



CITY OF DAHLONEGA
City Council Regular Meeting Agenda
March 02, 2026, 6:00 PM
Gary McCullough Chambers, Dahlonega City Hall

I. CALL TO ORDER

II. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

III. APPROVAL OF AGENDA

IV. PUBLIC COMMENTS - PLEASE LIMIT TO FOUR MINUTES PER SPEAKER

V. APPROVAL OF MINUTES

- (1.) Regular Meeting of February 2, 2026
Rhonda Hansard, City Clerk
- (2.) Work Session of February 16, 2026
Rhonda Hansard, City Clerk
- (3.) Off-Site Retreat of February 27 and 28, 2026 (Meeting Summary)
(This Item is for informational purposes only; no Council action will be taken)
Rhonda Hansard, City Clerk

VI. APPOINTMENTS, PROCLAMATIONS, AND RECOGNITIONS

- (1.) Proclamation declaring February 20, 2026 as *Arbor Day* in the City of Dahlonega, Georgia
Sam Norton, Mayor
- (2.) *2025 Employee of the Year* - Dahlonega Sunrise Rotary Club Honoree
Allison Martin, City Manager
- (3.) *24-Karat Award* Sponsored by Chuck and Debbie Jones
Allison Martin, City Manager
- (4.) Appointment of A.C. Moore II to the Planning Commission
Sam Norton, Mayor

VII. CITY REPORTS

- (1.) Financial Report - January 2026
Allison Martin, City Manager

VIII. ORDINANCES AND RESOLUTIONS

- (1.) FY25 Budget Amendment
Allison Martin, City Manager
Strategic Priority - Communication
- (2.) FY26 Budget Amendment
Allison Martin, City Manager

IX. OTHER ITEMS

- (1.) Removal of Island at Crown Mountain Place/Morrison Moore Parkway
Allison Martin, City Manager / Mark Buchanan, City Engineer
- (2.) 0018256 Yahoola Bridge Replacement - Bridge Beautification
Allison Martin, City Manager / Mark Buchanan, City Engineer

X. STAFF / COUNCIL ANNOUNCEMENTS AND COMMENTS - PLEASE LIMIT TO THREE MINUTES PER SPEAKER

Clerk Comments

City Manager Comments

City Attorney Comments

City Council Comments

Mayor Comments

XI. ADJOURNMENT



*** OFFICIAL PROCLAMATION ***

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Sam Norton, Mayor of the City of Dahlonega, Georgia, do hereby proclaim February 20, 2026 as **ARBOR DAY**

In the City of Dahlonega, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 3rd day of March, 2026

Mayor _____



City Council Agenda Memo

DATE: February 20, 2026
TITLE: Employee of the Year Award and Nominations
PRESENTED BY: Allison Martin, City Manager
STRATEGIC PRIORITIES: Communication

AGENDA ITEM DESCRIPTION:

Employee of the Year Award and Nominations

HISTORY/PAST ACTION:

The Dahlonega Sunshine Rotary Club recognizes an Employee of the Year for the City and County government annually. The 2025 City of Dahlonega Employee of the Year is Ronald Phillips.

FINANCIAL IMPACT:

n/a

RECOMMENDATION:

n/a.

SUGGESTED MOTIONS:

n/a

ATTACHMENTS:

n/a



City Council Agenda Memo

DATE: February 20, 2026
TITLE: Special Award – Jones Family
PRESENTED BY: Allison Martin, City Manager
STRATEGIC PRIORITIES: Communication

AGENDA ITEM DESCRIPTION:

Special Award

HISTORY/PAST ACTION:

Chuck and Debbie Jones approached the City about awarding an employee separately from the Rotary Employee of the Year. The parameters for the recognition were left to the city. After several conversations, it was decided that this award should honor an employee who exemplifies the Guiding Principles established by our employees.

FINANCIAL IMPACT:

n/a

RECOMMENDATION:

n/a.

SUGGESTED MOTIONS:

n/a

ATTACHMENTS:

n/a

APPLICATION FOR APPOINTMENT TO
BOARD, COMMISSION OR COMMITTEE

The City Council of Dahlonega believes citizen input and specialized skills are valuable assets to the community. All City Residents should consider becoming involved in their City by service on Board or Commission. Applications are accepted throughout the year. Please complete the following and submit it with a resume to rhansard@dahlonega.gov, by fax to 706-864-4837 or by mail to 465 Riley Road, Dahlonega, GA 30533. Thank you for your interest in serving.

Name:	A.C. Moore II
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	[REDACTED]
Place of Employment:	Altitude Benefits and Consulting LLC Insurance
Occupation	Insurance
Length of Residence	13 years

Board or Commission for which you would like to be considered.

Please note, each of these have different requirements for service, which will be reviewed against your application, training, and work experience.

- | | |
|---|---|
| <input type="checkbox"/> Main Street / Downtown Development | <input type="checkbox"/> Cemetery Committee |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Tourism Committee |
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Dahlonega Housing Authority Board | <input type="checkbox"/> General Volunteer |

Interest & Experience

Why are you interested in serving?
I am interested in making Dahlonega- Lumpkin County the best place to live in Georgia.
What specialized training or experience do you have that would of benefit one of the Boards or Commissions:
Development Authority of Lumpkin County (current)
Downtown Development Authority (2019-2022)
UGA -Degree in Risk Management, Real Estate (experience), and Finance

Professional or Personal References:

Name	Telephone Number
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

If you are a general volunteer for events, festivals, etc. you may be asked to sign a waiver of liability.

If you are appointed to a City of Dahlongega Board or Commission, you may be required to file a Statement of Economic Interests with the City as a condition prior to your appointment. This filing identifies any financial interests you may have with the City of Dahlongega only and if any conflict of interest may exist.

Volunteering for service on a Board or Commission does not guarantee your eventual appointment. Applications on file will be reviewed when vacancies occur, from which the Mayor may review candidates, but the Mayor may, as well, recommend appointments of non-applicants he/she chooses that indicate desirable qualifications and willingness to serve.

Terms & Conditions

I hereby attest that all statements and information provided in this application are true to the best of my knowledge. I understand that I may be interviewed prior to consideration for recommendation by the Mayor, subject to approval by the Council. I hereby agree that if appointed to serve as a member of a City of Dahlongega Board or Commission, I will spend my time, skills, and energy on the mission of the body to which I am appointed including preparation for and attendance at meetings to remain a member in good standing. Furthermore, I agree that, if appointed, my term will be governed by the By-Laws and/or Rules of Procedure of the entity to which I am appointed.

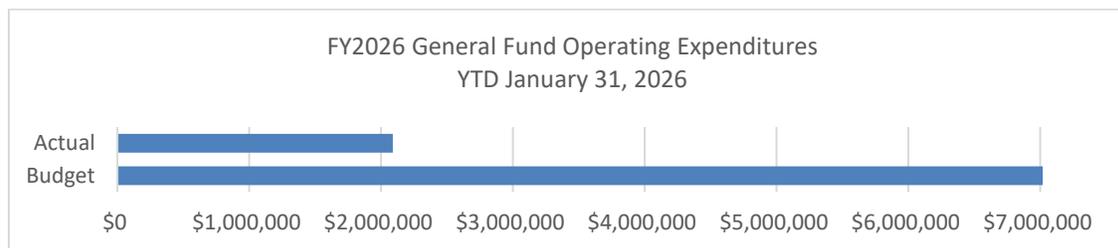
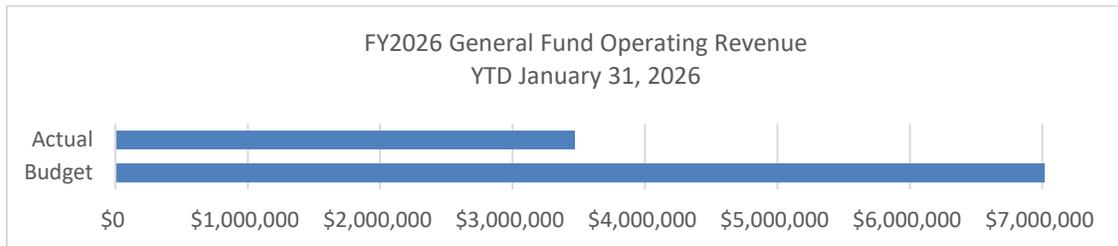
Applicant's Name: <i>A.C. Moore II</i>	
Applicant's Signature: <i>A.C. Moore II</i>	Date: 2-18-2026



