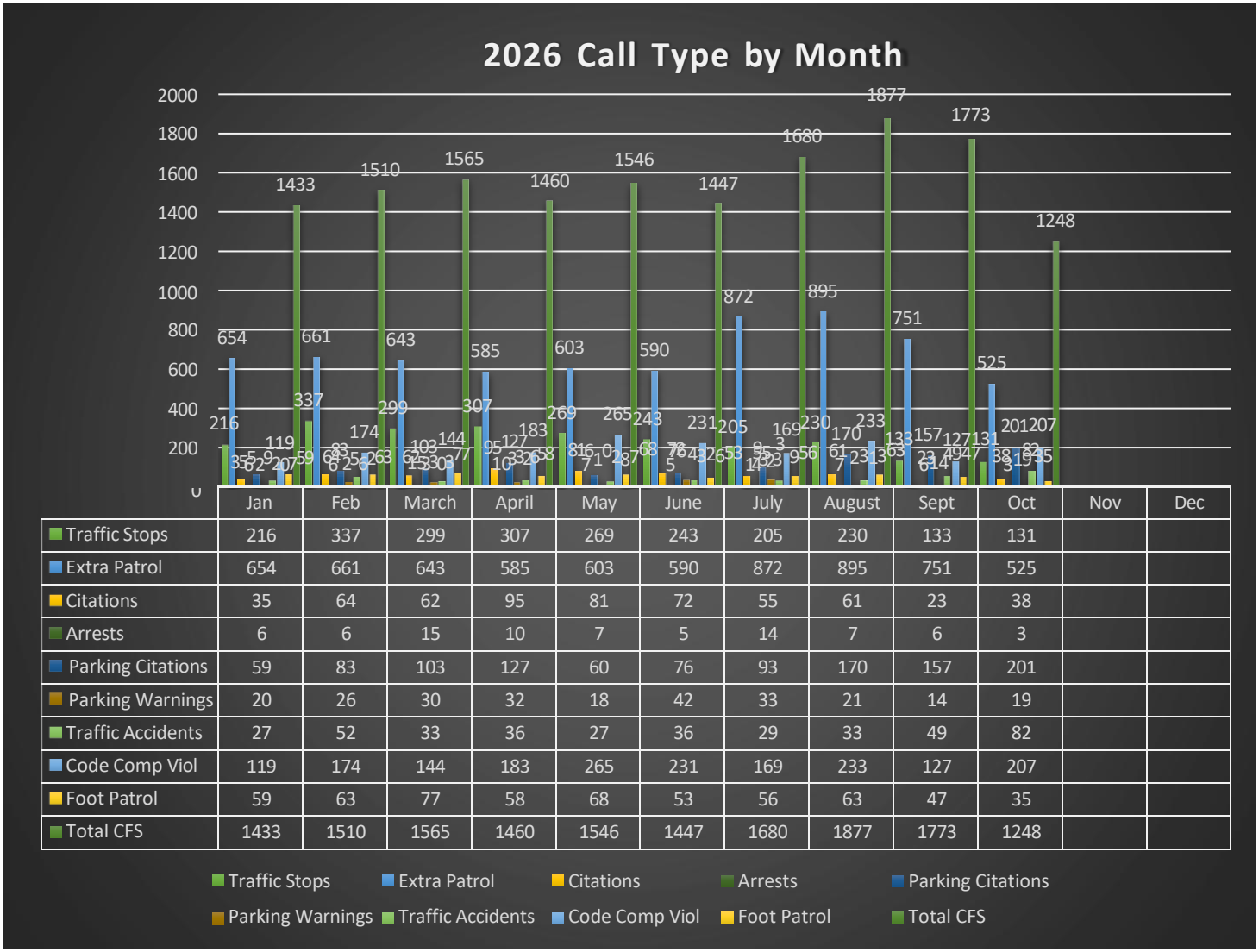
October Pictures



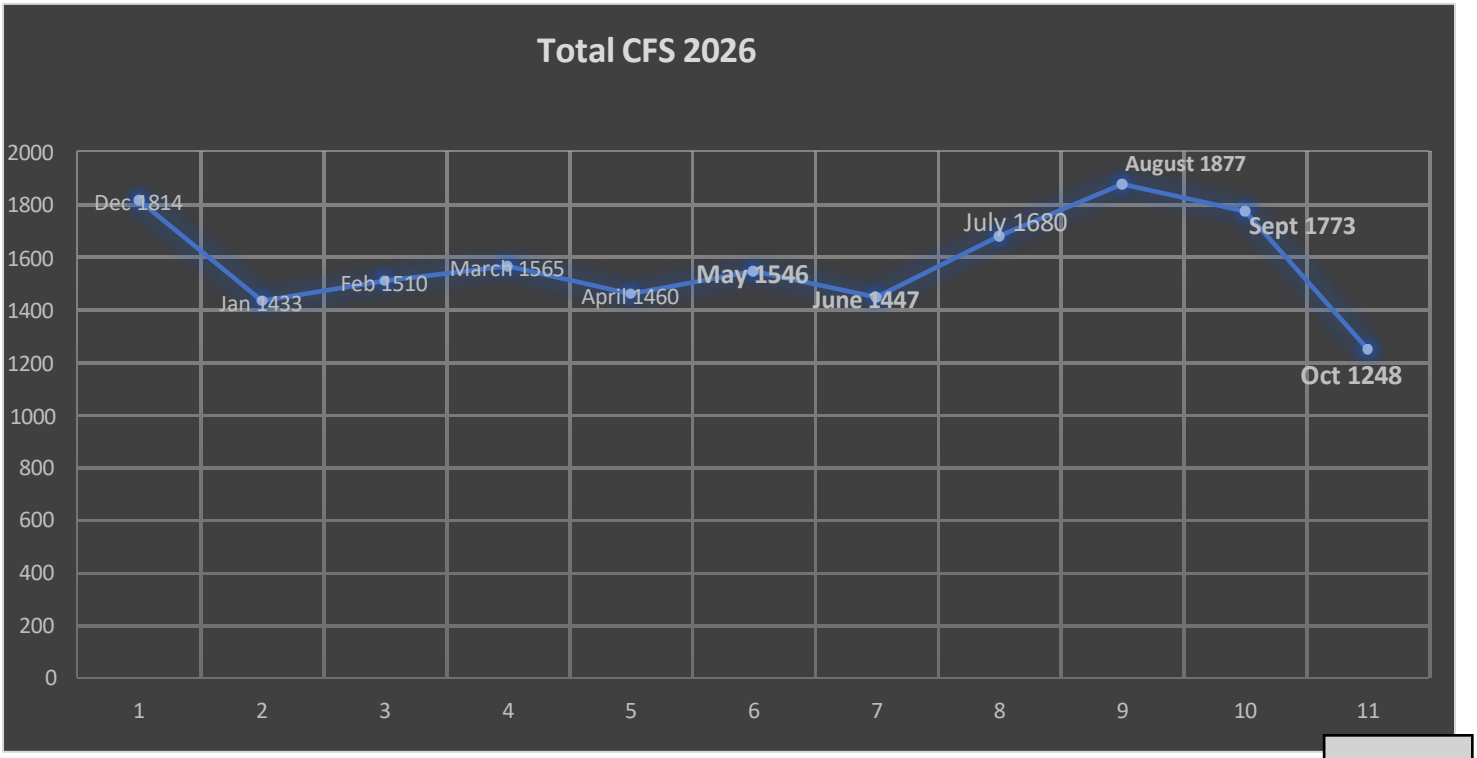
Gold Rush Festival



Traffic Fatality (8 Second response time)



	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Traffic Stops	216	337	299	307	269	243	205	230	133	131		
Extra Patrol	654	661	643	585	603	590	872	895	751	525		
Citations	35	64	62	95	81	72	55	61	23	38		
Arrests	6	6	15	10	7	5	14	7	6	3		
Parking Citations	59	83	103	127	60	76	93	170	157	201		
Parking Warnings	20	26	30	32	18	42	33	21	14	19		
Traffic Accidents	27	52	33	36	27	36	29	33	49	82		
Code Comp Viol	119	174	144	183	265	231	169	233	127	207		
Foot Patrol	59	63	77	58	68	53	56	63	47	35		
Total CFS	1433	1510	1565	1460	1546	1447	1680	1877	1773	1248		



October 2026 Calls for Service

2026 Call Type	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Traffic Stops	*216*	*337*	*299*	*307*	*269*	*243*	*205*	*230*	*133*	*131*		
Extra Patrol	*654*	*661*	*643*	*585*	*603*	*590*	*872*	*895*	*751*	*525*		
Citations	*35*	*64*	*62*	*95*	*81*	*72*	*55*	*61*	*23*	*38*		
Arrests	*6*	*6*	*15*	*10*	*7*	*5*	*14*	*7*	*6*	*3*		
Parking Citations	*59*	*83*	*103*	*127*	*60*	*76*	*93*	*170*	*157*	*201*		
Parking Warnings	*20*	*26*	*30*	*32*	*18*	*42*	*33*	*21*	*14*	*19*		
Traffic Accidents	*27*	*52*	*33*	*36*	*27*	*36*	*29*	*33*	*49*	*82*		
Code Comp Viol	*119*	*174*	*144*	*183*	*265*	*231*	*169*	*233*	*127*	*207*		
Foot Patrol	*59*	*63*	*77*	*58*	*68*	*53*	*56*	*63*	*47*	*35*		
Total CFS	***1433***	***1510***	***1565***	***1460***	***1546***	***1447***	***1680***	***1877***	***1773***	***1248***		

Calls for Service Comparison

	Oct-24	Oct-25	26-Oct
Traffic Stops	*125*	*239*	*131*
Extra Patrol	*1296*	*988*	*525*
Citations	*22*	*50*	*38*
Arrests	*13*	*6*	*3*
Parking Citations	*55*	*81*	*201*
Parking Warning	*45*	*25*	*19*
Traffic Accidents	*48*	*64*	*82*
Code Comp Viol	*60*	*115*	*207*
Foot Patrol		*112*	*35*

CFS Date/Time

100 : Officer Needs Assistance
100 : Officer Needs Assistance Total: 1

11 : Dog/Animal Call
11 : Dog/Animal Call Total: 3

15A : Burglary Alarm
15A : Burglary Alarm Total: 11

15AP : Panic Alarm
15AP : Panic Alarm Total: 2

15 : Burglary
15 : Burglary Total: 1

16 : Domestic Problem
16 : Domestic Problem Total: 1

21 : Place A Phone Call
21 : Place A Phone Call Total: 6

29 : Warrant
29 : Warrant Total: 5

37 : Suspicious Person/Vehicle
37 : Suspicious Person/Vehicle Total: 4

38 : Traffic Stop

38 : Traffic Stop Total: 133

44 : Suicide Or Attempt
44 : Suicide Or Attempt Total: 1

46 : Assist Motorist
46 : Assist Motorist Total: 2

48 : Traffic Light Out
48 : Traffic Light Out Total: 3

49 : Speeding Auto
49 : Speeding Auto Total: 2

50P : Vehicle Accident - Patrol Car
50P : Vehicle Accident - Patrol Car Total: 1

50 : Vehicle Accident
50 : Vehicle Accident Total: 65

55 : Intoxicated Driver
55 : Intoxicated Driver Total: 1

56 : Intoxicated Pedestrian
56 : Intoxicated Pedestrian Total: 1

57 : Hit And Run
57 : Hit And Run Total: 17

58 : Direct Traffic
58 : Direct Traffic Total: 2

59 : Escort Or Convoy
59 : Escort Or Convoy Total: 4

59F : Funeral Escort
59F : Funeral Escort Total: 1

61 : 911 Hang Up
61 : 911 Hang Up Total: 4

65 : Mechanical Breakdown
65 : Mechanical Breakdown Total: 13

72 : Abandoned Vehicle
72 : Abandoned Vehicle Total: 3

78 : Assistance Needed/Given
78 : Assistance Needed/Given Total: 3

84 : Special Detail
84 : Special Detail Total: 6

90 : Bank Alarm
90 : Bank Alarm Total: 2

92 : Improperly Parked Vehicle
92 : Improperly Parked Vehicle Total: 9

AD : Apparent Death
AD : Apparent Death Total: 3

ARRESTS: Arrests
ARRESTS: Arrests Total: 3
AS : Assault/Abuse
AS : Assault/Abuse Total: 5

BL : Bleeding
BL : Bleeding Total: 1

BOLO : Be On The Lookout For BOLO :
Be On The Lookout For Total: 2

CEC : Code Enforcement Complaint
CEC : Code Enforcement Complaint Total: 9

CELL : Cell Phone Disconnect
CELL : Cell Phone Disconnect Total: 1

CEV : Code Enforcement Violation
CEV : Code Enforcement Violation Total: 207

CHCUS : Child Custody Exchange
CHCUS : Child Custody Exchange Total: 2

CP : Chest Pain
CP : Chest Pain Total: 1

CITATIONS: Citations
CITATIONS: Citations Total: 38

CRTRES : Criminal Trespass
CRTRES : Criminal Trespass Total: 1

CUS : Custody Dispute
CUS : Custody Dispute Total: 1

DISP : Dispute (Not Family Related)
DISP : Dispute (Not Family Related) Total: 7

DIST : Disturbing The Peace
DIST : Disturbing The Peace Total: 1

DTP : Damage To Property
DTP : Damage To Property Total: 6

FA : Person Fell
FA : Person Fell Total: 1

FOLL : Follow Up

FOLL : Follow Up Total: 2

FOUND : FOUND ITEM
FOUND : FOUND ITEM Total: 3

FRA : Fraud
FRA : Fraud Total: 2

HAR : Harassment
HAR : Harassment Total: 3

HAZ : Hazard
HAZ : Hazard Total: 3

INFO : Miscellaneous Information
INFO : Miscellaneous Information Total: 1

KEP : Keep The Peace
KEP : Keep The Peace Total: 2

MISC : Miscellaneous
MISC : Miscellaneous Total: 1

MIS : Missing Person
MIS : Missing Person Total: 2

OTH : Other
OTH : Other Total: 5

OT : Other Medical Complaint
OT : Other Medical Complaint Total: 1

SIG35 : SIGNAL 35
SIG35 : SIGNAL 35 Total: 6

STAT10 : Extra Patrol
STAT10 : Extra Patrol Total: 525

STAT10FP : Foot Patrol
STAT10FP : Foot Patrol Total: 35

STAT5 CITY : Report at Dahlonega Police Department
STAT5 CITY : Report at Dahlonega Police Department Total: 5

STAT5 : Report at Sheriff's Office
STAT5 : Report at Sheriff's Office Total: 33

THE : Theft
THE : Theft Total: 1

THR : Threats
THR : Threats Total: 1

TRE : Trespassing
TRE : Trespassing Total: 1

UNLOCK : Vehicle Unlock
UNLOCK : Vehicle Unlock Total: 14

UNR : Unruly Juvenile
UNR : Unruly Juvenile Total: 2

UN : Unconscious/Unknown
UN : Unconscious/Unknown Total: 1

WA1 : City Water Dept Calls
WA1 : City Water Dept Calls Total: 1

WEL : Welfare Check
WEL : Welfare Check Total: 11

CFS Date/Time

WIRES : WIRES DOWN
WIRES : WIRES DOWN Total: 3

Total Records: 1248

October 2026 Police Department Stats

Number of Calls for Service: 1248
Incident Reports: 38
Accident Reports: 27
Traffic Stops: 131
Juvenile Complaint: 2
Criminal Trespass: 1
Domestic Problem: 1
Vehicle Unlock: 14
Traffic Citations Issued: 38
Traffic Warnings Issued: 33
Shoplifting: 0
Parking Citations Issued: 201
Animal Complaint: 3
Public Drunk: 1
Traffic Fatalities:0
Assist Motorist/Breakdown: 13
Accidents to GSP: 16
Trouble Alarms: 13
DUI: 1
DUI to GSP: 2
Arrests: 3
Officer Assist LCSO: 9
Funeral Assist: 1
Officer Assist Other: 3
Other: 5
Welfare Check: 11
Foot Patrol Time: 13.25 Hours

City of Dahlonega
465 Riley Road
Dahlonega, GA 30533
Telephone: 706-864-6133 Fax: 706-864-4837

City of Dahlonega Activity Report for October 2026.

2-Animal Complaints.

4- Debris/removal of items.

2-Excessive trash.

16- Sign Removals.

1- Sign Violation Notices.

1- Traffic-Vehicle Assistance.

0-Parking Tickets.

0- Warning Tickets.

0-Noise Complaints.

1-Grass Violation Notice

1-Soil Erosion Complaint.

1-Commercial Dumpster complaint.

0- Drainage issues complaint.

0 -Right-of-way complaint.

0- Disrepair structure notice.

49- LDP inspection.

2- Other complaints.

0- Inoperable vehicle (Tow)

0- Signage Complaints.

0- Property Owner Complaints.

0 -Lighting Complaints.

2- Business inspections.

4- Courtesy grass cutting.

0-Trash Violation Notice.

2- No Building permits

1- LDP Violation Notice

City of Dahlonega
465 Riley Road
Dahlonega, GA 30533
Telephone: 706-864-6133 Fax: 706-864-4837

Activity report for October 2026

Community Development Department

Permits issued for October

4 - Residential	O - Annex	1-Sign permits	1- Variances	O -Tree Removal
3-Zoning	0-Minor Plats	O -Final Plats	1-Pool	0-ZVL 0- STR
1- Commercial	0- Cemetery	1- Land Disturbance	1- COA	- Demo 2 -Misc.

115- Total open active permits

54- Residential permits	3-Pool permits	15- Commercial permits	2Tree permits
23-Land Disturbances permits	1-Sign permits	1-Cemetery permits	1-ZVL 0-STR
2-Rezoning permits	0-- Variances	4-BZA permit	0- annex
2- Minor/Final permits	1-COA Permit	1- Outdoor dining permit	3-Misc.

Analytic Records submitted for October.

21- Records were created.	90 - Inspections.
$6,844.00 - Collected revenue.	10 - Permits were issued.

Breakdown of inspections for October.

29- Residential.	3 - Commercial.	49- Land Disturbances.	5 -Other & (Business)

Projects Under Review.

Achasta Golf Course Lots (on hold)

Sherman Green Terrace 3

Camp Glisson Pedestrian Bridge

Stephens Street Parking

Approved projects.

Department Report

Report Title: Public Works—October 2026

Name and Title: Mark Buchanan, PW Director/City Engineer

Recently Completed:

- Downtown Christmas light installation. Staff moved quickly this year due to potential schedule conflicts and staffing concerns.
- Winter vegetation planting.













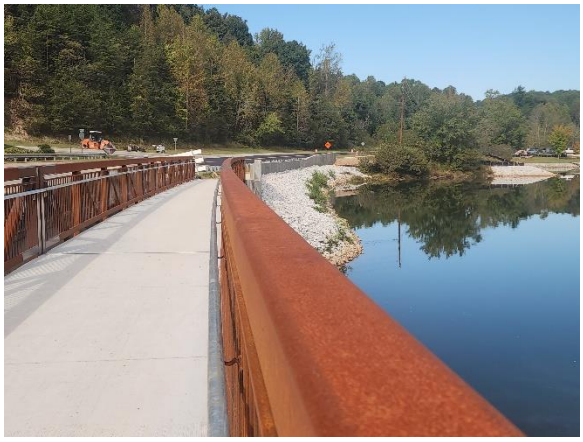

- Removal of multiple hazardous trees throughout city.



- Emergency storm response by Streets Department.

Ongoing:

- Utility repair and installation asphalt/concrete cut resurfacing.
- City Park Playground renovation bid process. Staff is currently working with vendors to finalize playground feature choices.
- School-to-School sidewalk and intersection improvements GDOT LAP bid process.
- Boat Ramp Picnic Area beautification bid process. Bids received and a contract has been approved by City Council. Notice of Award and Notice to Proceed is imminent.
- Morrison Moore Pedestrian Bridge & Sidewalk. Design discrepancies at the north end of the bridge caused a short delay that pushed completion into November. At the time of this report, a small amount of concrete V-ditch was still being installed at this location. Otherwise, the project is substantially complete. There will be some follow-up/closeout work ongoing. This includes items like concrete repair in damaged areas, vegetative improvements, clean-up and the addressing of any deficiencies following final inspection.



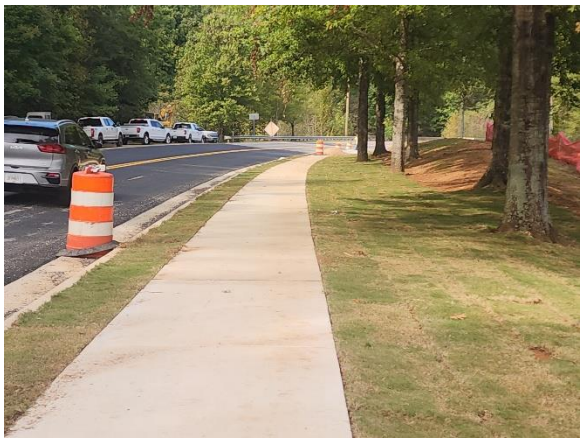

















ONE
WAY







- Memorial Park Cemetery lot layout. New lots have been preliminarily laid out and await installation of plot markers by volunteers with City staff guidance. Following this, staff will work with City legal counsel to determine following steps to prepare the plots for sale and present to City Council.
- Golden Avenue storm drain. The culvert and street redesign files have been sent to GDOT for coordination into the Yahoola Bridge project.

<u>Upcoming (these projects are currently either in concept, design or construction phase):</u>

- Coordination with GDOT regarding Yahoola Bridge replacement, South Chestatee slope repair in multiple locations and the Auraria/Torrington intersection improvements. Throughout the summer, the City has been providing engineering documents related to utility relocations and began the process of formal request for utility aid. If successful, GDOT project funding may cover a portion or all of the costs to relocate the main due to highway construction.

Department Report

Public Utilities Monthly Report October 2026
Ricky Stewart, Director of Utilities

Department Highlights:

The Department continues to provide routine maintenance at the treatment plants and the distribution and collection systems. Attention to the lift stations has been a priority for the sewer treatment division with generator backup wiring.

Water Production

Completed

- Replaced PRV for main water line in plant
- Installed new actuator on rack 3
- Installed rebuild kit on feed pump filter 3
- Air compressor installation completed
- Replaced chlorine pump 3

Upcoming

- Replace pressure transmitter on chlorine dioxide machine
- Service Air compressor
- Have new Valves installed on FW pumps 1 & 2
- Have FW pump #2 refurbished
- Raw water pump #3 refurbished

Sewer Treatment

Completed

- Repaired phone line at the Birch River Pump Station
- Replaced seals on belt press at Treatment Plant
- The College and Kenimer pump stations were wired for generator connection
- Replaced the soft start and relays at the Barlow #1 Pump Station
- Rebuilt 5 UV racks for disinfection at Treatment Plant

Upcoming

- Continuing to wire lift stations for generator backup capability
- Receiving pricing to repair the bar screen at the treatment plant
- Preventive maintenance agreements for generators and lift stations

City Council Agenda Memo

DATE: 11/5/2026

TITLE:
Consideration to Purchase a Vermeer VX75G2 Trailer Mounted Vacuum Excavator

PRESENTED BY: Ricky Stewart

PRIORITY Strategic Priority - Infrastructure

AGENDA ITEM DESCRIPTION

The purchase of the Vermeer VX75G2 Trailer Mounted Vacuum Excavator will allow the Utilities Department to maintain manholes and decrease the possibility of backups by vacuuming debris from the sewer system. This will be purchased through the Sourcewell master agreement #091125.