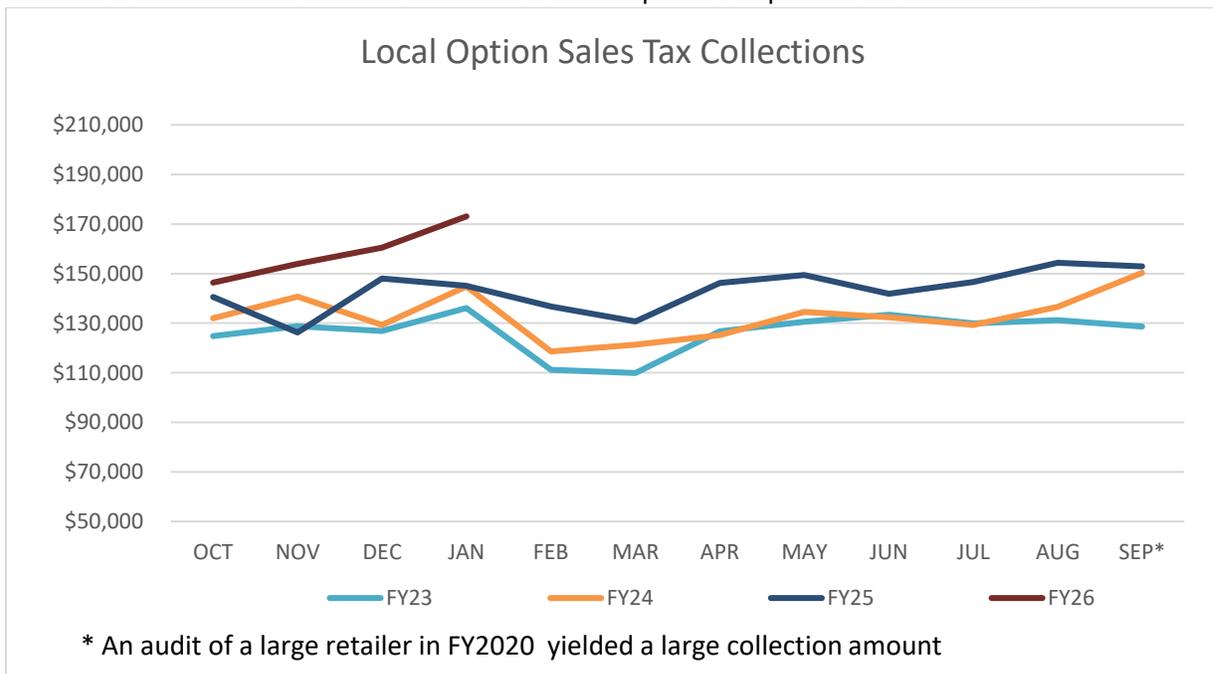
CITY OF DAHLONEGA MONTHLY FINANCIAL REPORTS

For the Four Months Ended January 31, 2026

GENERAL FUND



- The annual property tax bills were levied and mailed by the Tax Commissioner on October 20th with a December 20th due date. To date, 83.21% of the 2025 real & personal taxes budgeted have been collected.
- Sales tax collections remain strong and reflect collections 13.2% greater than FY25. The change in State law related to internet sales taxation continues to have a positive impact on our collections.



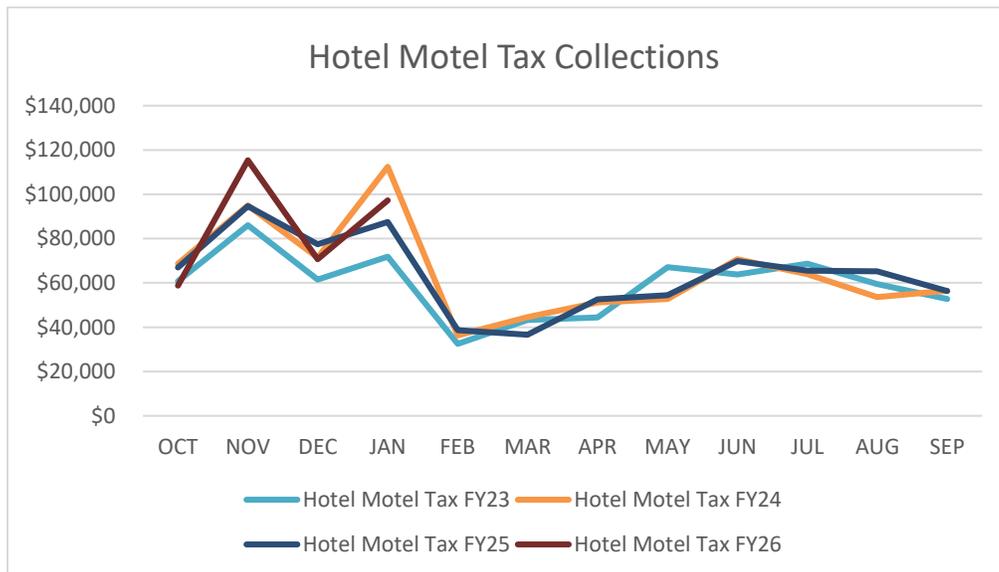
- The annual revenue for Insurance Premium Tax is \$818,605.92, which is 14.0% greater than last fiscal year. This amount is based on a pro-rata population formula.
- Alcoholic Beverage Tax and License revenue collected year-to-date is trending with the prior year.
- Permit revenue collected year-to-date is greater than last year's collections due to a change in the fee schedule.
- Departments expenditures are in line with budget expectations.

DOWNTOWN DEVELOPMENT AUTHORITY

- Operational results are on track with the budget.

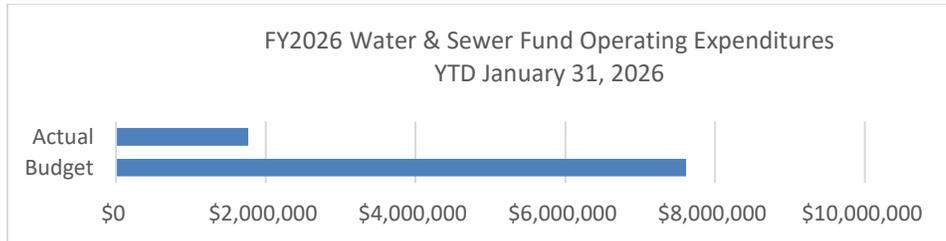
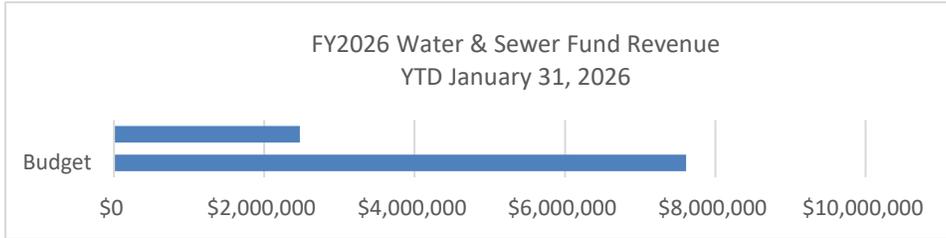
HOTEL/MOTEL TAX FUND

- FY26 is trending 4.83% greater than in the same period in FY25.