HISTORY/PAST ACTION

Item was approved in FY27 budget

FINANCIAL IMPACT

RECOMMENDATION

Staff recommends approval to purchase

SUGGESTED MOTIONS

ATTACHMENTS

Vermeer Southeast

Vermeer Southeast Sales & Service, Inc.
1320 Gresham Road
Marietta, Georgia 30062

SW QUOTE
#261027010

Date: 10/27/26 **Sales Rep:** Bryan Jewell

Customer Information:

City of Dahlonega
465 RileyRd
Dohlonega, GA 30533

Delivered to:

Contact Name: Ron Simmons
Phone Number: 706-973-1837

Picked up at this Vermeer Store Location:

Payment method:

Qty	DESCRIPTION and SERIAL #	Unit Price	TOTAL
	New Vermeer VX75G2, Trailer Mounted Vacuum Excavator		
1	VX75G21008 VX75-800 GEN II w/Boom, 2x205 Gal water (24K GWVR)	$ 132,666.79	**$ 132,666.79**
1	-2005 Hydraulic Boom 5"	$ 24,116.78	**$ 24,116.78**
1	-3001 Directional Light Bar	$ 1,946.16	**$ 1,946.16**
1	-3601 6" Rear gate Valve Cap	$ 314.55	**$ 314.55**
1	-AM011 3 Wire Telematics	$ -	**$ -**
	Potential Price Increase Based on Delivery		**$ 6,362.00**
1	Freight & Prep - FL - VX75JG2	$ 2,660.00	**$ 2,660.00**
	Sourced Goods:		
1	VX75G223701 Vertical Tool Box	$ 3,236.00	**$ 3,236.00**
	Specs: 74.3 HP Kubota Tier 4 Final diesel engine and a reverse-flow blower system delivering 1500 CFM and up to 15 inHg of vacuum. The system features a 3-stage filtration setup, including a cyclonic separator and a washable 2-micron poly filter. It also includes an electronic float shutdown for the spoil tank, with a secondary manual ball float shutoff. Standard vacuum tools include a 5-foot dig tube and two 15-foot by 4-inch vacuum hoses. The water system features an 8.0 GPM, 3000 PSI pump with auto-clutch, a 50-foot hose on a reel, a rotary digging lance, in-tank cleanout, quick-fill (air gap) capability, water recirculation, and a wash wand. Trailer-mounted units come with a hydraulic jack and LED trailer lighting. The spoil tank includes a patented cam-over locking mechanism and a full-opening hydraulic door. The engine enclosure is both insulated and lockable, and includes a secure control box. A 30-gallon diesel fuel tank is also included		

SubTotal		**$ 171,302.28**
Tax		
Total		**$ 171,302.28**
Less Down		
Balance Due		**$ 171,302.28**

SOURCEWELL CONTRACT:
Public Utility Equipment with Related Accessories and Services
Contract # 091125-VRM

Member ID: 29752

***** QUOTE VALID FOR 30 DAYS *****
***** FINANCING OPTIONS AVAILABLE FOR MUNICIPAL/UTILITY ENTITIES *****

THANK YOU FOR YOUR BUSINESS!

TERMS:

All warranties, if any, made with respect to this equipment are those warranties made by the Manufacturer. Dealer makes no warranties express or implied, including, but not limited to, warranties of MERCHANTABILITY AND FITNESS OF A PARTICULAR PURPOSE.

Customer Signature _____

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MASTER AGREEMENT #091125
CATEGORY: Public Utility Equipment with Related Accessories and Supplies
SUPPLIER: Vermeer Manufacturing Company dba Vermeer Corporation

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Vermeer Manufacturing Company dba Vermeer Corporation, 1210 Vermeer Road East, Pella, IA 50219 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

Article 1:
General Terms

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.

2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.

3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.

4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

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5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on April 9, 2030, unless it is cancelled or extended as defined in this Agreement.

   a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.

   b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.

6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.

7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in RFP 091125 to Participating Entities. In Scope solutions include:

   1. Sourcewell is seeking proposals for Public Utility Equipment with Related Accessories and Supplies including, but not limited to:
      a. Chassis-mounted, trailer-mounted, and self-propelled (wheel or track):
         i. Aerial lifts, towers, buckets, and platforms of all types, such as telescopic, articulated, mast, boom, etc.;
         ii. Digger derricks;
         iii. Cable placing, pulling, and tensioning equipment; and,
         iv. Directional drills, trenchless excavation equipment, thrust and boring machines, soil piercing tools, trenchers, rock wheels, and pile drivers.
      b. Accessories, supplies, replacement parts, and services; utility locating equipment; related to the offering of the solutions in subsections 1. a. above.

8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.

9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.

10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.

11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.

12) **Open Market.** Supplier's open market pricing process is included within its Proposal.

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13) Supplier Representations:

i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.

ii) **Licenses.** As applicable, Supplier will maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of Supplier's business with Participating Entities. Participating Entities may request all relevant documentation directly from Supplier.

iii) **Supplier Warrants.** Supplier warrants that all Included Solutions furnished under this Agreement are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Solutions are suitable for and will perform in accordance with the ordinary use for which they are intended.

14) **Bankruptcy Notices.** Supplier certifies and warrants it is not currently in a bankruptcy proceeding. Supplier has disclosed all current and completed bankruptcy proceedings within the past seven years within its Proposal. Supplier must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the term of this Agreement.

15) **Debarment and Suspension.** Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota, the United States federal government, or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Agreement. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time during the term of this Agreement.

16) **Provisions for non-United States federal entity procurements under United States federal awards or other awards (Appendix II to 2 C.F.R § 200).** Participating Entities that use United States federal grant or other federal funding to purchase solutions from this Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Section, all references to "federal" should be interpreted to mean the United States federal government. The following list applies when a Participating Entity accesses Supplier's Included Solutions with United States federal funds.

i) **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all agreements that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

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ii) **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must comply with all applicable Davis-Bacon Act provisions.

iii) **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

iv) **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier

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certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

v) **CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Agreement it will comply with applicable requirements as referenced above.

vi) **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

vii) **BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).** Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

viii) **RECORD RETENTION REQUIREMENTS.** To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

ix) **ENERGY POLICY AND CONSERVATION ACT COMPLIANCE.** To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

x) **BUY AMERICAN PROVISIONS COMPLIANCE.** To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

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xi) **ACCESS TO RECORDS (2 C.F.R. § 200.336).** Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

xii) **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

xiii) **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

xiv) **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Agreement or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Agreement or any purchase by an authorized user.

xv) **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. § 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Agreement or any purchase by a Participating Entity.

xvi) **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

xvii) **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

xviii) **U.S. EXECUTIVE ORDER 13224.** The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

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xix) **PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** To the extent applicable, Supplier certifies that during the term of this Agreement it will comply with applicable requirements of 2 C.F.R. § 200.216.

xx) **DOMESTIC PREFERENCES FOR PROCUREMENTS.** To the extent applicable, Supplier certifies that during the term of this Agreement, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322.

Article 2:
Sourcewell and Supplier Obligations

The Terms in this Article 2 relate specifically to Sourcewell and its administration of this Master Agreement with Supplier and Supplier's obligations thereunder.

1) **Authorized Sellers**. Supplier must provide Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers which may complete transactions of Included Solutions offered under this Agreement. Sourcewell may request updated information in its discretion, and Supplier agrees to provide requested information within a reasonable time.

2) **Product and Price Changes Requirements.** Supplier may request Included Solutions changes, additions, or deletions at any time. All requests must be made in writing by submitting a Sourcewell Price and Product Change Request Form to Sourcewell. At a minimum, the request must:
   - Identify the applicable Sourcewell Agreement number;
   - Clearly specify the requested change;
   - Provide sufficient detail to justify the requested change;
   - Individually list all Included Solutions affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
   - Include a complete restatement of Pricing List with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Included Solutions offered, even for those items where pricing remains unchanged.

   A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Agreement and will be incorporated by reference.

3) **Authorized Representative.** Supplier will assign an Authorized Representative to Sourcewell for this Agreement and must provide prompt notice to Sourcewell if that person is changed. The Authorized Representative will be responsible for:
   - Maintenance and management of this Agreement;
   - Timely response to all Sourcewell and Participating Entity inquiries; and
   - Participation in reviews with Sourcewell.

   Sourcewell's Authorized Representative is its Chief Procurement Officer.

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4) **Performance Reviews.** Supplier will perform a minimum of one review with Sourcewell per agreement year. The review will cover transactions to Participating Entities, pricing and terms, administrative fees, sales data reports, performance issues, supply chain issues, customer issues, and any other necessary information.

5) **Sales Reporting Required.** Supplier is required as a material element to this Master Agreement to report all completed transactions with Participating Entities utilizing this Agreement. Failure to provide complete and accurate reports as defined herein will be a material breach of the Agreement and Sourcewell reserves the right to pursue all remedies available at law including cancellation of this Agreement.

6) **Reporting Requirements.** Supplier must provide Sourcewell an activity report of all transactions completed utilizing this Agreement. Reports are due at least once each calendar quarter (Reporting Period). Reports must be received no later than 45 calendar days after the end of each calendar quarter. Supplier may report on a more frequent basis in its discretion. Reports must be provided regardless of the amount of completed transactions during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

   The Report must contain the following fields:
   - Participating Entity Name (e.g., City of Staples Highway Department);
   - Participating Entity Physical Street Address;
   - Participating Entity City;
   - Participating Entity State/Province;
   - Participating Entity Zip/Postal Code;
   - Sourcewell Participating Entity Account Number;
   - Transaction Description;
   - Transaction Purchased Price;
   - Sourcewell Administrative Fee Applied; and
   - Date Transaction was invoiced/sale was recognized as revenue by Supplier.

   If collected by Supplier, the Report may include the following fields as available:
   - Participating Entity Contact Name;
   - Participating Entity Contact Email Address;
   - Participating Entity Contact Telephone Number;

7) **Administrative Fee.** In consideration for the support and services provided by Sourcewell, Supplier will pay an Administrative Fee to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. Supplier will include its Administrative Fee within its proposed pricing. Supplier may not directly charge Participating Entities to offset the Administrative Fee.

8) **Fee Calculation.** Supplier's Administrative Fee payable to Sourcewell will be calculated as a stated percentage (listed in Supplier's Proposal) of all completed transactions utilizing this Master Agreement within the preceding Reporting Period. For certain categories, a flat fee may be proposed. The Administrative Fee will be stated in Supplier's Proposal.

9) **Fee Remittance.** Supplier will remit fee to Sourcewell no later than 45 calendar days after the close of the preceding calendar quarter in conjunction with Supplier's Reporting Period obligations

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defined herein. Payments should note the Supplier's name and Sourcewell-assigned Agreement number in the memo; and must be either mailed to Sourcewell above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions.

10) **Noncompliance.** Sourcewell reserves the right to seek all remedies available at law for unpaid or underpaid Administrative Fees due under this Agreement. Failure to remit payment, delinquent payments, underpayments, or other deviations from the requirements of this Agreement may be deemed a material breach and may result in cancellation of this Agreement and disbarment from future Agreements.

11) **Audit Requirements.** Pursuant to Minn. Stat. § 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell and the Minnesota State Auditor for a minimum of six years from the end of this Agreement. Supplier agrees to fully cooperate with Sourcewell in auditing transactions under this Agreement to ensure compliance with pricing terms, correct calculation and remittance of Administrative Fees, and verification of transactions as may be requested by a Participating Entity or Sourcewell.

12) **Assignment, Transfer, and Administrative Changes.** Supplier may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Sourcewell. Such consent will not be unreasonably withheld. Sourcewell reserves the right to unilaterally assign all or portions of this Agreement within its sole discretion to address corporate restructurings, mergers, acquisitions, or other changes to the Responsible Party and named in the Agreement. Any prohibited assignment is invalid. Upon request Sourcewell may make administrative changes to agreement documentation such as name changes, address changes, and other non-material updates as determined within its sole discretion.

13) **Amendments.** Any material change to this Agreement must be executed in writing through an amendment and will not be effective until it has been duly executed by the parties.

14) **Waiver.** Failure by Sourcewell to enforce any right under this Agreement will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.

15) **Complete Agreement.** This Agreement represents the complete agreement between the parties for the scope as defined herein. Supplier and Sourcewell may enter into separate written agreements relating specifically to transactions outside of the scope of this Agreement.

16) **Relationship of Sourcewell and Supplier.** This Agreement does not create a partnership, joint venture, or any other relationship such as employee, independent contractor, master-servant, or principal-agent.

17) **Indemnification.** Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell, arising out of any act or omission in the performance of this Agreement by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in design, condition, or performance of Included

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Solutions under this Agreement. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

18) **Data Practices.** Supplier and Sourcewell acknowledge Sourcewell is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. As it applies to all data created and maintained in performance of this Agreement, Supplier may be subject to the requirements of this chapter.

19) **Grant of License.**
    a) **During the term of this Agreement:**
        i) **Supplier Promotion.** Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising, promotional materials, and informational sites for the purpose of marketing Sourcewell's Agreement with Supplier.

        ii) **Sourcewell Promotion.** Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising, promotional materials, and informational sites for the purpose of marketing Supplier's Agreement with Sourcewell.

    b) **Limited Right of Sublicense.** The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, partners, or agents (collectively "Permitted Sublicensees") in advertising, promotional, or informational materials for the purpose of marketing the Parties' relationship. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this section by any of their respective sublicensees.

    c) **Use; Quality Control.**
        i) Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

        ii) Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Each party may make written notice to the other regarding misuse under this section. The offending party will have 30 days of the date of the written notice to cure the issue or the license/sublicense will be terminated.

    d) **Termination.** Upon the termination of this Agreement for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

20) **Venue and Governing law between Sourcewell and Supplier Only.** The substantive and procedural laws of the State of Minnesota will govern this Agreement between Sourcewell and Supplier. Venue for all legal proceedings arising out of this Agreement between Sourcewell and Supplier will be in

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court of competent jurisdiction within the State of Minnesota. This section does not apply to any dispute between Supplier and Participating Entity. This Agreement reserves the right for Supplier and Participating Entity to negotiate this term to within any transaction documents.

21) **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Agreement is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

22) **Insurance Coverage.** At its own expense, Supplier must maintain valid insurance policy(ies) during the performance of this Agreement with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

a) **Commercial General Liability Insurance.** Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Agreement.
   - $1,500,000 each occurrence Bodily Injury and Property Damage
   - $1,500,000 Personal and Advertising Injury
   - $2,000,000 aggregate for products liability-completed operations
   - $2,000,000 general aggregate

b) **Certificates of Insurance.** Prior to execution of this Agreement, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Agreement. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or provided to in an alternative manner as directed by Sourcewell. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. Failure of Supplier to maintain the required insurance and documentation may constitute a material breach.

c) **Additional Insured Endorsement and Primary and Non-contributory Insurance Clause.** Supplier agrees to list Sourcewell, including its officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

d) **Waiver of Subrogation.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Agreement or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its

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subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

e) **Umbrella/Excess Liability/SELF-INSURED RETENTION.** The limits required by this Agreement can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

23) **Termination for Convenience.** Sourcewell or Supplier may terminate this Agreement upon 60 calendar days' written notice to the other Party. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

24) **Termination for Cause.** Sourcewell may terminate this Agreement upon providing written notice of material breach to Supplier. Notice must describe the breach in reasonable detail and state the intent to terminate the Agreement. Upon receipt of Notice, the Supplier will have 30 calendar days in which it must cure the breach. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

Article 3:
Supplier Obligations to Participating Entities

The Terms in this Article 3 relate specifically to Supplier and a Participating Entity when entering transactions utilizing the General Terms established in this Master Agreement. Article 1 General Terms control over any conflict with this Article 3. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

1) **Quotes to Participating Entities.** Suppliers are encouraged to provide all pricing information regarding the total cost of acquisition when quoting to a Participating Entity. Suppliers and Participating Entities are encouraged to include all cost specifically associated with or included within the Suppliers proposal and Included Solutions within transaction documents.

2) **Shipping, Delivery, Acceptance, Rejection, and Warranty.** Supplier's proposal may include proposed terms relating to shipping, delivery, inspection, and acceptance/rejection and other relevant terms of tendered Solutions. Supplier and Participating Entity may negotiate final terms appropriate for the specific transaction relating to non-appropriation, shipping, delivery, inspection, acceptance/rejection of tendered Solutions, and warranty coverage for Included Solutions. Such terms may include, but are not limited to, costs, risk of loss, proper packaging, inspection rights and timelines, acceptance or rejection procedures, and remedies as mutually agreed include notice requirements, replacement, return or exchange procedures, and associated costs.

3) **Applicable Taxes.** Participating Entity is responsible for notifying supplier of its tax-exempt status and for providing Supplier with any valid tax-exemption certification(s) or related documentation.

4) **Ordering Process and Payment.** Supplier's ordering process and acceptable forms of payment are included within its Proposal. Participating Entities will be solely responsible for payment to Supplier and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

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5) **Transaction Documents.** Participating Entity may require the use of its own forms to complete transactions directly with Supplier utilizing the terms established in this Agreement. Supplier's standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity's unique Sourcewell account number.

6) **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.

7) **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.

8) **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar document extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

Sourcewell	Vermeer Manufacturing Company dba Vermeer Corporation
Signed by: Jeremy Schwartz C0FD2A139D06489...	DocuSigned by: Chad Tousey 04052E97E152483...
By: _____	By: _____
Jeremy Schwartz	Chad Tousey
Title: Chief Procurement Officer	Title: Corporate Account Manager
Date: 4/13/2026 | 7:31 PM CDT	Date: 4/13/2026 | 2:21 PM PDT

RFP 091125 - Public Utility Equipment with Related Accessories and Supplies

Vendor Details

Company Name:	Vermeer Corporation
Does your company conduct business under any other name? If yes, please state:	?
Address:	1210 E Vermeer Road Pella, Iowa 50219
Contact:	Chad Tousey
Email:	ctousey@vermeer.com
Phone:	641-629-6903
Fax:	641-629-6903
HST#:	42-0663191

Submission Details

Created On:	Monday July 28, 2025 17:14:24
Submitted On:	Thursday September 11, 2025 12:59:24
Submitted By:	Chad Tousey
Email:	ctousey@vermeer.com
Transaction #:	581f479a-332a-4e81-b804-7c29a61edf65
Submitter's IP Address:	147.243.205.231

Specifications

Table 1: Proposer Identity & Authorized Representatives (Not Scored)

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Table 1 Specific Instructions. Sourcewell requires identification of all parties responsible for providing Solutions under a resulting master agreement(s) (Responsible Supplier). Proposers are strongly encouraged to include all potential Responsible Suppliers including any corporate affiliates, subsidiaries, D.B.A., and any other authorized entities within a singular proposal. All information required under this RFP must be included for each Responsible Supplier as instructed. Proposers with multiple Responsible Supplier options may choose to respond individually as distinct entities, however each response will be evaluated individually and only those proposals recommended for award may result in a master agreement award. Unawarded entities will not be permitted to later be added to an existing master agreement through operation of Proposer's corporate organization affiliation.

Line Item	Question	Response *	
1	Provide the legal name of the Proposer authorized to submit this Proposal.	Vermeer Manufacturing Company (dba Vermeer Corporation)	*
2	In the event of award, is this entity the Responsible Supplier that will execute the master agreement with Sourcewell? Y or N.	Y	*
3	Identify all subsidiaries, D.B.A., authorized affiliates, and any other entity that will be responsible for offering and performing delivery of Solutions within this Proposal (i.e. Responsible Supplier(s) that will execute a master agreement with Sourcewell).	Vermeer MV Solutions	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	Unique Entity ID: YDPEXR9BJCP6 CAGE: 11457	*
5	Provide your NAICS code applicable to Solutions proposed.	333112	
6	Proposer Physical Address:	1210 Vermeer Road East Pella, Iowa 50219	*
7	Proposer website address (or addresses):	www.vermeer.com	*
8	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer):	Chad Tousey, Corporate Account Manager, 1210 Vermeer Road East, Pella, Iowa 50219, ctousey@vermeer.com & 641-629-6903	*
9	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Chad Tousey, Corporate Account Manager, 1210 Vermeer Road East, Pella, Iowa 50219, ctousey@vermeer.com & 641-629-6903	*
10	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Austin Ashbacher Corporate Account Sales Manager 1210 Vermeer Road East, Pella, Iowa 50219 aashbacher@vermeer.com 641-621-7522	*

Table 2A: Financial Viability and Marketplace Success (50 Points, applies to Table 2A and 2B)

Line Item	Question	Response *	

11	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested Solutions.	Since its inception in 1948, Vermeer Corporation has grown from a one-person Iowa operation, to an international organization that manufactures agricultural, construction, environmental, and industrial equipment. Vermeer Corporation has been in the industry since it was founded in Pella, Iowa, in 1948. Gary Vermeer once said, "Find a need. Fill that need with a product built to last. And simply build the best!" This is a guiding principle for Vermeer. Stemming from this philosophy, Vermeer provides its customers with equipment through a dedicated independent, authorized dealer network offering sales, support, service, and parts. Vermeer is committed to its vision of "Equipped To Do More." In the early years and shortly thereafter, Vermeer developed many "firsts" including the world's first large round hay baler, tree spade, and stump cutter. Now more than 7 decades later, Vermeer Corporation is still developing new products and is an industry market leader in brush chippers, tub and horizontal grinding equipment, composting equipment, trommel screens, trenchers, directional drills and mini skid steers. As a leading trencher equipment manufacturer, Vermeer trenching equipment has been utilized on road construction and mining projects, within the equipment rental industry, and various other job applications. Vermeer corporate offices and manufacturing facilities are in Pella, Iowa, U.S.A., and have 150 dealerships in the US and Canada. This includes 137 dealerships covering all the United States and 13 dealerships that cover all of Canada. The Vermeer philosophy strongly reflects the Company's character, which encompasses the solid foundation built from decisions made in the past and planning for the organization's present and future. Vermeer's 4P philosophy, Principles, People, Products and Profit, is at the forefront of Vermeer. These principles steer the hub for Vermeer. Now, Vermeer is recognized within our industry as the company that "sets" the standards for quality and customer support.	*
12	What are your company's expectations in the event of an award?	In the event the Sourcewell evaluation team determines that Vermeer is a company that can provide great value to its members and because we believe Sourcewell has its own unique attributes, we would continue our efforts in promoting the overall program. This would include continuing our efforts to design, enhance and build quality products that offers the most value over the life cycle of any given product. We will continue to enhance our efforts to promote the Sourcewell program, which we feel also provides great value to any existing or potential member. Vermeer would continue to put a strong focus on training; utilizing Sourcewell's assets (web training, promotional literature, contract support and the new Marketplace) and our assets (internal training links, education of sales representatives on the street with the assistance of Government Solutions Team (GST), encouraging dealers to attend Sourcewell Academies promoting Sourcewell at trade shows where Vermeer is exhibiting.	*
13	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response. DO NOT PROVIDE ANY TAX INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION.	See Document: Financial Strength & Insurance	*
14	What is your US market share for the Solutions that you are proposing?	Directional Drills: Greater than 40% Riding Trenchers: Greater than 30% Vibratory Plows: Greater than 35% Trailer Vacuum Excavators: Greater than 40%	*
15	What is your Canadian market share for the Solutions that you are proposing?	Directional Drills: Greater than 40% Riding Trenchers: Greater than 30% Vibratory Plows: Greater than 35% Trailer Vacuum Excavators: Greater than 40%	*
16	Disclose all current and completed bankruptcy proceedings for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the pendency of this RFP evaluation.	None	*