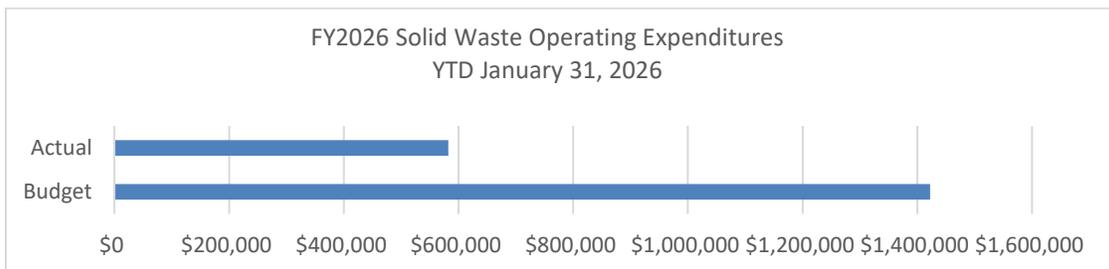
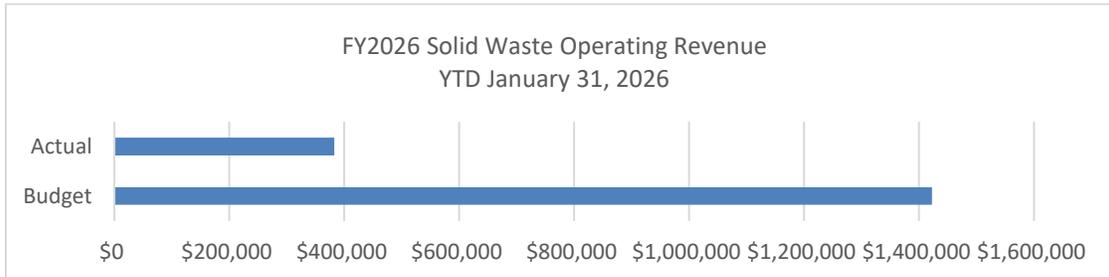
WATER AND SEWER FUND

- Water and sewer sales are trending along with budget projections. Revenue from water sales and sewer charges is 0.89% greater than in the same period in FY25.
- All department expenses are in line with the budget.



SOLID WASTE FUND

- Refuse Collection Charges are Revenues are 2.0% greater than the prior year.
- Expenses meet budget expectations.

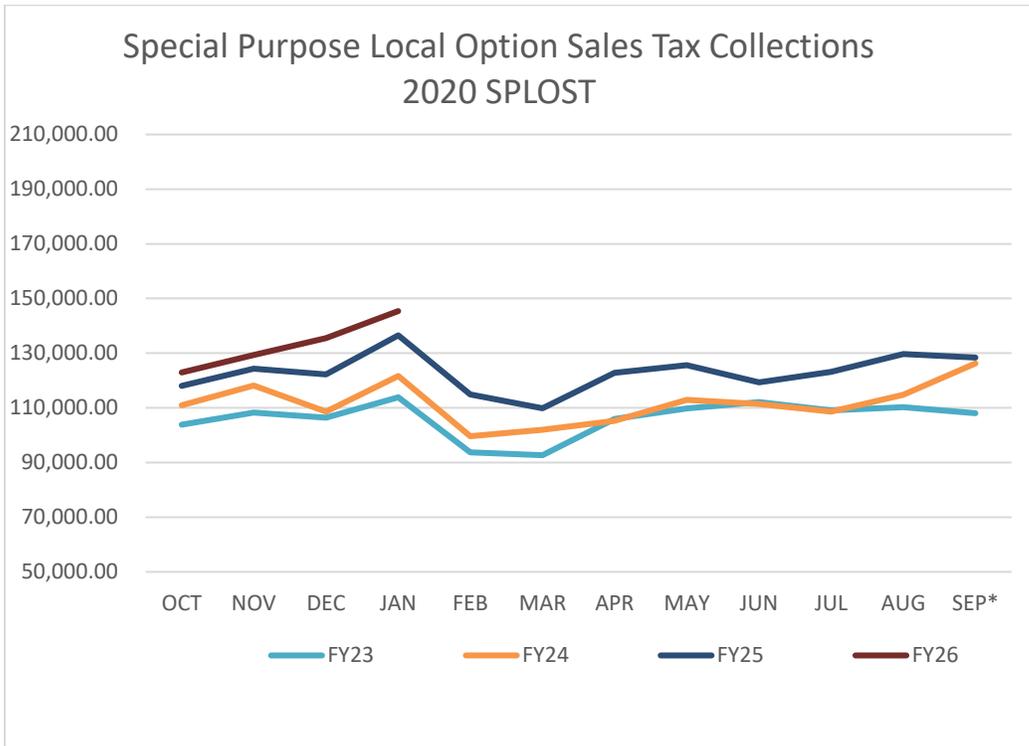


STORMWATER ENTERPRISE FUND

- Transfers In and Indirect Charges reflect a four-month allocation.
- Stormwater utility charges were first billed in January 2021 and are meeting budget expectations.
- Expenses are related to the startup of the new utility, projects, and allocated staff pay and benefits.

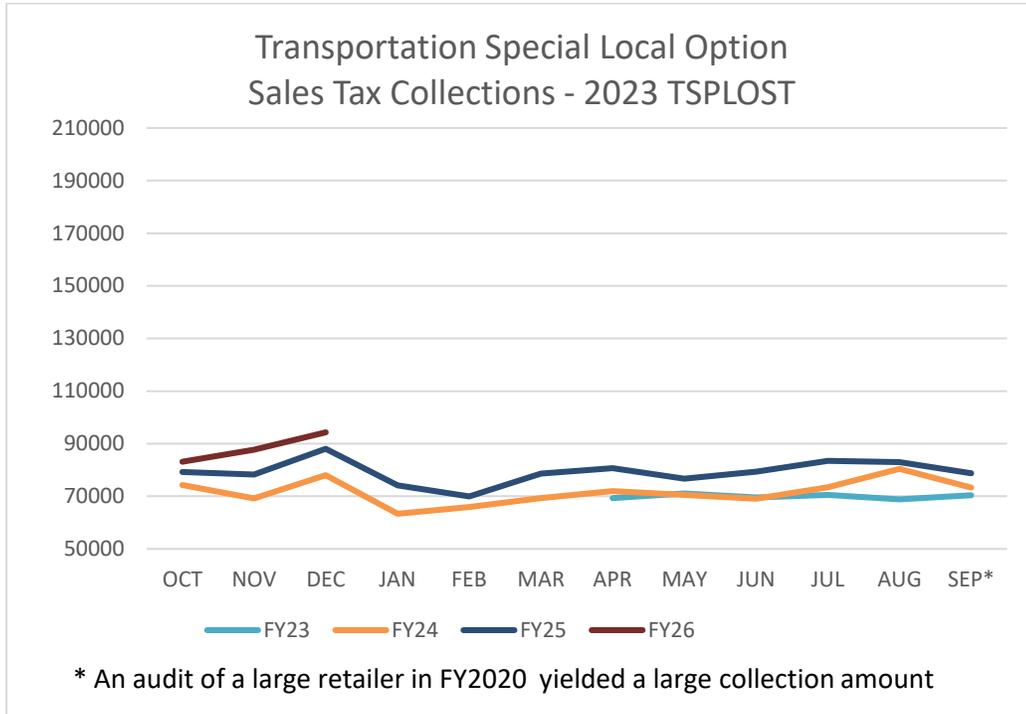


SPLOST FUND



- The current SPLOST continuation referendum has collections which run from April 2020 until March 2026.
- The City receives 21% of the net proceeds.
- Sales tax collections are 9.10% greater than FY25.
- The current SPLOST referendum project list is as follows:
 - 25% Roads and Bridges Resurfacing and Improvements
 - 25% Storm-water Infrastructure
 - 50% Water & Sewer System Improvements