17	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer the question that best applies to your organization, either a) or b). a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Vermeer Corporation is a manufacturer with North American production facilities in Pella, Iowa, Des Moines, IA, Greenville, SC, Okahumpka, FL and Freeman, South Dakota. Vermeer products are sold, distributed, and supported by an independent, dedicated and authorized dealer network, a true extension of Vermeer's ideals and sales efforts.This includes150 dealerships in the US and Canada. There are 137 dealerships covering all the United States and 13 dealerships that cover all of Canada. Vermeer's dealers offer the full Product Line. Each Dealer has multiple field sales personnel product specialists and service technicians that specialize in this complicated machinery industry. Each dealer provides complete parts and service capabilities for all Vermeer equipment they sell. Each Dealership maintains an inventory of various units that are ready for delivery allowing for shorter delivery times. This is extremely beneficial when immediate needs arise, such as storm cleanup. The sales and service specialists are trained by Vermeer annually and network with each other, so all operate as one group, providing consistent value to our customers and Sourcewell members. The entire Vermeer dealership network has a limited number of independent principal owners and works directly with Vermeer Corporation. Vermeer Corporation's collaboration with their dealer network creates a relationship of professionalism and shared values. Since its inception in 1948, Vermeer Corporation has grown from a one-person Iowa operation, to an international organization that manufactures agricultural, construction, environmental, and industrial equipment. Vermeer Corporation has been in the industry since it was founded in Pella, Iowa. Vermeer provides its customers with equipment through a dedicated independent, authorized dealer network offering sales, support, service, and parts. Vermeer is committed to its vision of "Equipped To Do More." In the early years and shortly thereafter, Vermeer developed many "firsts" including the world's first large round hay baler, tree spade, and stump cutter. Vermeer is an industry market leader in brush chippers, tub and horizontal grinding equipment, composting equipment, trommel screens, trenchers, directional drills and mini skid steers. As a leading trencher equipment manufacturer, Vermeer trenching equipment has been utilized on road construction and mining projects, within the equipment rental industry, and various other job applications.	*
18	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Vermeer holds a certificate of existence to do business in the state of Iowa, along with certificate of insurance. See Document: Financial Strength and Insurance	*
19	Disclose all current and past debarments or suspensions for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a debarment or suspension status any time during the pendency of this RFP evaluation.	None	*

20	Describe any relevant industry awards or recognition that your company has received in the past five years.	September 2020 - September 2025 Sourcewell "Legendary Leader" Award -Chad Tousey Vermeer Corporation CS Export Achievement Certificate Vermeer Corporation's Visual Content Studio Honored w/ Multiple Telly Awards: Silver Telly Awards: "30 Years of Grinding," "Unveiling The Next Generation of Drills" Bronze Telly Awards: "Vermeer Brush Chipper Operation and Safety," The Brand That Binds Us," Vermeer X Idaho Tree Presentation Safety," "Vermeer Brush Chipper Knives Promo" AED Foundation Partner Award Vermeer Brand Experience Team Won 1st Place at AMA Iowa NOVA Awards Vermeer Recognized as a Gold Association of Equipment Manufacturers (AEM) Advocacy Award (2024) VTX-600 - Top 20 Coolest Things Made in South Carolina (2024) Mary Andringa Inducted into HDD Hall of Fame (2024) ZR5-1200 - Coolest Things Made in Iowa (2024) The Vermeer VX75 vacuum excavator earns a spot in Equipment Today's Top 50 New Products (2024) Prometheus Award Winner - UX/CS Achievement of the Year (2024) Electrex Innovator of the Year: Collin Johnson (2024) ENOVIA Champions Excellence Award Recipient: Nick Martens (2024) Telly Awards for Vermeer Visual Content Studio (2024) Forbes Top Mid-Size Employer (2022,2023) Named Best Place to Work (250+ employees) and Best Supporter of Community Projects (250+ employees) in the Best of Red Rock Awards (2018, 2019, 2020, 2021, 2022) Investments Eddy Awards (2021) Equipment Dealer's Association Dealer Choice Award (2019, 2020) Des Moines Register's Top 100 Workplaces in Iowa (2021, 2022) Chair Emeritus Mary Andringa was Iowa Business Record's Women of Influence honoree (2020) Chair Emeritus Mary Andringa receives the National Association of Women Business Owners Iowa Legacy Award and inducted into NAWBO Hall of Fame Chair Emeritus Mary Andringa commissioned as Honorary Iowa Colonel of the Militia for contribution to community service Third-Generation Shareholder Mindi Vanden Bosch receives the Red Rock Area Top 10 Young Professionals Award Vermeer Corporation awarded 2021 Trade & Industry Magazine's CiCi (Corporate Investment/Corporation Impact Award in the Community Impact category for work following tornado Red Rock Area Top 10 Under 40 Seth Williams (2020) Vermeer security team members along with local first responders were honored with the American Heart Association's HeartSaver Hero Award for saving the life of Product Specialist II Kyle Newendorp (2020)	*
21	What percentage of your sales are to the governmental sector in the past three years?	2022: 4.7% 2023: 5.1% 2024: 5.8%	*
22	What percentage of your sales are to the education sector in the past three years?	2022: 1.2% 2023: 1.5% 2024: 1.8%	*

23	List all state, cooperative purchasing agreements that you hold. What is the annual sales volume for each of these agreement over the past three years?	State of Delaware (Adopted in 2024) $0 State of Iowa: $100K	*
24	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	None	*

Table 2B: References/Testimonials

Line Item 25. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
City of Scottsdale	Josh Duekelow	480-312-5715	*
City of Glendale	Connie Schneider	623-930-2868	*
City of Roseville	Tiffany Valez	916-746-1109	*

Table 3: Ability to Sell and Deliver Solutions (150 Points)

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	Factory product specialists and our dealership network consists over 500 sales reps in the United States and Canada. Vermeer and its dealers can sell and support our products across all of North America, Hawaii and the Caribbean. This entire group focuses on Vermeer products such as the Utility equipment included in this RFP and overall customer support.	*
27	Describe the network of Authorized Sellers who will deliver Solutions, including dealers, distributors, resellers, and other distribution methods.	Vermeer has 137 dealership locations in the United States, 13 dealership locations in Canada, each with numerous salespeople. With this dealership group, we can sell and support Vermeer's entire product line and our customers throughout all North America and Hawaii. The entire group in North America focuses their efforts on Vermeer products such as those included in this RFP and overall customer support. See Document: Ability to Sell and Deliver Service-Warranty	*
28	Service force.	Vermeer Corporation has 75 factory service technicians and product specialists that work directly with customers and with our dealership network. Between this group of individuals and our dealership network of over 700 service technicians in the United States and Canada, we can service and support our products across the globe. This entire group focuses their efforts on Vermeer products and related services such as those included in this RFP. Additionally, each of these dealerships have multiple equipped service trucks that allow us to provide support and service for our products and customers in the field or at the Sourcewell member's facilities. Vermeer Corporation offers factory training programs, technician certifications and a new 312,000 square foot Parts Distribution Center to facilitate quicker lead times for parts to dealers. https://www.youtube.com/watch?v=iFOErptM6H8&t=185s	*

29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Since Vermeer relies on its network of authorized independent dealers to work closely with Sourcewell members to execute the terms of this agreement, Vermeer wishes to clarify that it may assign to those dealers certain of Vermeer's obligations under this agreement and/or engage those dealers as subcontractors to fulfill the same. Vermeer acknowledges and agrees that it will remain fully responsible for the performance of its authorized dealers with respect to all obligations assigned or subcontracted hereunder." Vermeer Corporation will utilize a Business-to-Government order process and funds flow. The Process Flow for Sourcewell orders will be structured to minimize the impact for both the sales team and our customers as indicated below: Customer contacts the local dealer or factory for Sourcewell for a contract purchase Determine if local agency is Sourcewell member If member - proceed If not a current member - assist agency with online membership application Dealer determines product specifications and supplies quote Pricing - percentage discount from catalog pricing Develop quote with: Machine pricing Freight Quote presented to local agency. Accepted - proceed to order process. Denied - Dealer does not proceed, seeks possible assistance from Vermeer Corporate & Sourcewell Dealer will use machine from current inventory or places an order and delivers when available.	*
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	All Vermeer personnel are trained, in their respective roles, so they can offer the best services and ultimately, the most value to our customers. Customers often tell us our exceptional service and on-going support is one thing that differentiates us in the industries we serve. Vermeer construction equipment parts have stood the test of time on work sites throughout the world. Serious contractors choose Vermeer tooling and accessories for good reason: Using quality Vermeer tooling helps increase production, job completion and efficiencies. Vermeer parts are backed by a proven distribution and service network. Vermeer is committed to building reliable equipment and backing it with an exclusive, worldwide network of knowledgeable service personnel. Vermeer dealer service technicians can participate in: Vermeer University training programs - an industry leading, field-proven educational training program Any Sourcewell member or customer can contact any Vermeer dealership for warranty, service or support Typically, a service representative is available at the point of contact to discuss a service concern or issue. Response times to begin service work can vary depending on seasons and daily workload, but often service work itself can be done within hours or shortly thereafter. Vermeer equipment parts are readily available to meet your service needs. To benefit our customers, each of our dealerships has a wide array of parts in stock around North America and the world. Vermeer equipment parts and accessories are precision engineered and manufactured to exacting tolerances to provide rugged, longer-lasting service in the field. Since 1948, our product support service teams have provided a level of experience and expertise that goes far beyond product knowledge, sales training and financing programs. Vermeer is the only utility equipment manufacturer that backs its products with an exclusive worldwide dealer organization. Vermeer service technicians are a group of dedicated experts who believe in lasting relationships and take the time to understand your working conditions and stand ready to provide service, parts or equipment maintenance on your job site, your facilities or at our dealerships. Vermeer is recognized as having one of the industry's best response times and overall product support.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities.	Vermeer is honored to have held a NJPA/Sourcewell contract since 2009. In the event of an award through this RFP, Vermeer will continue to place priority on serving and selling our quality Utility products to the Sourcewell membership in the United States and Canada.	*
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Vermeer is capable of serving all geographic areas in the United States and Canada. See Document: Ability to Sell and Deliver Service-Warranty	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed agreement.	None	*
34	Identify any account type of Participating Entity which will not have full access to your Solutions if awarded an agreement, and the reasoning for this.	Vermeer serves all Sourcewell member sectors w/in the US and Canada with the product and services represented on this Sourcewell RFP. Vermeer Corporation does not hold any other cooperative purchasing contracts that limit the ability to promote the Sourcewell contract.	*
35	Define any specific requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	With store locations in both Anchorage, Alaska and Waipahu, Hawaii (just outside Honolulu), Vermeer Manufacturing Company is ready to serve the needs of customers working in these locations. Additionally, a store is in San Juan, Puerto Rico and the remainder of the Caribbean US Territories are easily supported via our Vermeer Industrial Dealer in Boynton Beach, Florida. The island of Guam is served via our Industrial Dealer that headquarters in Singapore but regularly does business on the island.	*

36	Will Proposer extend terms of any awarded master agreement to nonprofit entities?	Yes	*

Table 4: Marketing Plan (100 Points)

Line Item	Question	Response *	
37	Describe your marketing strategy for promoting this opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Vermeer's priority for marketing this contract will be to enable and empower our dealer sales force through education and awareness. Our dealers will be the primary source to build customers' awareness of this Sourcewell contract and procurement method. We have dedicated training programs and support efforts in place to continually improve our dealers' understanding, embracement, and success of our Sourcewell contracts. Digital marketing is also a priority for Vermeer. Since 2016, Vermeer has proudly included a section within our website dedicated to describing the benefits of (NJPA) Sourcewell, cooperative purchasing and promoting Vermeer's inclusion in the Sourcewell family of awarded vendors. We reference resources directly from Sourcewell to support this content, including the "The Sourcewell Advantage" video to quickly describe the benefits and to build awareness and comfort for the viewers. Additional digital marketing efforts include adding details of the benefits of utilizing Sourcewell into our geotargeting tactics. This gives us the ability to direct advertising on individual electronic devices (advertising you see on Facebook, Google, etc.) based on the location of the electronic device. An example of current geotarget locations include the 20 miles around specific dealerships. When someone comes within those 20 miles they will begin seeing Vermeer advertising on their cell phone. The advertising produced in the geotargeting marketing tactic will direct viewers back to the dedicated Sourcewell landing page on Vermeer.com. In developing the page content for Vermeer.com, we utilized strategic keywords based on common terminology around the cooperative buying process. By including this in our page copy, it will help to capture the audience searching for cooperative buying solutions on equipment buying and drive that search traffic to this page. https://www.vermeer.com/na/equipment/financing/government-solutions In addition to the dedicated page currently on Vermeer.com for Sourcewell information, Vermeer includes information on each specific product page for applicable models to direct customers back to the Sourcewell page on Vermeer.com. This will increase awareness of not only Sourcewell, but let customers know during their research phase that the model can be purchased through a Sourcewell contract. Vermeer dealers also offering customer lunch and learns, regional events and Government Solutions Team speaking events on purchasing through Sourcewell vs. going to bid. See Document: Marketing	*
38	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	As mentioned above, we have a significant Sourcewell presence on Vermeer.com and will continually monitor our effectiveness in driving traffic to our pages through search engine optimization (SEO). Our internal digital marketing team is continually increasing our search engine marketing efforts, and will begin adding more Sourcewell and public sector cooperative purchasing terms into our ad sets moving forward to further increase awareness. In addition, we will also use our primary social channels (Vermeer Environmental Facebook page with over 60,000 followers, Vermeer Industrial Instagram page with over 20,000 followers) to further drive awareness of our Sourcewell contract. We will continue to share customer's stories highlighting those customers that have utilized Sourcewell contracts to purchase their Vermeer equipment. We are also actively working on better aligning with our sales team to be alerted of products purchased through the Sourcewell contract so we can look for more opportunities to share more stories throughout the year. Within our blogs, we can tag these customer stories with Sourcewell terminology to make it easier to search for and raise awareness; then link to these stories to our informational page on Vermeer.com enhance credibility. As an example, Vermeer featured a customer story on our blog and shared to our Facebook page using a formerly NJPA, now Sourcewell contract. This post reached over 12,000 people, received over 130 likes and was shared 17 times. As we continue to hear of customers who take advantage of the Sourcewell opportunity with Vermeer, we will continue to endorse those stories on our social channels and utilize them as testimonials to the value of purchasing Vermeer equipment through Sourcewell.	*

39	In your view, what is Sourcewell's role in promoting agreements arising out of this RFP? How will you integrate a Sourcewell-awarded agreement into your sales process?	Vermeer views Sourcewell as the industry leader within the Cooperative Purchasing industry, which is the role we desire Sourcewell to maintain. We look to Sourcewell to continue to build awareness and acceptance among public procurement professionals, and we appreciate the tradeshow presence that Sourcewell has been committed to providing. We also look to Sourcewell to keep the vendor community informed on pending legislation, as well as any legal challenges relating to cooperative purchasing across US and Canada. The information provided on sourcewell-mn.gov is a helpful resource for both members and vendors, and to promote our contract and display current information on a Vermeer landing page. The contract administrator and contract administration specialist roles at Sourcewell are invaluable to the vendor from the Contract Launch and VBM to the report requests and weekly membership updates. We look to the contract administrator for assistance when we need government-to-government conversations, additional training whether it be a University, Sales Accelerator event or a vendor training event. In additional to all the support provided through trade shows and overall passion for Sourcewell, Vermeer will do its part through utilizing these great people resources and building upon existing relationships. We will promote the services that they provide to our dealership network. We will utilize the Sourcewell marketing materials at applicable trade shows. At Vermeer, our Sourcewell contracts are placed as our main go-to-market strategy in the public sector. We have integrated Sourcewell into our company culture and continue to invest in training and support resources available to and for our dealers. Along with a dedicated internal governmental department, Vermeer has partnered with GST - Government Solutions Team, LLC as an additional support resource. GST specializes in providing factory sponsored, focused efforts to increase dealers' confidence and competency related to Sourcewell, and travels out in territories to encourage and mentor salespeople and governmental fleet customers about Sourcewell. GST helps support and creates partnerships our dealers. This also includes helping overcome customers' objections to using Sourcewell as a buying method. Our investment in GST is another example of Vermeer's commitment to doing all we can to make our Sourcewell contracts successful. In 2025, Vermeer has established a Government Advisory Board and team of Government Champions within each dealership. This step allowed Vermeer to increase dealer engagement in Sourcewell business and host the first Vermeer Government Forum to discuss strategy, market knowledge and the benefit of pursuing the public market.	*
40	Are your Solutions available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Vermeer continues to explore the feasibility of implementing an E-procurement and E-Marketplace system.	*

Table 5A: Value-Added Attributes (100 Points, applies to Table 5A and 5B)

Line Item	Question	Response *	
41	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Vermeer provides product training for operation and maintenance on our entire product line. The training is standard and is included with each new product delivered. Local dealers will conduct overview sessions or one on one reviews with operators. New product introductions and training programs are performed on a regular basis, for both existing and prospective customers. Offering localized ongoing training and support is another benefit of having long term dedicated dealers and specialists throughout the United States and Canada. Additional extended trainings are provided at the member's cost from the local dealership. This is based on the time of the extended training.	*

42	Describe any technological advances that your proposed Solutions offer.	Vermeer is considered to be the innovator within the industry creating newer, more efficient products. We are continuously developing environmental and economic features in our products. Each product has its own features and benefits. Life cycle costs and safety are the key drivers used during the engineering and enhancement of all our products. Vermeer has designed many safety features into our products and makes them standard, not optional, features in all our products. The Vermeer website provides extensive product information and can be cross referenced by equipment type, i.e., construction or environmental and by industry including Utility. This provides the members with information that is specific to their application and helps make the purchasing decision more efficient. A local Vermeer dealer can be located using the 'Dealer Locator" feature on www.vermeer.com. Vermeer is presently working on adding telematics on all Vermeer vac products. This project should be completed at the end of the 2026 year. All new products will incorporate telematics moving forward. Vermeer is also on the cutting edge of incorporating our software into our vac truck products to allow for simplification of engaging our truck PTO system. This allows for ease of use within our truck vac lineup for training, diagnosing, and operating our systems. Vermeer utilizes GovWin through Deltek to identify equipment on future budgets. This information is shared with the dealers so they can connect with the customer to see if the equipment can be purchased through Sourcewell and even moved up in the budget cycle with municipal leasing. Government Solutions Team also offers an app called "GovProspect" that provides customer locations on a map and relevant Sourcewell information. Vermeer also offers simulators for customers to train on how drills are operated. Many dealers now have a dedicated training room that can accommodate larger groups of customers for training events.	*

43	Describe any “green” initiatives that relate to your company or to your Solutions, and include a list of the certifying agency for each.	Energy Reduction and Waste Management in ingrained in the Vermeer culture and processes. An 870kW solar field was installed and in operation in 2016 which will provide approximately 5% of Vermeer's total electrical usage. Lighting technology has been upgraded in several locations to energy efficient LEDs as well as motion sensors and variable lighting depending on the time of day and natural light. Resource Conservation is achieved in three ways, Reduction, Reuse and Recycling. Multiple resource conservation initiatives have been implemented both internally and externally to positively impact each of these conservation mechanisms. At least 76% of Vermeer's waste is recycled. About 3000 pounds of organic waste is composted every month. Since a 2006 baseline year, Vermeer has reduced water usage by 40 percent. Pollution Prevention - Vermeer has implemented multiple layers of pollution prevention mechanisms across our campus to minimize risk of environmental pollution from our operations. Recent additions include: Our manufacturing and assembly factories have been upgraded with state-of-the-art steel cutting laser equipment and emission filtration devices which have resulted in a 42 percent decrease in particulate air emissions. All shot blasting of parts and machines is done in an enclosed area and controlled with pollution control equipment. Vermeer utilizes LEAN manufacturing principles and promotes Kaizen training and events to reduce waste and build efficiencies in the manufacturing process. Community Outreach - is the very essence of what environmental stewardship is about. Examples of Vermeer's Community outreach efforts include annual waste collection days during Earth Day for the local community. Environmental education grants Environmental Educational Tours and Programs (Teachers / Students / Community) Support volunteerism for disaster clean-up and recovery efforts Environmental Internships Partnerships with colleges for technical educational programs that benefit the environment. Vermeer is driven to support our customers, local communities, and global nations, with exciting new products that enable them to be successful in the current and newly emerging recycling and resource conservation markets such as: Bio-waste conversion to energy and ethanol Geothermal applications Wind energy Water quality Waste processing and composting. Vermeer products are currently being used to install and maintain emerging alternative energy sources which reduce our reliance on fossil fuel power. Horizontal directional drills are being used to help install loops for residential geothermal heat pump systems, while trenchers and directional drills are helping to bring wind energy from the farm to the grid. For the installation of commercial solar fields, Vermeer offers a solution. in the PD10 pile driver for fast, easy installation of solar panels. Innovations in Vermeer products help reduce environmental impact. Vermeer puts environmental stewardship into the design and manufacturing of its products. Some recycled steel is being used in our products, and we're exploring ways to integrate more recycled plastics and rubber components. Vermeer has also made a conscious effort to begin incorporating engine hoods and shields made from recycled ABS plastic into some of our product designs. In addition, our manufacturing and assembly factories have been upgraded with state-of-the-art steel cutting laser equipment and emission filtration devices which have resulted in a 42 percent decrease in particulate air emissions. Future Goals - Our continued efforts to minimize waste and conserve natural resources will ensure our operations remain environmentally sustainable. The focus will be: Continue to focus on energy improvements to meet or exceed our 25% goal for reduction in electrical usage. Complete a water usage analysis and set new goals for reductions and reuse. Develop a longer-term sustainability process by reviewing and selecting a sustainability partner or tool to help plan and drive our next steps. Vermeer hydro vacs have begun to incorporate the use of Jurop blowers into our model lineup. Jurop blowers are a helical-style blower. The helical-style blower allows the operators to run at a much lower rpm level while maintaining high efficiency rates. Because we run at a much lower rpm level, there is a much lower decibel level. Vermeer recently launched some electric models and are working towards additional options in the Utility market.	*
44	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the Solutions included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Not available	*