TSPLOST



- The current TSPLOST referendum was approved in 2022 by the votes for collections which run beginning April 2023 until March 2028.
- The City receives 19% of net proceeds.
- Sales tax proceeds are 7.98 greater than FY25.
- There is a joint project proposed with the county and state. A portion of our monthly distribution is held in escrow pending finalization of funding based on the project cost. Should the joint project not require a local match, the city and county could choose another joint project or use those escrowed funds in their respective jurisdiction.
- The current TSPLOST referendum project list is as follows:
 - Roads and Bridges Construction & Equipment
 - Sidewalks Construction & Improvements
 - Bicycle Path Construction & Improvements

(Prepared for Council and Management by Finance Department February 23, 2026)

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	% BDGT USED
Fund 100 - GENERAL FUND				
	GENERAL PROPERTY TAXES	2,003,717.00	1,139,304.80	56.86
	GENERAL SALES AND USE TAXES	1,712,000.00	633,916.44	37.03
	SELECTIVE SALES AND USES TAXES	178,500.00	97,908.48	54.85
	ALCOHOLIC BEVERAGES LICENSES	134,000.00	126,675.00	94.53
	BUSINESS TAXES	895,039.00	874,430.92	97.70
	PENALTIES AND INTEREST	3,000.00	766.86	25.56
	PERMITS AND FEES	191,500.00	78,618.45	41.05
	INTERGOVERNMENTAL REVENUE	18,985.00	17,274.90	90.99
	CHARGES FOR SERVICES	882,434.00	295,322.66	33.47
	FINES AND FORFEITURES	181,600.00	83,621.02	46.05
	INVESTMENT INCOME	144,732.00	62,201.80	42.98
	CONTRIBUTIONS AND DONATIONS	0.00	0.00	0.00
	MISCELLANEOUS REVENUE	1,500.00	345.61	23.04
	OTHER FINANCIAL SOURCES	50,000.00	9,000.00	18.00
	OTHER CHARGES FOR SERVICES	10,000.00	13,001.49	130.01
	TRANSFERS IN FROM OTHER FUNDS	112,800.00	37,600.00	33.33
	APPROPRIATED FUND BALANCE	892,146.00	0.00	0.00
	TOTAL REVENUES	7,411,953.00	3,469,988.43	46.82
	LEGISLATIVE	511,656.00	71,862.89	14.05
	EXECUTIVE	325,937.00	126,507.13	38.81
	ELECTIONS	26,600.00	0.00	0.00
	GENERAL ADMINISTRATION	1,195,669.00	390,314.39	32.58
	MUNICIPAL COURT	322,950.00	50,149.18	15.53
	POLICE DEPARTMENT	1,316,519.00	359,885.56	26.46
	PUBLIC WORKS ADMINISTRATION	217,344.00	71,007.85	32.67
	STREETS	1,731,076.00	489,411.28	28.27
	MAINTENANCE AND SHOP	104,272.00	35,885.80	34.42
	CEMETERY	109,290.00	21,833.66	19.98
	PARKS	107,000.00	20,915.07	19.55
	COMMUNITY DEVELOPMENT	330,878.00	97,320.91	29.41
	NON-DEPARTMENTAL	50,000.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	1,062,762.00	354,254.00	33.33
	TOTAL EXPENDITURES	7,411,953.00	2,089,347.72	28.02
Fund 100 - GENERAL FUND:				
	TOTAL REVENUES	7,411,953.00	3,469,988.43	46.82
	TOTAL EXPENDITURES	7,411,953.00	2,089,347.72	28.02
	NET OF REVENUES & EXPENDITURES	0.00	1,380,640.71	3,017.14

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	% BDGT USED
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY				
	DAHLONEGA 2000	0.00	0.00	0.00
	NON-DEPARTMENTAL	0.00	0.00	0.00
	INTERGOVERNMENTAL REVENUE	0.00	0.00	0.00
	CHARGES FOR SERVICES	1,500.00	1,211.79	80.79
	INVESTMENT INCOME	8,900.00	1,404.74	15.78
	CONTRIBUTIONS AND DONATIONS	4,000.00	500.00	12.50
	MISCELLANEOUS REVENUE	15,900.00	5,120.00	32.20
	TRANSFERS IN FROM OTHER FUNDS	279,330.00	93,110.00	33.33
	APPROPRIATED FUND BALANCE	0.00	0.00	0.00
	TOTAL REVENUES	309,630.00	101,346.53	32.73
	DDA ADMINISTRATION	166,734.00	51,953.55	31.16
	TOURISM	13,500.00	5,241.09	38.82
	DOWNTOWN DEVELOPMENT	129,396.00	30,359.72	23.46
	NON-DEPARTMENTAL	0.00	0.00	0.00
	OTHER COSTS	0.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	0.00	0.00	0.00
	TOTAL EXPENDITURES	309,630.00	87,554.36	28.28
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:				
	TOTAL REVENUES	309,630.00	101,346.53	32.73
	TOTAL EXPENDITURES	309,630.00	87,554.36	28.28
	NET OF REVENUES & EXPENDITURES	0.00	13,792.17	100.00

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	% BDGT USED
Fund 275 - HOTEL/MOTEL TAX FUND				
	HOTEL/MOTEL TAXES	720,000.00	342,597.20	47.58
	PENALTIES AND INTEREST	1,500.00	0.00	0.00
	CHARGES FOR SERVICES	0.00	0.00	0.00
	INVESTMENT INCOME	2,400.00	692.41	28.85
	TOTAL REVENUES	723,900.00	343,289.61	47.42
	PURCHASES/CONTRACTED SERVICES	305,550.00	96,918.04	31.72
	OTHER COSTS	0.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	418,350.00	139,450.00	33.33
	TOTAL EXPENDITURES	723,900.00	236,368.04	32.65
Fund 275 - HOTEL/MOTEL TAX FUND:				
	TOTAL REVENUES	723,900.00	343,289.61	47.42
	TOTAL EXPENDITURES	723,900.00	236,368.04	32.65
	NET OF REVENUES & EXPENDITURES	0.00	106,921.57	100.00

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	% BDGT USED
Fund 505 - WATER AND SEWER ENTERPRISE FUND				
	INTERGOVERNMENTAL REVENUE	20,000.00	24,389.30	121.95
	FINES AND FORFEITURES	0.00	0.00	0.00
	INVESTMENT INCOME	395,582.00	122,126.88	48.01
	CONTRIBUTIONS AND DONATIONS	0.00	0.00	0.00
	MISCELLANEOUS REVENUE	15,000.00	3,688.50	24.59
	OTHER FINANCIAL SOURCES	0.00	0.00	0.00
	WATER CHARGES	3,781,486.00	1,106,028.62	29.25
	TAP FEES - WATER	175,000.00	95,600.00	54.63
	SEWER CHARGES	2,693,069.00	854,568.08	31.73
	TAP FEES - SEWER	175,000.00	101,575.00	58.04
	OTHER CHARGES FOR SERVICES	125,870.00	40,599.40	32.26
	TRANSFERS IN FROM OTHER FUNDS	230,807.00	124,000.00	33.33
	APPROPRIATED NET ASSETS	0.00	0.00	0.00
	TOTAL REVENUES	7,611,814.00	2,472,575.78	32.48
	SEWER LIFT STATIONS	340,311.00	71,600.36	20.32
	SEWER TREATMENT PLANT	1,162,557.00	311,099.55	26.25
	DISTRIBUTION AND COLLECTION	1,560,895.00	569,597.25	32.27
	WATER SUPPLY	345,380.00	70,138.69	20.31
	WATER TREATMENT PLANT	2,699,812.00	561,090.05	20.76
	CAPITAL OUTLAYS	1,149,000.00	134,232.05	8.88
	INTERFUND CHARGES	132,353.00	44,117.68	33.33
	DEPRECIATION AND AMORTIZATION	0.00	0.00	0.00
	OTHER COSTS	221,506.00	5,833.33	3.61
	TRANSFERS OUT TO OTHER FUNDS	0.00	0.00	0.00
	TOTAL EXPENDITURES	7,611,814.00	1,767,708.96	21.67
Fund 505 - WATER AND SEWER ENTERPRISE FUND:				
	TOTAL REVENUES	7,611,814.00	2,472,575.78	32.48
	TOTAL EXPENDITURES	7,611,814.00	1,767,708.96	21.67
	NET OF REVENUES & EXPENDITURES	0.00	704,866.82	129.41