45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Vermeer Corporation celebrates 7 decades of manufacturing. From modest beginnings, quality product innovations and demand has allowed the company to expand offering in more than 60 countries. Our full line is considered the innovator of quality products and safety within the industry. Vermeer takes safety very seriously with our equipment innovation. It is very important that Vermeer equipment offers the safest possible experience for the user and eliminate risk of injury whenever possible. The reputation of the Vermeer brand allows for typically higher resale of used equipment bringing more value to the governmental agency. Vermeer's product support is among the best in the industry, enabling the equipment investment to last longer, again adding value. Vermeer implements a training program for customers helping to maintain a safe work environment for the operators. Vermeer is the only supplier that can offer such a wide variety of equipment. Vermeer dealers offer a full service on all Vermeer products. This spans 15 Vermeer dealership groups and 150 dealerships locations across North America. Our dealership networks are trained to support all Vermeer products. Vermeer has built superior relationships with our vendors to help drive support across the US.	*

Table 5B: Value-Added Attributes

Line Item	Question	Certification	Offered	Comment	
46	Select any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation and a listing of dealerships, HUB partners or re-sellers if available. Select all that apply.		(•) Yes ( ) No	Federal Contracts Company 12918 N Nebraska Avenue Tampa, FL 33612	*
47		Minority Business Enterprise (MBE)	( ) Yes (•) No	None	*
48		Women Business Enterprise (WBE)	( ) Yes (•) No	None	*
49		Disabled-Owned Business Enterprise (DOBE)	( ) Yes (•) No	None	*
50		Veteran-Owned Business Enterprise (VBE)	( ) Yes (•) No	None	*
51		Service-Disabled Veteran-Owned Business (SDVOB)	( ) Yes (•) No	None	*
52		Small Business Enterprise (SBE)	(•) Yes ( ) No	Federal Contracts Company	*
53		Small Disadvantaged Business (SDB)	( ) Yes (•) No	None	*
54		Women-Owned Small Business (WOSB)	( ) Yes (•) No	None	*

Table 6A: Pricing (400 Points, applies to Table 6A and 6B)

Provide detailed pricing information in the questions that follow below.

Line Item	Question	Response *	
55	Describe your payment terms and accepted payment methods.	Payment Terms are Net30. Cash, Credit, Financing and Leasing are available.	*

56	Describe any leasing or financing options available for use by educational or governmental entities.	A variety of leasing programs are available. This includes municipal leases as well as leases with different purchase options at the end of the term. Purchase Options using predetermined or fair market values can be used to customize payments to a member's budget and capital availability. Rates and terms can vary and be tailored to the member's needs and qualifications.	*
57	Describe any standard transaction documents that you propose to use in connection with an awarded agreement (order forms, terms and conditions, service level agreements, etc.). Upload all template agreements or transaction documents which may be proposed to Participating Entities.	Transaction documents will vary by dealer location, but typically a signed sales order and/or purchase order is acceptable	*
58	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Since Vermeer dealers will be receiving payments directly from members, P-card procurement will be at their discretion and may vary from dealer to dealer.	*
59	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Vermeer offers Sourcewell members a discount up to 14% for the offering in the Utility category. There is a pricing list included with the RFP that incorporates the appropriate and stated discount for each unit and options for each model. The price list utilizes model numbers and sales codes rather than SKU numbers. In order to determine total price, the Vermeer dealer will utilize the discounted amount on the price list and provide freight and prep depending on the model. We will continue to work with Sourcewell to refine this method if needed. See document: Pricing	*
60	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Pricing is a percentage discount from list price ranging from 2% to 14% on equipment.	*
61	Describe any quantity or volume discounts or rebate programs that you offer.	Our dealership network has the authority to consider volume discounts, member loyalty and may offer additional discounts at their discretion. Please contact the appropriate Vermeer Dealer or the Vermeer factory team at government @vermeer.com to discuss.	*
62	Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or "non-contracted items". For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.	Sourced Goods or Open Market Items are available to members through Vermeer dealers. The pricing for the goods and services will be based on fair market value and determined between the customer and dealer. These products should be complimentary to the Vermer equipment included in the Sourcewell purchase. These sourced or open item purchases will not be included on the Sourcewell sales reports.	*

63	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Equipment Parts- Vermeer Corporation at 1210 Vermeer Road East in Pella, Iowa is the sole source manufacturer of Vermeer Genuine Parts. The Vermeer dealership network is the sole source distributor for genuine Vermeer parts that are recommended for use on all equipment. The pricing should not exceed the suggested list price. There are some specific local and state taxes that might be included in the acquisition price from the dealer. Few examples are the following: RDO Pacific in Oregon has a state privilege tax of 0.5% on all towable equipment. RDO Vermeer Pacific in California, which is part of the Vermeer dealership network includes the following additional charges: CARB registration fee for any unit with a 50 hp engine and over. CARB is California Air Resources Board. This is government mandated. The dealership begins the registration process as soon as they can because the machine must sit until the registration process is complete or there is risk of being issued a citation. Tire tax of $1.75 per tire. This is required for anything with tires. Registration fee for units that must be licensed and plated. This is done as a courtesy to the customer. If a customer prefers to take responsibility for this on their own, then the dealer does not charge a registration fee. While Vermeer historically implements any price increases on an annual basis. Volatility or changes in the procurement market like we experienced during and after COVID and new tarrifs in 2025 can impact this schedule. A quote could include a pending or upcoming price increase if the machine is anticipated to be delivered after the increase is implemented as these costs are absorbed by our dealer network. These increases are capped at 4% per quarter and cannot be implemented more than 4 times in a 12-month period. This is consistent and included with our current contracts.	*
64	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	The freight cost for each piece of equipment is determined by the dealer based on the equipment size and distance from the manufacturing location. The member's final price should be determined by using the contract price of the equipment and dealer freight and prep.This amount should be itemized separately and does not qualify for the model discount.	*
65	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Vermeer dealerships covering Alaska, Hawaii, and Canada. The Vermeer dealer works with Vermeer Corporation's logistics team to ship the product from the manufacturing plant to their location. The dealer then preps and delivers the equipment to the customer. Freight/Prep costs can vary based on the distance from the factory to the dealer and any additional delivery fees such as port or other additional costs to delivery the equipment to the Sourcewell member.	*
66	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Due to the nature of our product and business model, Vermeer is set up to distribute and deliver through the Vermeer dealership network including 150 locations in the United States and Canada. The service, longevity, and expertise of this dealership network along with the relationship with Vermeer Corporation is what makes it a unique distribution channel.	*
67	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed agreement with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing.	Each dealer can qualify for funding from Vermeer Corporation for products sold and delivered to Sourcewell members. To receive this funding the dealer must submit paperwork to the Vermeer Corporate Accounts Department, stating the Sourcewell program was utilized and who was the purchasing member. This paperwork along with submitted equipment registration is used as an accounting tool and in our audit process. Vermeer Corporation provides current contract pricing and instructions on our internal dealer website and schedules training sessions, allowing Vermeer to educate the Vermeer Dealers in the proper use and promotion of the Sourcewell program. The dealer submissions are reviewed on a monthly basis and reported to Sourcewell along with the administrative fee.	*

68	If you are awarded an agreement, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the agreement.	Vermeer has a 16-year sales history with NJPA/Sourcewell, showing consecutive year-over-year growth. We assess our success by comparing it to the previous year's growth and tracking dealer engagement through quotes, sales, and training. Additionally, we use internal metrics to monitor purchases via Sourcewell or the bid process, helping us evaluate the effectiveness of our contract purchasing focus.	*
69	Provide a proposed Administration Fee payable to Sourcewell. The Fee is in consideration for the support and services provided by Sourcewell. The proposed Administrative Fee will be payable to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. The Administrative Fee will be calculated as a stated percentage, or flat fee as may be applicable, of all completed transactions utilizing this Master Agreement within the preceding Reporting Period defined in the agreement.	Vermeer Corporation proposes a 0.75% administrative fee to Sourcewell on monthly equipment sales. This aligns with our current Sourcewell contracts.	*

Table 6B: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments	
70	The pricing offered is as good as or better than pricing typically offered through existing cooperative contracts, state contracts, or agencies.	Our Sourcewell pricing is based on a national volume discount should be better than if a the member did not utilize Sourcewell to purchase and put it out for bid.	*

Table 7A: Depth and Breadth of Offered Solutions (200 Points, applies to Table 7A and 7B)

Line Item	Question	Response *	

71	Provide a detailed description of all the Solutions offered, including used solutions if applicable, offered in the proposal.	Directional Drills- From a heritage of underground utility installation going back decades, Vermeer has been a market leader and innovator in the horizontal directional drill industry for more than 30 years. The soaring need for infrastructure development and utility installations is driving the world underground where Vermeer can be found at the forefront of the HDD market. By listening closely to the needs of horizontal directional drill (HDD) customers, Vermeer continues to innovate HDD well-suited for fiber, electrical, gas and water installation. Vermeer has made a commitment to helping you tackle jobs in the tightest spaces and in the most difficult ground conditions, helping to maximize your productivity and improve your efficiency as you work to meet demanding deadlines. Ride-On Trenchers, Plows & Rock Wheels- Vermeer trenchers are available with a range of attachments from standard center mount to offset with conveyor, helping you to exceed jobsite expectations every time. Our RTX models feature the quad-track system for work in a wider range of weather and ground conditions. When we introduced quad tracks, we affirmed our commitment to making once unthinkable productivity rates possible. The advantages to micro trenching include minimal cutting width, shallow depth placement and jobsite cleanliness. Of course, this method requires the right equipment, and Vermeer offers a wide range of machines and attachments designed to maximize productivity. When cutting through rock, concrete and other tough surfaces, look no further than Vermeer rock wheel trenchers. Vermeer also offers a variety of plows that help power down through turf with minimal ground disturbance. From our exclusive multi-blade plow for use in underground dripper line installation, to our versatile walk-behind plows and vibratory plows that make quick work of fiber-optic, gas and water utility installations. Cut through rock, concrete and other tough surfaces easily with a Vermeer rock wheel. Vacuum Excavators-Productive and powerful vacuum excavators that can be used with pothole applications and fluid management. A modular design allows it to be trailer or truck mounted. Vermeer provides a comprehensive suite of vacuum excavation technology and equipment training. Vermeer leverages the innovation, market expertise and production capabilities across brands to meet increasing demand. It also provides you a more efficient, single-point connection to a full vac product lineup. Today, more than ever, the ability to make a big impact with a small footprint is critical. Trenchless expertise has never been in higher demand, and Vermeer is the powerhouse in vacuum excavation technology and equipment. Piercing Tools-Also known as "Hole Hammers." Vermeer Hole Hammers can handle a full range of projects, including gas, electric, fiber, telecom, water and irrigation installations. Contractors have counted on Vermeer for piercing tools since the very beginning of the trenchless age. The hole hammer provides a compact, fast and economical solution for short- to medium-length trenchless installations with legendary support and service from the industry's largest distribution network. Pile Driver- The solar industry continues to surge, and quality equipment is needed to keep up with the quick pace of solar field installations. Vermeer offers a range of pile drivers designed to meet the demands of commercial solar contractors and the expansive solar fields they install. The Vermeer pile driver lineup includes remote-controlled machines that can move from pile to pile and row to row efficiently. Locator (Vermeer G3+) Vermeer's newest locator combines trusted precision with a simple, user-friendly interface. The Verifier G3+ has a durable design with antennas mounted in rubber isolators to stand up to the toughest jobsite conditions. Specialty Excavation- Vermeer can help find you the best trench digging machine. Vermeer has the right trencher for a wide range of trenching jobs, including pipeline distribution, power, water, sewer, gas, and underdrain installations and other heavy-duty trenching tasks. Time- and contractor-tested Vermeer trenchers have cut through some of the world's toughest landscapes. Built hard-nosed to power through soft soils to abrasive rock, the Vermeer family of trenchers has been an asset on the pipeline for 50 years. Whether you're cutting through hard rock or installing a cross-country pipeline, Vermeer has a trenching solution to meet your needs.	*
72	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	None	*