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	% BDGT USED
Fund 540 - SOLID WASTE ENTERPRISE FUND				
	INTERGOVERNMENTAL REVENUE	0.00	0.00	0.00
	CHARGES FOR SERVICES	500.00	275.00	55.00
	INVESTMENT INCOME	20,000.00	3,922.42	19.61
	MISCELLANEOUS REVENUE	2,000.00	865.00	43.25
	OTHER FINANCIAL SOURCES	0.00	0.00	0.00
	OTHER CHARGES FOR SERVICES	7,500.00	3,835.29	51.14
	REFUSE COLLECTION CHARGES	1,094,770.00	373,822.83	34.15
	TRANSFERS IN FROM OTHER FUNDS	0.00	0.00	0.00
	APPROPRIATED NET ASSETS	297,563.00	0.00	0.00
	TOTAL REVENUES	1,422,333.00	382,720.54	26.91
PERSONAL SERVICES AND EMPLOYEE BENEFITS				
	PURCHASES/CONTRACTED SERVICES	535,859.00	186,272.21	34.76
	SUPPLIES	352,200.00	95,162.54	27.02
	CAPITAL OUTLAYS	112,700.00	23,961.02	21.26
	INTERFUND CHARGES	300,000.00	243,171.75	81.06
	DEPRECIATION AND AMORTIZATION	101,574.00	33,858.00	33.33
	OTHER COSTS	0.00	0.00	0.00
	DEBT SERVICE	20,000.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	0.00	0.00	0.00
	TOTAL EXPENDITURES	1,422,333.00	582,425.52	40.95
Fund 540 - SOLID WASTE ENTERPRISE FUND:				
	TOTAL REVENUES	1,422,333.00	382,720.54	26.91
	TOTAL EXPENDITURES	1,422,333.00	582,425.52	40.95
	NET OF REVENUES & EXPENDITURES	0.00	(199,704.98)	100.00

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	YTD BALANCE 01/31/2026 NORMAL (ABNORMAL)	% BDGT USED
Fund 560 - STORMWATER ENTERPRISE FUND				
	INTERGOVERNMENTAL REVENUE	0.00	0.00	0.00
	INVESTMENT INCOME	15,000.00	3,139.53	20.93
	OTHER CHARGES FOR SERVICES	1,000.00	803.60	80.36
	TRANSFERS IN FROM OTHER FUNDS	186,000.00	62,000.00	33.33
	APPROPRIATED NET ASSETS	473,857.00	0.00	0.00
	STORMWATER UTILITY CHARGES	348,000.00	121,612.51	34.95
	TOTAL REVENUES	1,023,857.00	187,555.64	18.32
	NON-DEPARTMENTAL	0.00	0.00	0.00
	PERSONAL SERVICES AND EMPLOYEE BENEFITS	0.00	24,759.49	100.00
	PURCHASES/CONTRACTED SERVICES	17,000.00	237.50	1.40
	SUPPLIES	1,500.00	51.05	3.40
	CAPITAL OUTLAYS	410,000.00	516,723.16	41.46
	INTERFUND CHARGES	595,357.00	198,452.32	33.33
	DEPRECIATION AND AMORTIZATION	0.00	0.00	0.00
	OTHER COSTS	0.00	0.00	0.00
	TOTAL EXPENDITURES	1,023,857.00	740,223.52	39.79
Fund 560 - STORMWATER ENTERPRISE FUND:				
	TOTAL REVENUES	1,023,857.00	187,555.64	18.32
	TOTAL EXPENDITURES	1,023,857.00	740,223.52	39.79
	NET OF REVENUES & EXPENDITURES	0.00	(552,667.88)	66.08
	TOTAL REVENUES - ALL FUNDS	18,503,487.00	6,957,476.53	37.60
	TOTAL EXPENDITURES - ALL FUNDS	18,503,487.00	5,503,628.12	27.61
	NET OF REVENUES & EXPENDITURES	0.00	1,453,848.41	101.90



City Council Agenda Memo

DATE: 2/13/2026
TITLE: FY25 Budget Amendment
PRESENTED BY: Allison Martin, City Manager
PRIORITY: Strategic Priority - Communication

AGENDA ITEM DESCRIPTION

FY25 Budget Amendment

HISTORY/PAST ACTION

The city council adopted a balanced budget for FY25. The city's financial software posted entries to the system when purchase orders were rolled from FY24 to FY25 making the budget out of balance. Part of this entry corrects those entries to rebalance the budget. The other entries are to account for projects that crossed years or changes in revenues/expenses from revenue sources or projects that crossed years. Budgets are amended as part of the normal course of business and to maintain state compliance. This will be reviewed in person with the council.

FINANCIAL IMPACT

There is no adverse impact on the financial statements.

RECOMMENDATION

Staff recommend approval of the proposed amendment.

SUGGESTED MOTIONS

n/a

ATTACHMENTS

Budget amendment



City Council Agenda Memo

DATE: 2/13/2026
TITLE: FY26 Budget Amendment
PRESENTED BY: Allison Martin, City Manager
PRIORITY: Strategic Priority - Communication

AGENDA ITEM DESCRIPTION

FY26 Budget Amendment

HISTORY/PAST ACTION

As discussed by the council, the Downtown Development Authority (DDA) is now dormant and the employees once on loan to the DDA are now back under the operational control of the city. Council requested a budget amendment to pull the funds related to operations back from a separate fund to a city department. This will leave only the funds from the rec deck bond deal in fund 230 as those funds have an original earmark for use in the downtown district. Council also requested a review of staffing levels for this area of the operation. Given the reduction in work without an active DDA, it is recommended that this department be reduced by one full-time position. Any residual funds from the reduction in force would be placed in operating reserves.

FINANCIAL IMPACT

n/a

RECOMMENDATION

Staff recommend approval of the budget amendment.

SUGGESTED MOTIONS

n/a

ATTACHMENTS

FY26 adopted budget

REVENUE AND EXPENDITURE REPORT FOR CITY OF DAHLONEGA

PERIOD ENDING 01/31/2026
 % Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	YTD BALANCE	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		01/31/2025 NORM (ABNORM)	ORIGINAL BUDGET	MENDED BUDGET	MONTH 01/31/26 INCR (DECR)	01/31/2026 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 0000 - NON DEPARTMENTAL								
CHARGES FOR SERVICES								
230.0000.34.5410	PARKING CHARGES	610.95	1,500.00	1,500.00	398.89	1,211.79	288.21	80.79
	CHARGES FOR SERVICES	610.95	1,500.00	1,500.00	398.89	1,211.79	288.21	80.79
INVESTMENT INCOME								
230.0000.36.1000	INTEREST REVENUES	3,143.68	8,900.00	8,900.00	329.53	1,404.74	7,495.26	15.78
	INVESTMENT INCOME	3,143.68	8,900.00	8,900.00	329.53	1,404.74	7,495.26	15.78
CONTRIBUTIONS AND DONATIONS								
230.0000.37.1000	CONTRIBUTIONS - PRIVATE SOURC	2,000.00	4,000.00	4,000.00	0.00	500.00	3,500.00	12.50
	CONTRIBUTIONS AND DONATIONS	2,000.00	4,000.00	4,000.00	0.00	500.00	3,500.00	12.50
MISCELLANEOUS REVENUE								
230.0000.38.1000	MISCELLANEOUS REVENUES	3,600.00	14,400.00	14,400.00	1,200.00	4,800.00	9,600.00	33.33
230.0000.38.9000	MISCELLANEOUS REVENUES	360.00	1,500.00	1,500.00	80.00	320.00	1,180.00	21.33
	MISCELLANEOUS REVENUE	3,960.00	15,900.00	15,900.00	1,280.00	5,120.00	10,780.00	32.20
TRANSFERS IN FROM OTHER FUNDS								
230.0000.39.1100	TRANSFERS IN - GENERAL FUND	16,666.68	192,030.00	192,030.00	16,002.50	64,010.00	128,020.00	33.33
230.0000.39.1275	TRANSFERS IN - HOTEL/MOTEL TAX	29,100.00	87,300.00	87,300.00	7,275.00	29,100.00	58,200.00	33.33
	TRANSFERS IN FROM OTHER FUNDS	45,766.68	279,330.00	279,330.00	23,277.50	93,110.00	186,220.00	33.33
Total Dept 0000 - NON DEPARTMENTAL		55,481.31	309,630.00	309,630.00	25,285.92	101,346.53	208,283.47	32.73
TOTAL REVENUES		55,481.31	309,630.00	309,630.00	25,285.92	101,346.53	208,283.47	32.73
Expenditures								
Dept 7510 - DDA ADMINISTRATION								
DDA ADMINISTRATION								
230.7510.51.1100	SALARIES AND WAGES	25,042.41	87,967.00	87,967.00	9,265.34	27,685.37	60,281.63	31.47
230.7510.51.2100	GROUP INSURANCE	3,727.72	12,551.00	12,551.00	1,164.14	4,650.26	7,900.74	37.05
230.7510.51.2200	FICA CONTRIBUTIONS	1,881.89	6,554.00	6,554.00	698.65	2,079.90	4,474.10	31.73
230.7510.51.2400	RETIREMENT CONTRIBUTIONS	0.00	3,067.00	3,067.00	289.69	1,158.76	1,908.24	37.78
230.7510.51.2700	WORKERS COMPENSATION	0.00	3,245.00	3,245.00	2,369.03	2,369.03	875.97	73.01
230.7510.52.1000	PROFESSIONAL/TECHNICAL SERVIC	808.54	10,000.00	10,000.00	20.99	8,112.77	1,887.23	81.13
230.7510.52.2000	PURCHASED PROPERTY SERVICES	320.00	0.00	0.00	80.00	320.00	(320.00)	100.00
230.7510.52.2200	REPAIRS AND MAINTENANCE	141.51	500.00	500.00	145.17	280.68	219.32	56.14
230.7510.52.2300	RENTALS	3,061.78	9,500.00	9,500.00	684.51	2,756.49	6,743.51	29.02
230.7510.52.3100	INSURANCE	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
230.7510.52.3200	COMMUNICATIONS	1,482.14	5,600.00	5,600.00	280.25	1,474.19	4,125.81	26.32
230.7510.52.3210	POSTAGE	0.00	1,500.00	1,500.00	0.00	350.00	1,150.00	23.33
230.7510.52.3300	ADVERTISING	538.00	3,500.00	3,500.00	0.00	195.00	3,305.00	5.57
230.7510.52.3500	TRAVEL	0.00	700.00	700.00	0.00	0.00	700.00	0.00
230.7510.52.3600	DUES AND FEES	250.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
230.7510.52.3700	EDUCATION AND TRAINING	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
230.7510.53.1100	GENERAL SUPPLIES AND MATERIAL	126.97	1,500.00	1,500.00	0.00	89.79	1,410.21	5.99
230.7510.53.1210	WATER/SEWER	547.05	1,500.00	1,500.00	140.87	579.91	920.09	38.66
230.7510.53.1230	ELECTRICITY	2,702.38	9,500.00	9,500.00	1,269.18	2,794.03	6,705.97	70.58
230.7510.53.1600	SMALL EQUIPMENT	0.00	350.00	350.00	0.00	0.00	350.00	0.00
230.7510.53.1700	OTHER SUPPLIES	0.00	500.00	500.00	0.00	0.00	500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF DAHLONEGA

PERIOD ENDING 01/31/2026
 % Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	YTD BALANCE	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		01/31/2025 NORM (ABNORM)	ORIGINAL BUDGET	2025-26 MENDED BUDGET	MONTH 01/31/26 INCR (DECR)	01/31/2026 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY								
Expenditures								
DDA ADMINISTRATION		40,630.39	166,734.00	166,734.00	16,407.82	54,896.18	111,837.82	32.92
Total Dept 7510 - DDA ADMINISTRATION		40,630.39	166,734.00	166,734.00	16,407.82	54,896.18	111,837.82	32.92
Dept 7540 - TOURISM								
TOURISM								
230.7540.52.1000	PROFESSIONAL/TECHNICAL SERVIC	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
230.7540.52.2300	RENTALS	0.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
230.7540.53.1100	GENERAL SUPPLIES AND MATERIAL	0.00	0.00	0.00	0.00	5,241.09	(5,241.09)	100.00
TOURISM		0.00	13,500.00	13,500.00	0.00	5,241.09	8,258.91	38.82
Total Dept 7540 - TOURISM		0.00	13,500.00	13,500.00	0.00	5,241.09	8,258.91	38.82
Dept 7550 - DOWNTOWN DEVELOPMENT								
DOWNTOWN DEVELOPMENT								
230.7550.51.1100	SALARIES AND WAGES	16,404.95	52,454.00	52,454.00	6,028.80	18,228.00	34,226.00	34.75
230.7550.51.1300	OVERTIME	0.00	0.00	0.00	0.00	226.08	(226.08)	100.00
230.7550.51.2100	GROUP INSURANCE	3,699.02	12,464.00	12,464.00	1,155.56	4,617.56	7,846.44	37.05
230.7550.51.2200	FICA CONTRIBUTIONS	1,224.04	3,908.00	3,908.00	454.62	1,379.68	2,528.32	35.30
230.7550.51.2700	WORKERS COMPENSATION	0.00	520.00	520.00	379.62	379.62	140.38	73.00
230.7550.52.1000	PROFESSIONAL/TECHNICAL SERVIC	2,206.93	49,200.00	49,200.00	0.00	6,600.00	42,600.00	13.41
230.7550.52.2300	RENTALS	0.00	0.00	0.00	0.00	500.00	(500.00)	100.00
230.7550.52.3600	DUES AND FEES	0.00	500.00	500.00	479.43	479.43	20.57	95.89
230.7550.53.1100	GENERAL SUPPLIES AND MATERIAL	3.31	150.00	150.00	0.00	0.00	150.00	0.00
230.7550.53.1270	MOTOR FUEL	106.04	0.00	0.00	0.00	49.68	(49.68)	100.00
230.7550.53.1780	BEAUTIFICATION SUPPLIES	(14,930.00)	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
230.7550.53.1790	OTHER SUPPLIES - VOLUNTEER AP	0.00	200.00	200.00	0.00	0.00	200.00	0.00
DOWNTOWN DEVELOPMENT		8,714.29	129,396.00	129,396.00	8,498.03	32,460.05	96,935.95	25.09
Total Dept 7550 - DOWNTOWN DEVELOPMENT		8,714.29	129,396.00	129,396.00	8,498.03	32,460.05	96,935.95	25.09
TOTAL EXPENDITURES		49,344.68	309,630.00	309,630.00	24,905.85	92,597.32	217,032.68	29.91
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		55,481.31	309,630.00	309,630.00	25,285.92	101,346.53	208,283.47	32.73
TOTAL EXPENDITURES		49,344.68	309,630.00	309,630.00	24,905.85	92,597.32	217,032.68	29.91
NET OF REVENUES & EXPENDITURES		6,136.63	0.00	0.00	380.07	8,749.21	(8,749.21)	100.00



City Council Agenda Memo

DATE: 2/20/2026
TITLE: Removal of Island at Crown Mountain Place/Morrison Moore Parkway
PRESENTED BY: Allison Martin, City Manager & Mark Buchanan City Engineer/Public Works Director
PRIORITY Strategic Priority - Effectively Manage Growth

AGENDA ITEM DESCRIPTION

Removal of Island at Crown Mountain Place/Morrison Moore Parkway

HISTORY/PAST ACTION

The island was installed by the Georgia Department of Transportation in an effort to manage traffic flow in and around the intersection of Crown Mountain Place and Morrison Moore Parkway. They have offered to remove the island to allow additional stacking capacity in the lanes. They recommend removal and thermoplastic pavement marking encouraging motorists to not block eastbound Morrison Moore traffic when queueing for the traffic signal. This will allow left hand turns from Morrison Moore West onto Crown Mountain Place. The required letter is attached. Should the council desire additional exploration into the realignment of Crown Mountain Place, staff would need that spread upon the minutes via a vote of the council.