73	Describe in detail warranties offered and how they will be administered, including if they cover all products, parts, labor, technician travel, and geographic regions covered.	Standard Warranty is subject to one full year or 1,000 hours, whichever comes first as described in Manufacturer Warranty Statements. Extended warranties for parts and/or labor are available for a variety of terms and hours. With 150 dealer locations through out the United States and Canada, experienced technicians available to perform warranty within their designated territories. Sourcewell entities will be provided service/warranty repair in our dealer's service centers or on the job site when applicable. Vermeer will service any distance, but in some instances an additional trip charge may be applied at the discretion of the local dealer/service center. See document: Warranty	*
74	Describe any service contract options or extended warranties being offered with your proposal.	Extended Warranty programs known as Confidence Plus options are available for an additional cost. See document: Warranty	*

Table 7B: Depth and Breadth of Offered Solutions

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments	
75	Aerial lifts, towers, buckets, and platforms of all types, such as telescopic, articulated, mast, boom, etc.	○ Yes ◉ No	Not Available	*
76	Digger derricks	○ Yes ◉ No	Not Available	*
77	Cable placing, pulling, and tensioning equipment	◉ Yes ○ No	Available with Plows and Drills.	*
78	Directional drills, trenchless excavation equipment, thrust and boring machines, soil piercing tools, trenchers, rock wheels, and pile drivers	◉ Yes ○ No	Full offering of models for Drills, Piercing Tools, Pile Drivers and Trenchers with Rock Wheels and other attachments.	*
79	Accessories, supplies, replacement parts, and services; utility locating equipment; related to the offering of the solutions in subsections 75 - 78 above	◉ Yes ○ No	Locators included along with full offering of replacement parts through our local dealerships.	*

Table 8: Exceptions to Terms, Conditions, or Specifications Form

Line Item 80. **NOTICE**: To identify any exception, or to request any modification, to Sourcewell standard Master Agreement terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) via redline in the Master Agreement Template provided in the “Bid Documents” section. Proposer must upload the redline in the “Requested Exceptions” upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Master Agreement.

Do you have exceptions or modifications to propose?	Acknowledgement *
	○ Yes ◉ No

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the

zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as “Marketing Plan.”

- Pricing - Pricing.pdf - Thursday September 11, 2025 12:31:25
- Financial Strength and Stability - Financial Strength and Insurance.pdf - Thursday September 11, 2025 12:31:34
- Marketing Plan/Samples - Marketing.pdf - Thursday September 11, 2025 12:31:44
- WMBE/MBE/SBE or Related Certificates (optional)
- Standard Transaction Document Samples (optional)
- Requested Exceptions (optional)
- Upload Additional Document - Ability to Sell and Deliver Service.Warranty.pdf - Thursday September 11, 2025 12:32:11

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT OF COMPLIANCE

I certify that I am an authorized representative of Proposer and have authority to submit the foregoing Proposal:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for award.

3. The Proposer certifies that:

(1) The prices in this Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer or competitor relating to-

(i) Those prices;

(ii) The intention to submit an offer; or

(iii) The methods or factors used to calculate the prices offered.

(2) The prices in this Proposal have not been and will not be knowingly disclosed by the Proposer, directly or indirectly, to any other Proposer or competitor before award unless otherwise required by law; and

(3) No attempt has been made or will be made by Proposer to induce any other concern to submit or not to submit a Proposal for the purpose of restricting competition.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest is created when a current or prospective supplier is unable to render impartial service to Sourcewell due to the supplier's: a. creation of evaluation criteria during performance of a prior agreement which potentially influences future competitive opportunities to its favor; b. access to nonpublic and material information that may provide for a competitive advantage in a later procurement competition; c. impaired objectivity in providing advice to Sourcewell.

5. Proposer will provide to Sourcewell Participating Entities Solutions in accordance with the terms, conditions, and scope of a resulting master agreement.

6. The Proposer possesses, or will possess all applicable licenses or certifications necessary to deliver Solutions under any resulting master agreement.

7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

8. Proposer its employees, agents, and subcontractors are not:

1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;
2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or
3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Chad Tousey, Corporate Account Manager, Vermeer Manufacturing dba Vermeer Corporation

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the obligations contemplated in the solicitation proposal.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_1_Public_Utility_Equipment_RFP_091125 Mon August 4 2025 05:46 PM	☑	1

Vermeer 091125-VRM

Pricing for contract #091125-VRM offers Sourcewell participating agencies the following discounts:

- A percentage discount from list price ranges from 2%- 14% on equipment
- In addition to the discount off MSRP, Vermeer's dealership network has the authority to consider volume discounts, member loyalty, and additional discounts at their discretion. Contact the appropriate Vermeer Dealer or the Vermeer Corporate Accounts Department to discuss.


Vermeer
Prototype
VX75

City Council Agenda Memo

DATE: 11/11/2026
TITLE: MOU – Jeremiah's Place Georgia Rehoused Grant
PRESENTED BY: Allison Martin, City Manager
PRIORITY Strategic Priority - Communication

AGENDA ITEM DESCRIPTION

Request for a Memorandum of Understanding between the City of Dahlonega and Jeremiah's Place.

HISTORY/PAST ACTION

Jeremiah's Place has an opportunity to pursue a $600,000 Georgia Rehoused capital grant to expand transitional housing in our community. They have raised half of the funding needed for the expansion. They have a proven success rate of 91% stabilization for families who go through their program. There is no monetary commitment and the city's housing committee could serve as the advisory committee to satisfy the grant requirements. Lumpkin County Water and Sewerage Authority is providing infrastructure assistance, and Lumpkin County will explore expedited permitting for this project. DCA confirmed that the city can participate. The final document needs to be completed only if they get past the pre-application stage. There need only be a draft agreement for the pre-application stage. Director Lago is here to answer any additional questions.

FINANCIAL IMPACT

none

RECOMMENDATION

Staff recommends supporting this initiative.

SUGGESTED MOTIONS

n/a

ATTACHMENTS

Sample MOU

GEORGIA REHOUSED

Collaborative Partnership Acknowledgment

Jeremiah's Place Transitional Housing Expansion

This acknowledgment confirms that the City of Dahlonega and North Georgia Interfaith Ministries, Inc., doing business as Jeremiah's Place, intend to work collaboratively in support of the proposed Jeremiah's Place transitional-housing expansion.

The parties agree to work together in good faith on the following priorities:

1. Review the proposed expansion, grant requirements, project timeline, and anticipated community impact.
2. Identify appropriate opportunities for City guidance, participation, planning assistance, and other approved support.
3. Establish a small ad hoc advisory team to assist with planning and coordination.
4. Work diligently toward the development and consideration of a formal Memorandum of Agreement if Jeremiah's Place is approved through the Georgia Rehoused pre-application process.

This acknowledgment does not obligate the City of Dahlonega to provide funding, administer the grant, repay grant funds, approve financial concessions, or enter into a future agreement. Any formal commitment remains subject to applicable City review and authorization.

The parties recognize the November 25, 2026, pre-application deadline and agree to proceed promptly with the initial planning and review process.

NORTH GEORGIA INTERFAITH MINISTRIES, INC.
dba JEREMIAH'S PLACE

Representative: _____

Title: _____

Signature: _____

Date: _____

CITY OF DAHLONEGA

Representative: _____

Title: _____

Signature: _____

Date: _____

City Council Agenda Memo

DATE: 11/11/2026
TITLE: Fiscal Year 2028 Budget Calendar
PRESENTED BY: Allison Martin, City Manager
PRIORITY Strategic Priority - Communication

AGENDA ITEM DESCRIPTION

Fiscal Year 2028 Budget Calendar

HISTORY/PAST ACTION

The city's budget calendar mirrors the county calendar to ensure that our process stays in line and creates efficiency in government operations related to millage setting and tax billing processes.

FINANCIAL IMPACT

There is no financial impact related to adopting the budget calendar.

RECOMMENDATION

It is the recommendation of staff to adopt the calendar.

SUGGESTED MOTIONS

n/a

ATTACHMENTS

FY28 Proposed Budget Calendar

CITY OF DAHLONEGA
BUDGET CALENDAR

FISCAL YEAR 2028

March 1	**Budget Preparation Begins** Provide capital budget request forms and budget calendar to management
March 1	**Budget Entry Opened on BS&A Software** Operational budget requests will be submitted electronically using BS&A financial software – individualized training provided as-needed
April 16	**Capital Budget Requests Due** Completed capital budget request forms are due to the finance department
April 23	**Operational Budget Requests Due** Department operational budgets should be finalized in BS&A financial software
May 3-14	**City Manager Budget Request Review** City Manager Budget Meetings with Department Directors
May 17-28	**Budget Development by Finance Department** Prepare personal service budget projections and revenue projections Prepare draft budget document
June 45	**City Manager's Budget in Draft Form (WORK SESSION)** Draft City Manager's Budget
June 21-25	**Council Budget Workshops** Council will review the City Manager's Budget
July 6	**Present City Manager's Proposed Budget (MEETING)** Present proposed budget at City Council Meeting; place a copy of the Proposed Budget in City Hall and on the City's website for public review
August 2	**Public Hearing on Proposed Budget** Public Hearing at Council Meeting (OCGA 36-81-5)
August 16	**Adoption of Budget Resolution; Establish Millage Rates; Adoption of Rates and Fees; Approval of Budget Contracts (SPECIAL CALLED MTG AFTER WORK SESSION)**
October 1	**Fiscal Year Begins**

City of Dahlonega

2027 TSPLOST Proposed Projects

Project Name	**Estimated Budget**
0021605 School to School Engineering	$ 200,000.00
0021605 Construction match	$ 2,000,000.00
0021605 R/W acquisition	$ 100,000.00
0021605 Utilities relocation	$ 50,000.00
Increased resurfacing @ $100k/yr for 5 yrs	$ 500,000.00
Various sidewalk replacements	$ 465,000.00
Striping, signage & safety improvements	$ 270,000.00
Multiple Existing Trk Leases @ $50k/yr for 5 yrs	$ 250,000.00
2 Employees @ $90k/yr each for 5 yrs	$ 900,000.00
Mechanic/Arcadia MM Sidewalk C&G	$ 300,000.00
	$ 5,035,000.00

City Council Agenda Memo

DATE: 11/11/2026
TITLE: Proposed Project List for 2027 TSPLOST
PRESENTED BY: Mark Buchanan, City Engineer & Allison Martin, City Manager
PRIORITY Strategic Priority - Infrastructure

AGENDA ITEM DESCRIPTION

Proposed Project List for 2027 TSPLOST Continuation Referendum

HISTORY/PAST ACTION

The City of Dahlonega has participated in TSPLOST referendums with Lumpkin County since 2019. This sales tax program allows our community to reduce the property tax burden for the maintenance, upkeep, and safety improvements for road infrastructure, sidewalks, and certain trails. The tax period is five years with an intergovernmental agreement. The county has issued the call for the next continuation referendum to be held in 2027. As part of the process the city and county will meet, each entity will create a project list, and the voters will decide the outcome of the program. The county estimates a $30 million collection over the time period and proposes a joint project to realign Hamp Mill Road. The joint project funds in the amount of $3.5 million would be a grant match. The city's estimated portion of proceeds, after the joint project, is $5,035,000.

FINANCIAL IMPACT

Should the tax not be imposed, the city would need to use property tax revenue to perform projects.

RECOMMENDATION

It is the recommendation of staff to approve the list.

SUGGESTED MOTIONS

n/a

ATTACHMENTS

Proposed project list