FINANCIAL IMPACT

Unknown – pending council direction (relates to realignment of Crown Mtn Place only – GDOT will cover cost of removal of their structure and marking of their road surface)

RECOMMENDATION

The recommendation of staff is to explore the realignment of Crown Mountain Place, work with GDOT to remove the island and update striping in the area to allow for greater stacking capacity in the lanes.

SUGGESTED MOTIONS

I make a motion to authorize Mayor Norton to execute the attached letter.

ATTACHMENTS

Draft Letter, Google Earth & Qpublic images of the location.

March 2, 2026

Georgia Department of Transportation
Attn: Jason Dykes, P.E., District Engineer
1475 Jesse Jewell Pkwy
Suite 100
Gainesville, Georgia 30501

RE: Consent to Removal of Structure
Project ID: n/a
County: Lumpkin
Location: Morrison Moore Parkway W @ intersection of Crown Mountain Place
Description of Structure: raised concrete island

To Whom It May Concern,

The City of Dahlonega hereby acknowledges the presence of a raised concrete island located in GDOT's right-of-way on Morrison Moore Parkway W at the intersection of Crown Mountain Place.

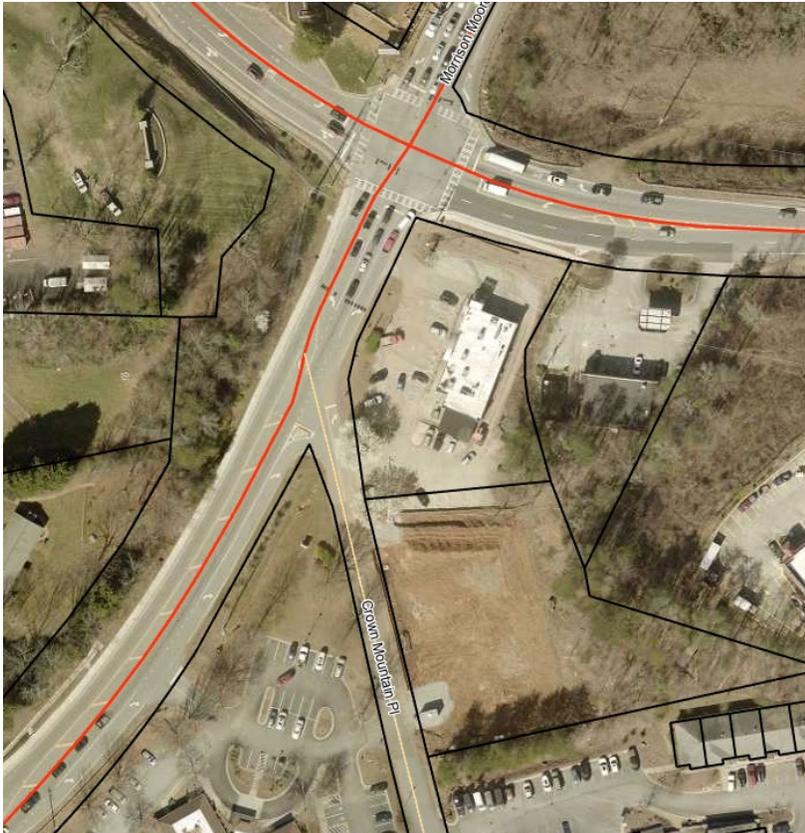
The City agrees to the removal of said structure by either GDOT personnel or an authorized GDOT contractor in accordance with the policies of the Georgia Department of Transportation. The City understands this removal is necessary to improve safety and traffic flow. The City further understands that the site will be restored to a safe and acceptable condition including pavement markings to prevent blocking of the intersection by vehicular traffic.

Please consider this letter formal notification of the City's concurrence with this action. We appreciate you and your staff and the continued commitment of GDOT to improve safety and transportation assets in our community.

Sincerely,

Sam Norton
Mayor

CC: Jonathan Peevy, P.E.





City Council Agenda Memo

DATE: 2/23/2026
TITLE: 0018256 Yahoola Bridge Replacement - Bridge Beautification
PRESENTED BY: Allison Martin, City Manager & Mark Buchanan, City Engineer/Public Works Director
PRIORITY Strategic Priority - Infrastructure

AGENDA ITEM DESCRIPTION

0018256 Yahoola Bridge Replacement - Bridge Beautification

HISTORY/PAST ACTION

The council previously approved adding bridge beautification and lighting when GDOT replaces bridges inside the city limits. We now have the costs of the bridge beautification for the Yahoola Bridge project to review with the council. GDOT also priced treating the slope repair project walls with the same form liner/treatment for a cohesive look to the area. This cost does not include bridge lighting as that falls outside the scope of the bridge replacement project. GDOT cannot proceed further with their project until the city decides on whether to proceed with the form liners and color treatment. It is the recommendation of GDOT to only use a form liner and stain on the bridge parapet walls. They do not recommend using any of the products on the slope repair walls.

FINANCIAL IMPACT

This project would be paid for by TSPLOST funds should council choose to proceed.

RECOMMENDATION

Staff supports the council's decision regarding this project.

SUGGESTED MOTIONS

I make a motion to authorize staff to enter into a contract with GDOT for the use of the Ashlar form liner and stain in the GDOT recommended color.

ATTACHMENTS

GDOT Cost Estimate, photo of bridge lighting



Bridge and Wall Aesthetics Cost Estimates

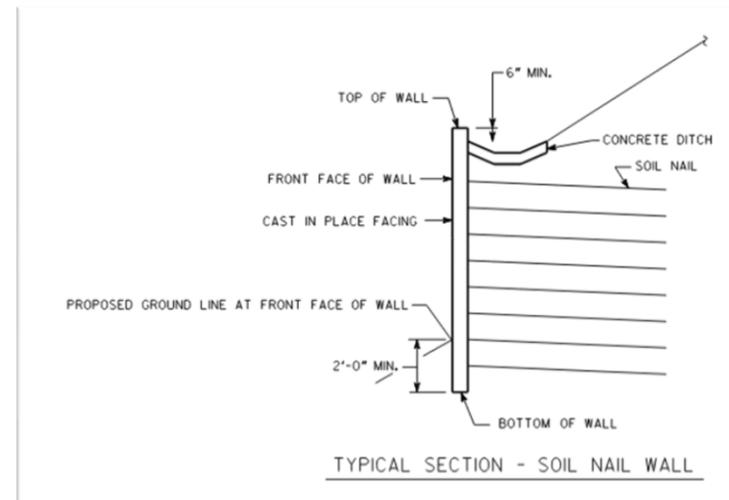
0018256 – SR 60 over Yahoola Creek

**0019355 – SR 60 Slope Repair from Bear Paw Ridge to
Yahoola Creek**

Project Information

0018256 – Bridge and Soil Nail Walls

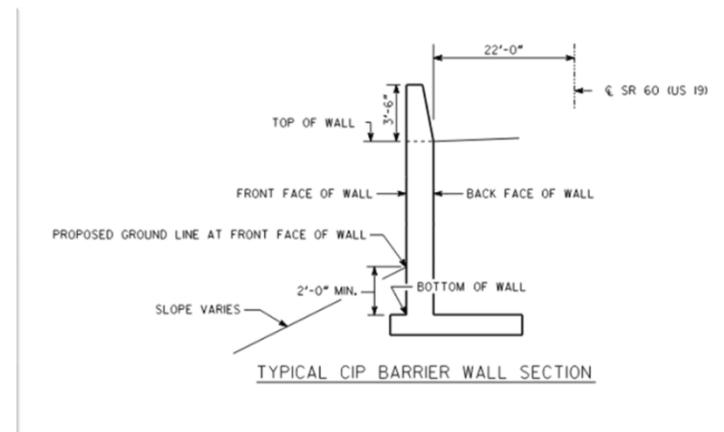
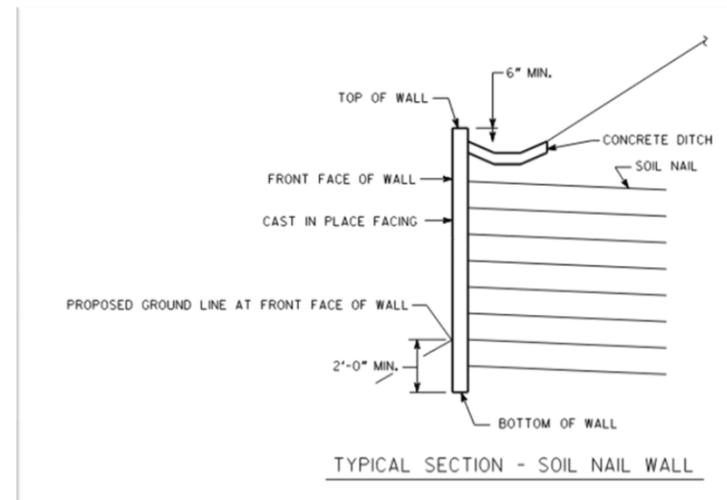
- Bridge Parapet (Formliner on Traffic Face, Both Sides)
 - 3'-6" Height
 - 1'-2.5" Width
 - 390' Bridge Length
- Wall 1 Facing
 - 22.26' Average Height
 - 1'-1.5" Concrete Facing Width
 - 525' Wall Length
- Wall 2 Facing
 - 24.79' Average Height
 - 1'-1.5" Concrete Facing Width
 - 355' Wall Length
- Wall 3 Facing
 - 18.4' Average Height
 - 1'-1.5" Concrete Facing Width
 - 411' Wall Length



Project Information

0019355 – Walls

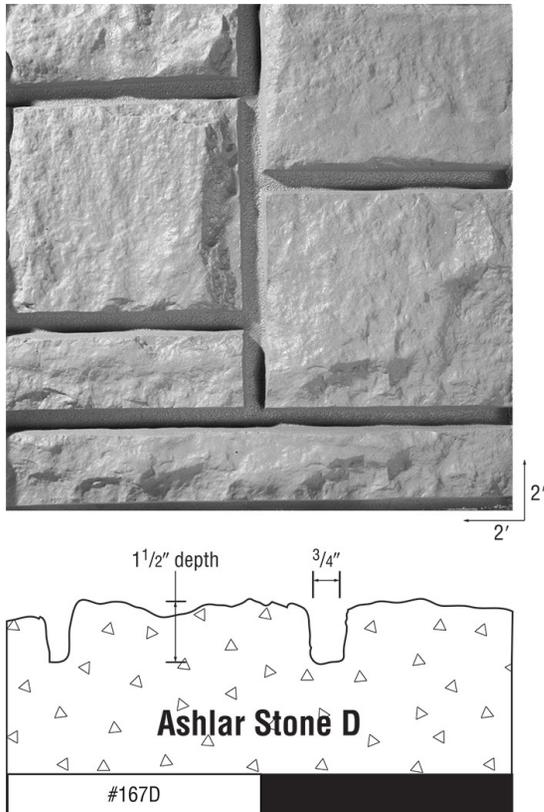
- Wall 1 Soil Nail Wall Facing
 - 21.32' Average Height
 - 1'-1.5" Concrete Facing Width
 - 554' Wall Length
- Wall 2 – Type 2S – Formliner on barrier only, color full stem
 - 3.5' Barrier Height
 - 1'-9.5" Maximum Width
 - 1664' Wall Length
- Wall 3 Soil Nail Wall Facing
 - 14.29' Average Height
 - 1'-1.5" Concrete Facing Width
 - 613' Wall Length
- Wall 4 Soil Nail Wall Facing
 - 22.14' Average Height
 - 1'-1.5" Concrete Facing Width
 - 534' Wall Length



Aesthetic Options - Formliner

Scott System Urethane Formliner: #167D Ashlar Stone D

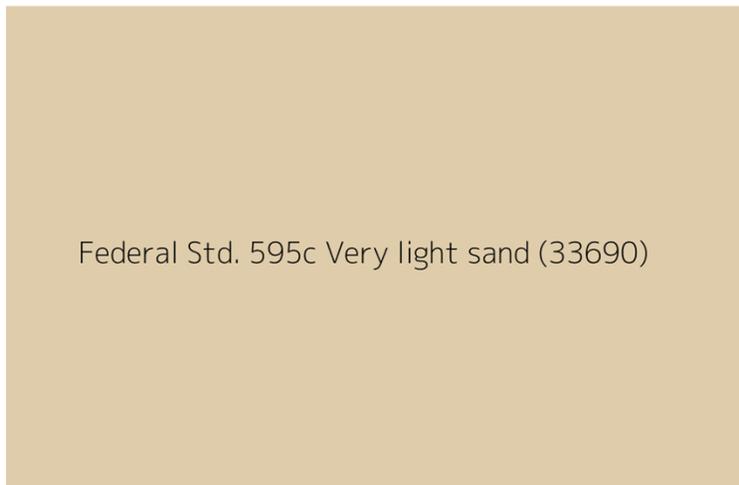
- Cost Range: \$8-\$10 per square foot



Aesthetic Options - Coloring

Federal Color HEX Code 33690

- **Staining**
 - \$10 per Square Foot
 - Surface Treatment
 - Generally permanent, but may dull over time
 - A sleeker, less “concrete”-looking finish
- **Painting**
 - \$2-\$3 per Square Foot
 - Surface Treatment
 - Will need to be reapplied every 5-10 years
 - Capable of similar-looking finish to staining, depending on paint type used
- **Dye**
 - \$100 per Cubic Yard
 - Applied to entire concrete mass, cannot be applied to specific locations on wall height without a joint
 - Generally permanent, but may dull over time
 - Will typically still “look like concrete”
 - Finish can be inconsistent across the walls due to variations in concrete mix



Cost Estimates

0018256 – Bridge Parapets Only

Aesthetic Treatment	Cost Range
Formliner Only	\$22,000 - \$28,000
Formliner + Stain	\$49,000 - \$55,000
Formliner + Paint	\$28,000 - \$36,000
Formliner + Dye	\$34,000 - \$40,000

0018256 – Walls Only

Aesthetic Treatment	Cost Range
Formliner Only	\$225,000 - \$281,000
Formliner + Stain	\$505,000 - \$561,000
Formliner + Paint	\$281,000 - \$365,000
Formliner + Dye	\$341,000 - \$398,000

Cost Estimates

0018256 – Bridge Parapets and Walls

Aesthetic Treatment	Cost Range
Formliner Only	\$247,000 - \$309,000
Formliner + Stain	\$554,000 - \$614,000
Formliner + Paint	\$309,000 - \$401,000
Formliner + Dye	\$375,000 - \$438,000

0019355 – All Walls

Aesthetic Treatment	Cost Range
Formliner Only	\$306,000 - \$382,000
Formliner + Stain	\$863,000 - \$939,000
Formliner + Paint	\$417,000 - \$549,000
Formliner + Dye	\$588,000 - \$665,000

Cost Estimates

0018256 and 0019355 – Total - Bridge and All Walls

Aesthetic Treatment	Cost Range
Formliner Only	\$553,000 - \$691,000
Formliner + Stain	\$1,417,000 - \$1,553,000
Formliner + Paint	\$726,000 - \$950,000
Formliner + Dye	\$963,000 - \$1,103,000

